

F.No.G-20013/1/2012-CL(Part)  
Government of India  
Ministry of Labour and Employment  
(Child Labour Division)

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Shram Shakti Bhawan, Rafi Marg  
New Delhi-110001, Dated 18<sup>th</sup> October, 2016

**CIRCULAR**

**Subject: Seeking Public comments/ suggestions(if any) on draft "Child and Adolescent Labour Survey Form" to be finalized as per Revised National Child Labour Project(NCLP) Scheme--regarding**

As per request received from several states / district(s) regarding "Child and Adolescent Labour Survey Form" as per Revised National Child Labour Project(NCLP) Scheme, a draft "Child and Adolescent Labour Survey Form" has been devised keeping in mind basic minimum requirements and to facilitate conduct of survey. This would ensure uniformity in survey forms used by different Project Societies. The modalities for conducting survey is enumerated at para 4.2 to 4.7 of Revised NCLP Guidelines which may be seen at <http://labour.nic.in/sites/default/files/RevisedNCLPguidelines01.04.2016.pdf>

**Suggestions / comments** on the draft "Child and Adolescent Labour Survey Form" is solicited from the public and NCLP District Project Societies, in particular **on or before 7<sup>th</sup> November, 2016**. The specific suggestions / comments on the proposed data fields may be sent **either by post or email ( [dk.himanshu@nic.in](mailto:dk.himanshu@nic.in), [child.labour-mol@nic.in](mailto:child.labour-mol@nic.in) ).**

**Postal address:**

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18/10/16

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## Child and Adolescent Labour Survey Form

Date :.../.../20.....

State: .....

District:.....

Tehsil/ Subdivision: .....

Taluk / Block:.....

Town / Village:.....

Ward/ Mohalla:.....

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### **Part A : Personal details of Child / Adolescent**

Name of the Child .....

Nickname (if any) .....

Photo  
of  
Child

Age Type(Mark  $\surd$ ): Actual  Declared

Date of Birth :  Current age  Age proof  Sex: M/F

Aadhar Card: Yes  No  Ration Card: Yes  No

Religion: Hindu  Muslim  Sikh  Other

Category: GEN  OBC  SC  ST  Other

Residential Address .....

(Including landmark) .....

.....

Permanent Address .....

(Including landmark) .....

.....

### **Part B: Details of Child / Adolescent Occupations / Employment**

Work Type: Self-employed  Home based

Establishment/Shop

Name of Occupation / Employment: .....

Name of the Employer and Address: .....

Address of Working Place:.....

Monthly Income / wage paid:

Number of working Hours:

**Part C: Details of child / adolescent educational status**

Education: illiterate  School Drop-out  Working & Studying   
(Mark ✓)

If drop out, Previous class in which studied .....

If Working & Studying, currently enrolled in class.....

Name of educational institution.....  
(School Drop-out / Working & Studying)

Reason for dropout: Poverty  Parents sent for work  Lack of interest in studies

Poor School environment  Migration due to pressure  Lack of facilities in the school

Vocational training attended, if any: Yes  No

Type of Training:.....

If Vocational training needed, which type of training is required.....

Any remarks/observations.....

**Part D: Details of child / adolescent Parents / Guardians**

Relationship	Name	Sex	Age	Occupation	Income
(1) Father	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
(2) Mother	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
(3) Guardian	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

The Parents of the Child are

Married  Divorced  Separated  Widow/Widower  Deceased

Other

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I ..... certify that my son/daughter ..... is enrolled but he is not going to School for study/Enrolled nowhere.

Signature/Thumb Print of Parent/Guardian:

Signature/Thumb Print of Child:

Comment of Surveyor/Field Investigator:

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Name & Signature of Surveyor/Supervisor

Name & Signature of Field Investigator

**Guidelines for filling survey Form:**

1. Child below the age of 14 years are prohibited in any occupation or processes.
2. Adolescent ( above 14 years and less than 18 years) are prohibited to work in scheduled occupation or processes as under:
  - i. Mines
  - ii. Inflammable substances or Explosives
  - iii. Hazardous Processes (as per clause (cb) of the Factories Act 1948).
3. Name of the occupation / employment as per prevailing categorization made by the district.
4. Income of parent / guardian is on monthly basis.

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