

**OFFICE MEMORENDUM**

Subject: Proforma for forwarding of Assessment Reports in respect of Junior Time Scale (DR) Officers of Central Labour Service-reg.

The undersigned is directed to refer to this Ministry's OM of even number dated 15.12.2016 and subsequent reminders dated 10<sup>th</sup> February, 2017 and 14.03.2017 on the above mentioned subject and to say that the Assessment Report in respects of Direct Recruit Junior Time Scale(JTS) Grade officers of Central Labour Service(Organized Group 'A') who have completed two years of service for consideration of termination of their probation period and confirmation in service are pending. (Officers List enclosed)

2. It has been observed that some JTS Officers (DR) [mentioned at S.No. 5 & 9 of annexure] have submitted their Assessment Report before completion of two years of Service in Central Labour Service. It is, therefore, again requested to submit their Assessment Report by concerned establishment only after completion of their two years' service in Central Labour Service.

3. It is also seen that some officers [mentioned at S.No. 13 of annexure] were transferred during their probation period. Therefore, their Appraisal Reports are required from their establishments where they were posted and they are working.

4. All establishments/organizations, where such CLS (DR) officers are posted and have completed two years of service on 31.03.2017, are again requested to take necessary action to get their Assessment Report completed and send the same to this Ministry immediately to enable to proceed further in the matter.

Encl: As above

(S. K. Singh)

Under Secretary to Government of India  
Tel.No. 011-23766903

**Copy to:-**

- 1) All Direct Recruit JTS Officers (2012-13 Batch : as per list enclosed) of CLS posted in various Ministries/ Departments/ Organisations – for information and necessary action.
- 2) All the Establishments/Organisations concerned.
- 3) The DGLW, Ministry of Labour & Employment, Jaisalmer House, New Delhi.
- 4) The CLC(C), Ministry of Labour & Employment, New Delhi
- 5) Director General of Works, CPWD, Nirman Bhavan, New Delhi.
- 6) Director General Ordnance Factory Board, S.K. Bose Marg, Kolkata
- 7) Labour Welfare Commissioner (Central), Director General Quality Assurance, 'G' Block, Ministry of Defence, New Delhi-110011.
- 8) Labour Welfare Commissioner (Central), Naval Headquarters, Ministry of Defence, 'A' Block, New Delhi-110011.
- 9) Labour Welfare Commissioner (Central), MGO's Branch, Ministry of Defence (Army), Wing-IIInd, Block-3, 1st Floor, R.K. Puram, New Delhi.
- 10) Labour Welfare Commissioner (Central), Defence Research Development Organisation, DRDO Bhavan, New Delhi-110011.
- 11) Ministry of Health & Family Welfare, (Central Hospitals), Nirman Bhavan, New Delhi.

Sl. No.	Name of the Officer	Present place of Posting	Date of joining	Status of Assessment Report
1)	Rahul Tyagi	ALC, Bareilly	24.03.2015	Pending
2)	Bidhan Chandra Nayak	ALC(C), Mangalore	03.02.2015	Pending
3)	Karunakar Jagannath Mohanty	ALC(C), Gulbarga	04.03.2015	Pending
4)	Sunil Kumar Sahu	ALC(C), Siliguri	26.02.2015	Pending
5)	Ankur Dalal	ALWC(C), CQA, Kanpur	13.03.2015	Pending (Received but not complete period of 2 years)
6)	Sri Ashok Perumalla	ALWC(C), ADE, Bangalore	30.03.2015	Pending
7)	Barun Kumar Jha	ALWC(C), DGLW, Mujjafarpur	29.01.2015	Pending
8)	Subapriyadarshini Muthupandi	ALWC(C), Tirunveli	29.12.2014	Pending
9)	Madhavan	ALWC(C), Engine Factory, Avadi	18.03.2015	Pending (Received but not complete period of 2 years)
10)	Ram Kishan Meena	ALWC(C), OF, Varangaon	04.02.2015	Pending
11)	Mohammad Ozair	ALWC(C), Vehicle Factory, Jabalpur	28.01.2015	Pending
12)	Sagar Pradhan	ALWC(C), High Explosive Factory, Pune	13.02.2015	Pending
13)	S Ravikanth Reddy	ALWC(C), OF, Medak	08.12.2014	Pending (Received but not complete period of 2 years)
14)	Basavaraj	AWC, DGLW, Bangalore	01.01.2015	Pending