

FORMS OF REGISTERS UNDER CENTRAL LABOUR LAWS				
INDEX				
Sl. No	Name of the Act	Enforcement Agency	Registers to Maintain by Employer	Act Specific Register
1	The Employees State Insurance Act, 1948 and general regulations 1950	ESIC	(1) Accident Book in Form 11 (R66),	Cover under Accident Register
			(2) Register of Employees in Form 6 (R32)	
			Register of Employees engaged by Immediate Employer in Form 6 [R32 (1-A)]	
2	The Mines Act, 1952 and rules 1955	DGMS	(3) Register of Person Employed in Form B (R-77) (S 48)	
			Register of Leave with Wages in	
			(4) Form G (5) Form H (R 53) (6) Overtime Register in Form I (R 59)	
			(7) Registers of Reportable and Minor Accidents in Form J (R 76)	Cover under Accident Register
			(8) Identity Tokens (R 77A) (Format not Prescribed)	
			Register of Daily Attendance in	
			(9) Form C (10) Form D (11) Form E (R 78)	
3	The Building and other Construction Workers' (Regulation of Employment and Conditions of Service) Act, 1996 and Central Rules, 1998	CLC(C)/State	(12) Register of Employment, etc. (R123) (Format not Prescribed in Central Rules)	
			(13) Register of Building Workers Employed by Employed in Form XV (R240),	
			(14) Muster- Roll in Form XVI, [R241(1)(a)]	
			(15) Wages Register in Form XVII, [R241(1)(a)]	
			(16) Register of Deductions for Damage	

			or Loss in Form XIX, [R241(1)(b)]	
			(17) Register of Fines in Form XX, [R241(1)(a)]	
			(18) Register of Advances in Form XXI, [R241(1)(b)]	
			(19) Register of Overtime in Form XXII, [R241(1)(c)]	
			(20) Health Register in Form (R223(d))	Cover under Health Register
			(21) Issue of Wage Books in XXIII, [R241(2)(a)]	
			(22) Service Certificate in Form XXIV, [R241(2)(b)]	
			(23) Register of Beneficiaries format <i>(Format not Prescribed in Central Rules)</i>	
4	The Contract Labour (Regulation & Abolition) Act, 1970 and Central Rules 1971	CLC(C)/State	(24) Register of Contractors (by PE) in Form XII (R74),	Cover under Register of Contractors
			(25) Register of Workman Employed by Contractor in Form XIII (R75)	
			(26) Muster Roll in Form XVI, [R78(1)(a)(i)]	
			(27) Register of Wages in Form XVII, [R78(1)(a)(i)]	
			(28) Register of Deductions for Damage or Loss in Form XX, [R78(1)(a)(ii)]	
			(29) Register of Fines in Form XXI, [R78(1)(a)(ii)]	
			(30) Register of Advances in Form XXII, [R78(1)(a)(ii)]	
			(31) Register of Overtime in Form XXIII, [R78(1)(a)(iii)]	
			(32) Service Certificate in Form XV (R77)	
			(33) Employment Card in Form XIV (R76),	

			(34) Wage Slip in Form XIX, [R78(1)(b)]	
5	The Equal Remuneration Act, 1976	CLC(C)\State	(35) Registers in Form 'D' (R6)	
6	The Inter-State Migrant Workmen (Regulation of Employment and Conditions of Service Act, 1979 and Central rules 1980	CLC(C)\State	(36) Registers of Contractors (by P E) in Form XII (R48)	Cover under Register of Contractors
			(37) Register of Workmen Employed by Contractor in Form XIII (R49)	
			(38) Displacement and Outward Journey Allowances Sheet in Form XV [(R-51)(1)]	Cover under Displacement, Outward Journey Register
			(39) Return Journey Allowances Register in Form XVI [(R51)(1)]	Cover under Displacement, Outward Journey Register
			(40) Muster Roll in Form XVII [R52(2)(a)]	
			(41) Register of Wages in Form XVIII [R52(2)(a)]	
			(42) Register of Deductions for Damage or Loss in Form XIX [R52(2)(c)]	
			(43) Register of Fines in Form XX [R52(2)(c)]	
			(44) Register of Overtime in Form XXII [R52(2)(d)]	
			(45) Register of Advances in Form XXI [R52(2)(c)]	
			(46) Passbook (Details Prescribed in rule) (R23) (Format not prescribed)	
			(47) Service Certificate in Form XIV (R50)	
7	The Maternity Benefit Act, 1961 and mines and Circus rules 1963	CLC(C)\State	(48) Muster-roll in Form-A (R3)	
8	The Minimum Wages Act, 1948	CLC(C)\State	(49) Register of Wages in Form X [R-26(1)]	

	and Central rules 1950		(50) Muster-roll in Form V [R26(5)]	
			(51) Register of Overtime in Form IV[R-25(2)]	
			(52) Register of Deductions in Form II [R-21(4)]	
			(53) Register of Fines; in Form I [R-21(4)]	
			(54) Wage Slip in Form XI [R-26(2)]	
9	The Payment of Bonus Act, 1965 and Central rules 1975	CLC(C)\State	(55) Register Showing the Computation of the Allocable Surplus referred to in clause (4) of Section 2, in Form A [R4(a)]	Cover under Register for Bonus
			(56) Register Showing the set-on-and set-off of the allocable surplus, under section 15, in Form B [R4(b)]	Cover under Register for Bonus
			(57) Register Showing the details of the amount of bonus due to each of the employees the deductions under sections 17 and 18 and the amount actually disbursed, in Form C [R4(c)]	Cover under Register for Bonus
10	The Payment of Wages Act, 1936 and mines rules 1956, ATS 1968, Railway ,1938	CLC(C)	ATS rules : (58) Register of Fines in Form II[R4(2)]	
			(59) Register of Deductions for Damage or Loss in Form III (R5)	
			(60) Muster roll in Form IV (R-6)	
			(61) Register of Wages in Form V (R6)	
			(62) Register of Advances in Form IX [R-17(3)]	
			(63) Register of Loans Granted to Employed Person for Housing and Other in Form X [R-18(3)]	
			(64) Payment of	Cover under

			Undisbursed Wages (Air Transport Service) Rules 1988 Register of Nominations in Form IV [R4(1)]	Register of Nominations
			Mines : (65) Register of Fines in Form I (R3)	
			(66) Register of Deductions for Damage or Loss in Form II (R4)	
			(67) Register of Wages in Form III (R5)	
			(68) Register for Piece Rated Employees in Form IV-A [R-17(1)]	
			(69) Register of Advances in Form VI [R-19(3)]	
			Register in Form B under Mines Rules 1955 (R5A) Form (Prescribed in Mines Rules)	
			(70) Payment of Undisbursed Wages (Mines) Rules 1989 Register of Nomination in Form IV R4[(1)]	Cover under Register of Nominations
			RAILWAYS: (71) Register of Fines in Form I (R 3)	
			(72) Register of Deductions for Damage or Loss in Form II (R 4)	
			(73) Register of Advances in Form V [R-18(3)]	
			(74) Deposit of Undisbursed Wages in Form VI (R18-A (2))	

Forms of Registers Under Central Labour Laws enforced by State				
11	The Factories Act, 1948	State Government	(75) Register of Adult Workers (S-6) (Format <i>not Prescribed</i>)	
			(76) Register of Child Workers (S- 73) (Format <i>not Prescribed</i>)	
12	The Plantation Labour Act, 1951	State Government	(77) Register of Accidents (S 32B) (Format <i>not Prescribed</i>)	
13	The Sales Promotion Employees (Conditions of Service) Act, 1976 and rules 1976	State Government	(78) Register of Sales Promotion Employees in Form B, [R-23(a)]	
			(79) Register of Service Books for Sales Promotion Employees in Form D (R23(c))	
			(80) Leave Account in Form E (R23(d))	
			(81) Service Book for Every Employee in Form C, (R23(b))	
14	The Working Journalists and other Newspapers Employees (Conditions of Service) and Miscellaneous Provisions Act, 1955 and rules 1957	State Government	(82) Letter of Appointment in form A, [R22(1)]	
			(83) Register of Employees in Form D, (R-37(i))	
			(84) Service Register in respect of all Working Journalists in Form E, [R37(ii)]	
			(85) Leave Register in respect of all Working Journalists in Form F, (R-37(iii))	
			(86) Muster-roll in Form G [R-37(iv)]	