

File No:Z-20025/03/2018-CLS-I  
Government of India  
Ministry of Labour and Employment

Shram Shakti Bhawan, Rafi Marg  
New Delhi, the 22 July, 2021.

**OFFICE MEMORANDUM**

Sub:- Filling up the post of Labour Officer on deputation basis at Postgraduate Institute of Medical Education & Research (PGIMER), Chandigarh –reg.

The undersigned is directed to circulate herewith a copy of letter no. F-4119/E1(2)/PGI/CHD/June-2021 dated 30-06-2021 received from the Post graduate Institute of Medical Education & Research (PGIMER), Chandigarh inviting application for the post of Labour Officer on deputation basis in the Pay Level-10 under Pay Matrix as per 7<sup>th</sup> CPC.

2. Central Labour Services officers willing to apply for the said post may apply on the enclosed prescribed proforma through proper channel and the same should reach this office or on email ID cls1-mole@gov.in latest by on or before 31-07-2021.
3. The content of this Office Memorandum may be brought to the notice of all concerned.



(Satish Chander)

Under Secretary to the Govt. of India  
Tele: 23711582

To,

- (i) All the Establishments/Organisations concerned.
- (ii) NIC with the request to upload the OM on the Ministry's Website.



No. F-4119/EI(2)/PGI/CHD/June-2021

Date: 30/6/21

To

The Additional Secretary to Govt. of India,  
 Ministry of Labour & Employment,  
 Shram Shakti Bhawan,  
 Rafi Marg, New Delhi-110001.

Subject: Filling up the post of Labour Officer on deputation basis at PGIMER, Chandigarh.

Sir,

The Postgraduate Institute of Medical Education & Research, Chandigarh is an Institute of National Importance under the Act of Parliament. The Institute has a sanctioned strength of more than 7500 Group B and C employees. It provides the high quality medical treatment to the ailing patients of surrounding areas/regions besides academic courses for the doctors. As the Institute has a sanctioned strength of large number of employees and to deal with the day to day labour problems, a suitable officer needs to be appointed as Labour Officer.

The Institute proposes to fill up one post of Labour Officer on deputation basis in the Pay Level-10 under Pay Matrix as per 7<sup>th</sup> CPC from Central Pool/State Pool of Labour Officers. The period of deputation shall ordinarily not exceed beyond three years.

You are requested to forward the names of suitable officers on prescribed performa who are willing to serve this Institute on deputation basis along with their ACR/APARs for preceding five years. While sending the panel, it may kindly be ensured that no departmental/disciplinary proceedings are pending/being contemplated against the officers and the same should reach this office latest by 10.08.2021.

Yours sincerely,

(Kumar Gaurav Dhawan, IRS)  
 Dy. Director (Admn.)

O/o SPECIAL SECRETARY (MOLE)  
 Dy. No. FTS 544534  
 Date: 12/07/2021

13/7/2021

12/07/21

15/4/2021

15/4/2021

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 EA (GP)

for circulation to all  
 officers  
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12/7/2021  
 S. (MOLE)

29/6/2021

Shri Rakesh

**PROFORMA FOR APPLICATION FOR THE POST OF LABOUR OFFICER ON DEPUTATION  
BASIS AT PGIMER, CHANDIGARH.**

1.	Name (in capital letters)	
2.	Address with Telephone number & e-mail address (mandatory) and Mobile Number	
3.	Date of birth	
4.	Date of retirement	
5.	Name and complete address of the present employer / cadre controlling authority	
6.	Place of posting	
7.	Present Designation, job profile, nature of employment	
8.	Date of appointment in the present designation with pay scale/pay level	
9.	Grade pay/pay level drawing presently by virtue of promotion or MACP etc	
10.	Total emoluments drawn at present	
11.	Time required for joining the post, if selected	
12.	ACR/APAR grading for the preceding five years	
13.	Additional information, if any, which you would like to mention in support of your ability for the post	

Date:

Signature of the applicant