No. Z-12031/1/2021-ESA(NLI) Government of India Ministry of Labour and Employment (ESA Section)

Shram Shakti Bhawan, New Delhi Dated the κ^+ March, 2021

OFFICE MEMORANDUM

Subject:

t: Filling up the vacancy of Assistant Gr. II on deputation basis in V.V. Giri National Labour Institute, an autonomous body under the Ministry of Labour & Employment.

The undersigned is directed to forward herewith VVGNLI's letter No. Adm.2/001/2020 dated 08.03.2021 enclosing therewith a copy of vacancy circular No. Admn. 2/001/2020 dated 20th February, 2021 on the above mentioned subject published in Employment News 20-26 February, 2021 inviting therein applications for filling up of 04 posts of Assistant Grade II in Pay Matrix Level 4 Rs. 25500-81100/- on deputation basis. The last date for submission of application is 19th April, 2021.

2. In case of further clarification, applicants are requested to contact V.V. Giri National Labour Institute, Noida.

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(Atul Kumar Singh) Under Secretary to the Govt. of India Tel: 23753083

То

- 1. All Joint Secretary and Bureau Heads, Ministry of Labour & Employment
- 2. DGLW/DGE&T/DGFASLI/CLC(C).
- 3. Director, NIC uploading a copy of vacancy circular on website of Ministry
- 4. **1** Cell for uploading on e-notice board of Ministry.
- 5. Admn. I Section for posting on notice Board

वीं वी गिरि राष्ट्रीय अम संस्थान



Tel. : 2411 533 -34-35 Fix: 2411 536 2411 471/474

Adm.2/001/2020 March 8, 2021

То

Shri Atul Kumar Singh Under Secretary (ESA) Ministry of Labour and Employment Sharam Shakti Bhawan New Delhi

<u>Subject</u>: Filling up the vacancy of Assistant Gr. II <u>on deputation basis</u> in V. V. Giri National Labour Institute, an autonomous body under the Ministry of Labour & Employment.

Sir,

V.V. Giri National Labour Institute (VVGNLI), an autonomous body under the Union Ministry of Labour & Employment, Government of India is a premier and the only national level Institute of Labour Research, Training, Education, Publications and Consultancy. The Institute has endeavoured through its research, training, education, publication and consultancy to reach all the social partners and stakeholders who are concerned with various facets of labour both in the organized and the unorganized sectors.

As on date, there are 04 vacancies for the post of Assistant Grade II in the Pay Matrix Level 4 -Rs.25500-81100/- as per 7th CPC existing in this Institute which is meant to be filled up on deputation basis from the regular/permanent staff working in any of the Central Government offices holding analogus post on regular basis or with 8 years regular service in Level 2 (Rs.19900-63200). The details of the eligible/experience conditions could be seen in the <u>attachment</u>.

Circular attached herewith may be given wide publicity by putting up on the notice boards/website of your organisation. Desirous staff fulfilling the conditions as stated in the advertisement which is attached herewith may be encouraged to apply on deputation basis for a maximum period of 03 years extendable by another 2 years.

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Sector-24, NOIDA-201301, District-Gautam Budh Nagar, Uttar Pradash, MOIA

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The applications of the desiring staff may please be forwarded to this office to the following address:

- 2

Shri Harsh Singh Rawat Administrative Officer V.V. Giri National Labour Institute Sector-24, Noida – 201 301 Email: <u>ao.vvgnli@gov.in</u>

The last date for receiving the applications in this office is 19th April, 2021.

Yours sincerely, (Harsh Singh Rawat)

Administrative Officer

H. S. RAWAT Administrative Officer V. V. Giri National Labour Institute, Sector -24, Noida – 201301 (U.P.)

Enclosed: As above

V.V.Giri National Labour Institute

Noida

File No. Admn. /2/001/2020 Dated 20th February 2021

(An Autonomous Body established by Ministry of Labour & Employment Government of India)

Applications are invited from the central Government employees for 04 post of Assistant Grade II on deputation basis in the pay matrix, Level 4 (Rs. 25500-81100) as per the 7th CPC .

Date of Advertisement of vacancy - 20-26 February 2021

Last date received of application - 50 days from the date of advertisement notice. (i.e. 19th April 2021)

(H.S. Rawat) Administrative officer

V.V.Giri National Labour Institute

(An Autonomous Body established by Ministry of Labour & Employment, Government of India) Sector -24, Noida, District – Gautam Budh Nagar -201301 (U.P.)

> File No. Admn. /2/001/2020 Dated 20th February 2021

CIRCULAR

Subject: Filling up Assistant Gr. II post level -4, Rs. 25500- 81100 in the pay matrix as per 7th CPC in the V.V.Giri National Labour Institute, Noida through deputation Basis – reg.

V.V.Giri National Labour Institute is a premier and the only national level Institute exclusively devoted to the study and training in labour and labour -related issues. Registered as an autonomous Institute of the Ministry of Labour and Employment, Government of India in 1972, the National Labour Institute started functioning in 1974, and it was renamed as V.V.Giri National Labour Institute.

2. The Institute has a succinctly started vision to be "A globally reputed institution and centre of excellence in labour research and training committed to enhancing the quality of work and work relation" In line with this, the Institute's mandate focuses on six major activities (i) research, (ii) training and education, (iii) publications, (iv) library and information system (v) consultancy, and (vi) networking and collaboration

3. Institute process to fill-up 04 post of Assistant Gr.-II in the pay scale of Level -4 Rs. 25500- 81100 in the pay matrix as per 7th CPC plus allowances form officials of the Central Government on deputation basis as per details contained in Annexure –I. Applicants fulfilling the eligibility criteria & having relevant experience, etc may apply through proper channel. The last date of receiving of filled in applications in all respects is 50 days from the date publication of advertisement in the Employment News and applications received thereafter on account of whatsoever reasons may be, shall not be entertained and no correspondence in this regards shall be entertained.

4. The application in the prescribed form duly certified by employer with NOC and all supporting documents (Integrity certificate / vigilance certificate / attested copy of APAR last five year) must reach through proper channel to Administrative Officer, V.V.Giri National Labour Institute, post box No. -68, Sector-24, Noida, District – Gautam Budh Nagar – 201301 (U.P.)

5. The period of deputation would be for a maximum period of five year. The terms of deputation including pay of the officials selected on deputation will be governed by provision laid down in the Department of Personal and Training's office memorandum issued in this regards time to time. The maximum age limit for appointment on deputation shall be 40 years on the last day of receiving of application.

6. The vacancy shown in the advertisement are indicative and includes the anticipated vacancies also which may increase or decrease. The Competent Authority of this Institute reserve the right not to alter , fill up all or any of the vacancy or cancel the advertisement at any stage.

This issue with approval of the Competent Authority

(H.S.Rawat) Administrative Officer

Ίo:

1. Web site in charge to upload this circular in institute website <u>www.vvgnli.gov.in</u> / NCS portal.

(Administrative Officer)

Post proposed to the filled up in V.V.Giri National Labour Institute on deputation basis:

Sr, No.	Post / Pay level	No. of Posts	Eligibility / experience and others
1	Assistant Gr.II / Level -4 (Rs. 25500- 81100) as per 7 th CPC	04	Officers of the Central Government : (i) Holding analogous post on regular basis, or (ii) With eight year regular service in level -2 (Rs. 19900-63200) in the pay matrix or equivalent.
	 		The minimum age limit for appointment by deputation shall not be exceeding 40 years as on the closing date of application. Note -1:
			The department officers in the feeder category wh are in the direct line of promotion shall not b eligible for consideration for appointment or appointment on deputation. Similarly th deputationists shall not be eligible for consideration for appointment by promotion.
			Note -2: Period of deputation including the period of deputation in other ex-cadre post held immediatel preceding this appointment in the same or som other organization or department of the Centra Government shall ordinarily not exceed three years
			Note -3: For the purpose of computing minimum qualifyin service for deputation, the service rendered on regular basis by an a officer prior to 1 st January 200 or the date from the revised pay structure based o
			the Sixth Central Pay commission recommended has been extended, shall be deemed to be service rendered in the corresponding pay scale extended based on the recommendation of the pay commission except where there has been merger of more than pre-revised scale of pay into one grade with a common grade pay/ pay scale and where
			this benefit will extend only for the post or posts for which that grade pay or pay scale is the norma replacement grade without any up gradation.

APPLICATION FORMAT FOR THE POST OF ASSISTANT GR.II (ON DEPUTATION BASIS)

Photo self attested

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8.	Education	al qualifi	cation				
	(Please enclosed certificate)					•	
9.	Whether	ex	perience				
A-62 1050	required for the post are						
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11	Nature of present employment : i.e. Ad-hoc or permanent or temporary or contract
13.	Present pay drawn indicating the pay matrix as per 7 th CPC (proof attached)
14.	Additional information, if any, which you would like to mention in support of your suitability for the post (this among other things may provide information with regard to
	 (i) additional academic qualification (ii) professional training (iii) work experience, etc. (Note; enclosed separate sheet if required)

I have carefully gone through vacancy circular / advertisement and I am well aware that the Curriculum vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of Candidate

Address with mobile no.-----

UNDERTAKING

Place -----

Signature of Candidate

Date

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct a per the facts available on records. He/she possesses educational qualifications and experience mentioned it the Vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/contemplated against him / her
- ii) His/her integrity is certified.
- iii) His/her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly atteste by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years Or A list c major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigne

(Employer/Cadre Controlling Authority with Sea

