

Citizen/client's charter

For

Welfare II (C)

Office of Director General (labour Welfare)

Man Singh Road, Jaisalmer House

Ministry of Labour and Employment

Government of India

(2013-14)

Serial No.	Work	Timeline
A.	Reconstitution of Central Advisory Committees under:- <ol style="list-style-type: none"> I. The Beedi Workers Welfare Fund Act, 1976; II. The Cine Workers Welfare Fund, Act, 1981 III. The Iron Ore, Manganese Ore and Chrome Ore Mines Labour Welfare Fund Act, 1976 IV. The Limestone & Dolomite Mines Labour Welfare Fund Act, 1972 	
1.	Calling of panel of nomination of non-official members representing owners/employers from employer's organisations for CAC on BWFF, Ministry of Information & Broadcasting for CAC on CWFF and Ministry of Steel for CAC on IOMC Ministry of Mines for CAC on LSDM.	Two Months
2.	Calling of panel of nomination of non-official members including a woman representing employees/workers from top six Central Trade Unions on the basis of their verified membership to represent the workers side.	One Month
3.	Nomination of Chairman, Vice-Chairman and official Members from Hon'ble Union Minister for Labour & Employment.	One Month
4.	Submission of file for the approval of panel of official and non-official members including Chairman, Vice-Chairman.	15 Days
5.	Submission of file for vetting to Legislative Department, Ministry of Law and Justice.	One Month
6.	Submission of file for translation in official Language to Official language Wing of Ministry of Law and Justice.	One Month
7.	Submission of file for draft Notification for publication in Official gazette Of India to Government Press.	One Month
B.	Reconstitution of State Advisory Committees under:- <ol style="list-style-type: none"> I. The Beedi Workers Welfare Fund Act, 1976; II. The Cine Workers Welfare Fund, Act, 1981 III. The Iron Ore, Manganese Ore and Chrome Ore Mines Labour Welfare Fund Act, 1976 IV. The Limestone & Dolomite Mines Labour Welfare Fund Act, 1972. 	
1.	Calling of panel of nomination of official and non-official members representing owners/employers and employees/workers from Secretary/Labour Secretary/Principal Secretary of the State Government including Chairman, Vice-Chairman and woman representative.	Two Months
2.	Nomination of Chairman, Vice-Chairman and official Members from Hon'ble Union Minister for Labour & Employment.	One Month

3.	Submission of file for the approval of panel of official and non-official members including Chairman, Vice-Chairman.	15 Days
4.	Submission of file for vetting to Legislative Department, Ministry of Law and Justice.	One Month
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