**FORM OF HOUSING**

**FORM OF APPLICATION FOR GRANT OF SUBSIDY UNDER REVISED INTEGRATED HOUSING SCHEME (RIHS) – 2005, FOR BEEDI WORKERS**

**ETC.**

TO,

|  |
| --- |
| Photographs of beneficiary with his/her spouse and signature/thumb impression on their photographs |

THE DISTRICT COLLECTOR /DEPUTY COMMISSIONER,

DISTRICT MAGISTRATE

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name of the District)

Sir,

PART-I

 1. (a) Name of Beedi/Mine Workers with his/her

Father‟s/Husband/s Name with complete Present

Postal Address; and

 (b)Name & Address of Establishment, if employed

 2. Date of Birth & Age on the date of application :-

 3. Date of appointment as per „B‟ register:-\

 4. Monthly average income of the family :-

 (Should NOT exceed Rs. 6500/- in case of Beedi Workers &Rs. 10,000/-

for Mine workers)

 5. Details of Provident Fund A/c No. or Identify Card No.

(Enclose a Xerox copy):-

 6. Details you own nay house in your name or in the name

Of your spouse of any of your dependent sons/daughters

 If so, give details:-

 7. Complete details of the Plot etc. where the house is proposed to be

constructed :-

 (i) Is the plot/site in your possession or jointly/severally with other members of his/her family, so on what term:-

 A. Details of settlement deed, if any :-

 B. Area of Plot :-

 C. Site Survey No. :-

 D. Name of Village/Town/City:-

 E.Post Office with Pin Code :-

 F. Taluka/Mandal :-

 G.Name of District/State :-

 8. A) Details, if any house has been provided to the applicant/ by spouse the State/Central Government under any other housing scheme.

 B) Have you or your spouse has earlier availed

 Any subsidy under BYOHS/GHS/EWS Housing Scheme:-

 9. Is the title of the plot/site clear and free from all encumbrances?

(Enclose relevant documents concerned revenue authorities) :-

10. Enclose estimate of the cost of construction with a layout plan approved by the

concerned authorities :

 11. Details of Employees contribution of Rs. 5,000/- Amount Rs.

 a) By Cash/Cheque/DD

 b) Cheque/DD No. & Date

 c) Name of Bank

 12. If the plot/site is allotted by the State Government or local bodies,

 (Attach attested copies of relevant documents from the concerned authorities

* 1. 13. Do you agree to the execution of the agreement prescribed under the
	2. scheme?
	3. 14.a) Do you agree to produce a surety as required under the scheme?

b) If yes, Name and Occupation of the surely with full postal address:-

(Surety should possess property valuing not less than Rs. 45,000/-. If it is

not possible to arrange a surety the applicant shall mortgage that land on

which he/she proposes to construct a house in the prescribed form).

* 1. 15. Does the applicant belong to SC/ST/OBC?

If so, attach a copy of the Certificate from the competent authority.

 I certify that the particulars given in this application are true to the best of my

knowledge and belief.

Place:-

 Signature/Thumb impression of the Beedi/Mine Worker

Date:-

 Verified the above particulars and found correct. He/she fulfills the eligibility requirements of obtaining the subsidy for construction of a house under the Revised Integrated Housing Scheme, 2005 of Beedi Workers etc. (BYOHS/GHS) implemented with the subsidy of Government of India, Ministry of Labour & Employment. Hence his/her name has been included in the list of beneficiaries.

Place:-

Date: - SIGNATURE OF THE DISTRICT COLLECTOR/

DISTRICT MAGISTRATE/DEPUTY COMMISSIONER\*

 (With Name & Officer Seal)

\* NOTE :- The certificate on the Application Form is to be signed by the District Collector / Dist. Magistrate/Deputy Commissioner of the concerned, himself. Signature of any other Officer nominated by the DC/Dy. Comm. / DM or otherwise, would NOT BE ACCEPTED.

**PART-II**

**CERTIFICATE OF THE MANAGEMENT OF BEEDI/MINE ESTABLISHMENT**

 I am certifying that applicant is an employee of this Beedi/Mine Unit/Establishment from \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Date of appointment) as the B. Register \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and still working as Beedi worker to the best of my knowledge and belief. I recommend that the application may be considered favorably.

Place:-

 Signature of the Manager/Owner/Agent/Contractor (with Seal)

Date:-

Note: - In case the Contractor/Agent signs the certificate, the Manager/Owner of the Beedi/Mine Establishment has to counter sign. Otherwise, the above certificate will not be treated as valid.

CERTIFICATE OF THE VILLAGE OFFICER / SUB REGISTRAR

**(REVENUE AUTHORITY)**

 It is certified that after investigation from the records of the Sub-Registrar \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and relevant Revenue and / Court records and form the information gathered from the sworn declaration made by Shri/Smt. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Survey No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ / Vacant Plot No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Measuring \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sq.Yards/Meters at in the limit of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is the absolute property of Shri/Smt. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Son/Wife/Daughter of Shri/Smt. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and \* joint family property\* / not a joint family properly. The said property is free from all encumbrances & attachments and Shri/Smt. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ has clear and marketable title to the property. (\* Strike off whichever is not applicable).

Place: Signature:

Date: Designation:

 Seal

Note:-

* 1. 1. Certificate should be obtained from the concerned revenue authorities and from the Gram Panchayats.
	2. 2. In case where the worker possesses plot/site jointly/severally with other members of the family, there should be settlement deed in support of no objection for construction of house.

**LIST (IN DUPLICATE) FOR VERIFICATION & INSPECTION OF**

**APPLICATIONS/APPLICANTS UNDER THE “BUILD YOUR OWN HOUSE**

**SCHEME” (BYOHS) FOR THE REVISED INTEGRATED HOUSING SCHEME-2005**

**(RIHS-2005) FOR THE BEEDI/MINE WORKERS.**

 NAME OF THE FUND \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 SL.NO. OF APPLICATION \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. 1. Name of the applicant : Shri/Smt./Miss
2. 2.Father/Husband‟s name :
3. 3. Applicant‟s residential address :
4. 4. Whether working in Management/Gharkhatta :
5. 5. Name and Address of the Management/Contract :
6. 6. a) Whether he/she or spouse owning a house? : YES/NO
7. b) If yes, details of benefits availed under any Scheme:
8. 7. Identity Card and/or P.F. A/c No. :
9. 8. Monthly family income of the applicant :
10. 9. Whether the application in the prescribed form? : YES/NO
11. 10. Whether all the Columns in the application form filled : YES/NO
12. 11. Has the Certificate countersigned by the Management or Contractor or Agent
13. Filled-in and signed”?
14. 12. Does the applicant belong to GEN CAT./SC/ST/OBC :
15. 13. Status of the land (if owned individually, jointly or ancestral

or allotted by the State Govt.

1. 14. If the land owned jointed by other members of the family, letters of No

Objection by other members of the family have been enclosed: YES/NO

1. 15. Whether the site plan, building plan and specification with estimates

Enclosed i.e. the cost of construction : YES/NO

1. 16. Has he/she filled the sale/transfer/settlement deed : YES/NO
2. 17. It the area NOT less than 60 Sq. Yards. : YES/NO
3. 18. Whether he/she put in a service of 1 (one) year : YES/NO
4. 19. Whether he/she sanctioned any subsidy for the house previously: YES/NO
5. 20. Cost of proposed construction of house (should not exceed Rs. 1 Lakh):
6. 21. Has the applicant deposited Rs. 5,000/- along with the application : YES/NO

 (Cash/demand draft No., date, amount etc. and other details)

1. 22. Has the Non-encumbrance certificate (NEC) been enclosed along: YES/NO

with the details of boundaries of the proposed site and transaction deed:

1. 23. Life span of the house(s)

 It is certified that the details given in the check list have been got verified and found to be

order. He has not availed any subsidy under any Scheme, earlier. The applicant or his/her spouse

does not own a house in his/her name. The applicant is eligible to avail benefits of housing

subsidy under the RIHS, 2005.

Place:-

Date: -

 SIGNATURE OF THE DISTRICT COLLECTOR/

 DISTRICT MAGISTRATE/DEPUTY COMMISSIONER\*

**DETAILS OF THE INSPECTION AUTHORITY**

 No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_

**FIRST CERTIFICATE OF INSPECTION (FIRST PHASE)**

 With reference to the letter No. \_\_\_\_\_\_\_\_\_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ from the

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (details of the concerned DC/Dy. Comm./DM) in

respect of administrative approval granted by the Director General Labour Welfare, Ministry of

Labour & Employment, Government of India, New Delhi vide its sanction letter No.

\_\_\_\_\_\_\_\_\_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for \_\_\_\_\_\_\_\_\_\_\_\_ houses for Beedi/Mine Workers, I

am to inform that the houses constructed by the following Beedi/Mine Workers under the

Revised Integrated Housing Scheme, 2005 for Beedi workers etc., have been inspected by me

from \_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Specify the dates of inspection) and found that the

houses are being constructed in accordance with the terms & conditions of the Scheme and

specifications mentioned in approved lay-out plan and the construction of these houses have

reached up to roof level.

|  |  |  |
| --- | --- | --- |
| SI.NO | Name of Father/Spouse’s Name of Worker | Address |
|  |  |  |

2. It is, therefore, recommended that these beneficiaries have become eligible for the

secondinstallment of subsidy @ Rs. 20,000/- per tenement. The second installment in respect of

the each of the above \_\_\_\_\_\_ (No. of houses) may kindly released.

Date:

Place: (Name & Designation of the inspecting Authority)

 (With Office Seal)

**DETAILS OF THE INSPECTION AUTHORITY**

 No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_

**SECOND CERTIFICATE OF INSPECTION (FIRST PHASE)**

 With reference to the letter No. \_\_\_\_\_\_\_\_\_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ from the

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (details of the concerned DC/Dy. Comm./DM) in

respect of administrative approval granted by the Director General Labour Welfare, Ministry of

Labour & Employment, Government of India, New Delhi vide its sanction letter No.

\_\_\_\_\_\_\_\_\_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for \_\_\_\_\_\_\_\_\_\_\_\_ houses for Beedi/Mine Workers, I

am to inform that the houses constructed by the following Beedi/Mine Workers under the

Revised Integrated Housing Scheme, 2005 for Beedi workers etc., have been inspected by me

from \_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Specify the dates of inspection) and found that the

constructed of under mentioned houses has been COMPLETED as pr the plan & specifications

of the Scheme. These houses are durable to sustain a life span of minimum 20 years, in

accordance with the terms & conditions of the Scheme.

|  |  |  |
| --- | --- | --- |
| SI.NO | Name of Father/Spouse’s Name of Worker | Address |
|  |  |  |

 2. These houses have been complete in all respect and Central Subsidy of Rs. 40,000/- has

been fully released to the beneficiaries in respect of above \_\_\_\_\_\_\_ (No. of houses) and has been

utilized in accordance with the terms and conditions of the Scheme.

Date:

Place: (Name & Designation of the inspecting Authority)

 (With Office Seal)

REVISED INTEGRATED HOUSING SCHEME-2005 FOR BEEDI WORKERS ETC.

(Utilization Certificate in Form GFR 19-A)

NAME OF THE DISTRICT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ STATE \_\_\_\_\_\_\_\_\_\_\_

 a) Unspent Balance from Previous Year : Rs. \_\_\_\_\_\_\_\_\_ Lakhs

 b) Grants received during the year : Rs. \_\_\_\_\_\_\_\_\_\_\_\_

 Certificate that a sum of Rs. \_\_\_\_\_\_\_\_\_\_\_\_ Lakhs was received by the D.C./D.M./Dy.

 Comm. \_\_\_\_\_\_\_\_\_\_\_\_ (Name of the District) as Grants in Aid during the Year

 \_\_\_\_\_\_\_\_\_\_\_\_ as per details given in the margin from the Centre and the State Govt. As

 housing Subsidy, amounting to Rs. \_\_\_\_\_\_\_\_\_\_\_\_ Lakhs, Further a sum of Rs.

 \_\_\_\_\_\_\_\_\_\_\_\_ Lakhs being inspect balance was allowed to be brought forward for

 utilization during the current year \_\_\_\_\_\_\_\_\_\_\_\_. The receipt on account of the

 Workers‟ Contribution during the current year \_\_\_\_\_\_\_\_\_\_\_\_ was Rs. \_\_\_\_\_\_\_\_\_\_\_\_

 Lakhs.

 c) Misc., receipts of the Authority :

 d) Receipts on account of Worker‟s Contributions :

 e) Interest receipts :

 Total Funds Available (a+b+c+d) :

 Letter No. Date Central Govt. : State Govt. Total

 It is also certified that out of the above mentioned total funds, together with the receipt of

worker‟s contribution, they total funds of Rs. \_\_\_\_\_\_\_\_\_\_\_ Lakhs available with the

\_\_\_\_\_\_\_\_\_\_\_\_ (Name of the District & State), a sum of Rs. \_\_\_\_\_\_\_\_\_\_\_\_ Lakhs has been

utilized by \_\_\_\_\_\_\_\_\_\_\_\_ (Name of the Agency) during the financial year \_\_\_\_\_\_\_\_\_\_\_\_ for the

purpose for which it was sanctioned. It is further certified that the unspent balance of

Rs. \_\_\_\_\_\_\_\_\_\_\_\_ Lakhs remaining at the end of the financial year would be utilized for the purpose next year.

* + - 1. 3. Certified that I have satisfied my self that the conditions on which Grant-in-Aid was sanctioned have been duly
			2. fulfilled/are being fulfilled and that I have exercised the following checks to see that the money has been actually
			3. utilized for the purpose for which it was sanctioned.

i)

ii)

SIGNATURE OF DC/DM/Dy. Comm. Of the Concerned District

Date : (with Name and Officer Seal)