

No. DGET-12/03/2013-TU (Part I)
Government of India
Ministry of Labour & Employment
Directorate General of Employment & Training

Shram Shakti Bhawan, New Delhi
Dated: 7th January, 2014

OFFICE MEMORANDUM

Subject: Constitution of Steering Committee for Mentor Councils

The Ministry of Labour and Employment has set up Mentor Councils for various sectors with representation from thought leaders among various stakeholders.

2. A Steering Committee is hereby constituted to oversee and help in the work of different Mentor Councils. The Steering Committee will be chaired by the Secretary, Ministry of Labour & Employment, and will have representation from Mentor Councils, trade unions, foreign experts, experts in delivering education and training through modern methods like through use of IT, distance education etc. The composition of the Steering Committee is at **Annexure I**.

3. The terms of reference for the Steering Committee will be as under:

- a) To coordinate the work of different Mentor Councils and share best practices amongst all sectors;
- b) To discuss the list of initiatives planned by individual Mentor Councils and approve corresponding targets, milestones, and resource allocations wherever required;
- c) To review the progress to targets, milestones, and resource utilization;
- d) To suggest innovative interventions and strategies to Mentor Councils, including use of IT, distance education etc.; and
- e) To carry out any other relevant activity for the development of skilled manpower.

4. The Steering Committee will have a term of three years and their tenure may be extended subsequently for consecutive three year terms. The Steering Committee will meet at least twice in the year to review the progress of all Mentor Councils. The Steering Committee

will also have the flexibility to nominate additional members in the Committee as required with due approval from the Chairperson of the Committee.



(Shikhar Agrawal)

DGET and Joint Secretary

Phone: 23710446

Encl: As stated above.

Copy to:

1. All members of the Steering Committee for Mentor Councils with a copy of the order of Mentor Councils attached
2. Directors / Principals of all ATIs, CTI, AHI, FTIs, MITIs, NVTI and RVTIs
3. Director, Central Staff Training and Research Institute (CSTARI), Kolkata
4. Director, National Instructional Media Institute (NIMI), Chennai

STEERING COMMITTEE FOR MENTOR COUNCILS

1. Secretary, M/o Labour & Employment, Government of India (Chairperson)
2. Director General of Labour & Employment, Government of India (Member Secretary)
3. Chairpersons and Coordinators of all Mentor Councils
4. Individuals recruited to the Chair positions endowed by the Ministry
5. Three experts on distance education and training
6. Two representatives of trade unions