

NO.D-13012/01/2016-ADM.II
GOVERNMENT OF INDIA
MINISTRY OF LABOUR & EMPLOYMENT

Shram Shakti Bhawan, New Delhi
Dated the 10th June, 2016.

E-TENDER NOTICE

SUBJECT: Comprehensive Annual Maintenance Contract for Air-conditioners and Water Coolers in the Ministry of Labour & Employment, New Delhi for the period of one year.

E-TENDER DATE SHEET

PUBLISHED DATE	10.06.2016
BID DOCUMENT DOWNLOAD/SALE START DATE	10.06.2016
BID SUBMISSION START DATE	10.06.2016
BID DOCUMENT DOWNLOAD/SALE END DATE	04.07.2016 UPTO 3.00 PM
BID SUBMISSION END DATE	04.07.2016 UPTO 3.00 PM
BID OPENING DATE	04.07.2016 AT 4.30 PM

Online e-tenders are invited by the Ministry of Labour and Employment (Main Secretariat) under single bid system for Comprehensive Annual Maintenance Contract for Air-conditioners and Water Coolers in the Ministry of Labour & Employment, New Delhi for the period 2016-17 as per the list enclosed at **Annexure-II**. The Air-conditioners and Water Coolers are installed in Shram Shakti Bhawan and Jaisalmer House in the Ministry's Office and Residential Office of Minister (L&E).

2. The tender documents can be downloaded from the websites of <http://eprocure.gov.in/eprocure/app> from 10.06.2016 to 04.07.2016 (upto 3.00 P.M.).

3. The interested bidders may submit the tenders online at <http://eprocure.gov.in/eprocure/app> in single bid system in the prescribed proforma. Tenders are to be submitted **online only** through e-Procurement Portal <http://eprocure.gov.in/eprocure/app>. All the documents in support of eligibility criteria etc. are to be scanned and uploaded along with the Tender documents. Tenders sent by any other mode or incomplete tenders will not be accepted. No tender documents will be accepted after the expiry of stipulated date and time for the purpose under any circumstances whatsoever.

4. The general terms and conditions, details of work/list of parts, Technical Details and undertaking to be submitted is at **Annexure-I, III, IV and V**.

5. The bids will be opened online by Tender Evaluation Committee in the Ministry of Labour and Employment on 04.07.2016 at 4.30 P.M. in Room No. 518, Shram Shakti Bhawan, Rafi Marg, New Delhi. Bidding parties or their authorized representatives can also be present at the time of opening of bids. Only one representative on behalf of one tenderer shall be allowed to be present on the occasion. The Tender Evaluation Committee (TEC), after evaluation of the bids, will give its specific recommendation (s) regarding the lowest responsive bid, which is to be selected along with a comparative statement duly signed by the members of the TEC.

6. The original Earnest Money Deposit by means of a Demand Draft/Banker's Cheque for Rs.15,000/- (Rs. Fifteen thousand only) in the name of **Pay & Account Officer (Main Sectt.)**,

Ministry of Labour & Employment, New Delhi physically must be dropped only in Tender Box placed near Reception Office (Gate No.1) of Shram Shakti Bhawan, Rafi Marg, New Delhi between 9.00 A.M. to 3.00 P.M. on 04.07.2016. In case original EMD has not been submitted during the above date and time, the bids will be rejected summarily. However scanned copy of Bank Draft must be uploaded electronically on <http://eprocure.gov.in/eprocure/app>. Late receipt of EMD i.e. after closure of online bidding, the bidder shall be disqualified and such bid will not be considered. If the bid is received without EMD, it would not be considered and would be rejected summarily. EMD of unsuccessful bidder will be returned to them after the award of the contract. No interest is payable on this deposit. No bidder is allowed to withdraw application after submission of bid, if a bidder wants to withdraw, either before or after award of contract, their EMD will be forfeited.

7. Successful bidder will be required to furnish **SECURITY DEPOSIT of Rs.35,000/- (Rupees Thirty five thousand only)** in the form of Bank Guarantee Receipt from any Nationalized Bank. These must be drawn in favour of **PAY & ACCOUNTS OFFICER (MS), MINISTRY OF LABOUR & EMPLOYMENT, NEW DELHI**. Security Deposit would be refundable after successful completion of the contract period, subject to fulfillment of terms & conditions of AMC and any deductions that may be decided by competent authority. EMD of successful bidder will be returned to them after the award of the contract and completion of due formalities. No interest is payable on this deposit.

8. The payment towards Annual Maintenance Contract shall be made in four installments each at the end of three months/each quarter on production of satisfactory reports from the concerned users.

9. Each page of this tender notice & documents including General Terms and conditions should be signed by the tenderer and rubber stamped in token of having been accepted the same in letter and spirit.

10. The competent authority in the Ministry of Labour and Employment reserves the right to cancel the tender at any time or amend/withdraw any of the terms and conditions contained in the Tender Document, without assigning any reason, there for.

Yours faithfully,

Atul Kumar Singh

(Atul Kumar Singh)

Under Secretary to the Govt. of India
Tel.No. 23766320

To

1. All Ministries/Departments for circulation among their contract holders.
2. Director, NIC, Shram Shakti Bhawan with the request to place the aforesaid Notice on the website of the Ministry for wider publicity.
3. CPP Portal.
4. Notice Boards.
5. Hindi Section for Hindi version.

Copy to:

1. Reception Officer, Ministry of Labour and Employment, Shram Shakti Bhawan, New Delhi.
2. Asstt. Commandant, CISF, Shram Shakti Bhawan.

Atul Kumar Singh

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