

DGE-A-12018/1/2019/EE-II
Government of India
Ministry of Labour and Employment
Directorate General of Employment

Shram Shakti Bhawan, Rafi Marg,
New Delhi-110001, Dated 19th/February/2020

Office Memorandum

Subject:- Draft Recruitment Rules for the Group 'C' Posts in National Service Centres for Differently Abled.

Draft Recruitment Rules for the Group 'C' Posts in National Carees Service Centres for Differently Abled in compliance of DoPT's OM No.AB-14017/61/2008-Estt.(RR) dated 13.10.2015 is annexed.

2. Comments/ suggestions on the Recruitment Rules, if any, may be furnished to DG(HQ) within a period of 30 days from the date of issue of this communication.

Encl:- As above.

(Narendra M. Gupta)
Under Secretary to the Government of India

[TO BE PUBLISHED IN THE GAZETTE OF INDIA, PART-II SECTION-3, Sub-Section-I]

Government of India
Ministry of Labour and Employment
(Directorate General of Employment and Training)

Notification

New Delhi, the.....October, 2019.

G.S.R...- In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Vocational Rehabilitation Centers (Group 'C' Non-gazetted posts) Recruitment Rules, 2014, except as respects, things done or omitted to be done before such supersession, the President of India hereby makes the following rules regulating the method of recruitment to the posts of Career Assistant, Field Assistant, Stenographer, Upper Division Clerk, Lower Division Clerk, Service Vehicle Driver, Workshop Attendant and Multi-Tasking Staff in the offices of National Career Service Centre for Differently Abled (erstwhile Vocational Rehabilitation Centers) under the Directorate General of Employment, Ministry of Labour and Employment, namely:-

1. **Short title and commencement.** – (1) These rules may be called the National Career Service Centre for Differently Abled (Group 'C', Non-Gazetted Posts) Recruitment Rules, 2019.

(2) They shall come into force on the date of their publication in the Official Gazette.
2. **Application.** – These rules shall apply to the posts specified in column (1) of the Schedule Annexed to these rules.
3. **Number of the posts, classification and level in Pay matrix.** -- The number of said posts, their classification and the level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.
4. **Method of recruitment, age-limit, qualifications, etc.** – The method of recruitment, age- limit, qualification and other matters relating to the said posts shall be as specified in columns (5) to (13) of the said Schedule.
5. **Disqualification.** -- No person,-
 - (a) who has entered into or contracted a marriage with person having spouse living; or
 - (b) who having a spouse living, has entered into or contracted a marriage with any person.

shall be eligible for appointment to the said posts;

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. **Power to relax.** – Where the Central Government is of the opinion that it is necessary or expedient so to do, it may order and for reasons to be recorded in writing relax any of the provision of these rules with respect to any class or category of persons.
7. **Saving.** – Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for candidates belonging to the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, the Ex- Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post.	Number of posts.	Classification.	Level in the pay matrix.	Whether selection post or non-selection post.	Age-limit for direct recruits.	Education: and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1. Career Assistant. (National Career Service)	45* (2019) * Subject to variation depending on work load.	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial.	Level-5 in the pay matrix (Rs.29200-92300).	Not applicable.	Between 18 and 27 years. (Upper age-limit is relaxable for candidates belonging to the Scheduled Castes or the Scheduled Tribes or Other Backward Classes or Differently Abled Persons or Ex-Servicemen or departmental and Government Employees in accordance with the instructions or orders issued by the Government of India from time to time). Note: The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).	Essential Qualification: Master's Degree in Social Work, Sociology, Psychology and Disabilities Studies from a recognised University. Desirable Qualification: Three years working experience in social work, vocational guidance, job placement in disability sector. Note 1: The Qualifications are relaxable at the discretion of Competent Authority in the case of candidates otherwise well qualified. Note 2: The qualification(s) regarding experience is relaxable at the discretion of the Competent Authority in the case of the candidates belonging to Scheduled Castes or Scheduled Tribes. If at any stage of selection, Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.	Educational Qualification: No , but must possess at least Degree in Social Work, Sociology, Psychology and Disabilities Studies from a recognised University. Age: No

Period of probation, if any.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion or deputation / absorption, grades from which promotion or deputation / absorption is to be made.	If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)
Two years.	<p>Fifty Percent by promotion, failing which by deputation-cum-absorption and</p> <p>Fifty Percent by direct recruitment failing which by deputation-cum-absorption.</p>	<p>Promotion: Field Assistant in level 4 in the pay matrix (Rs. 25500-81100) with five years regular service in the grade rendered after appointment thereto on a regular basis in the concerned National Career Service Centre.</p> <p>Note : The eligibility list for promotion shall be prepared with reference to the date of completion by the officers of the prescribed qualifying service in the respective grade or post.</p> <p>Deputation-cum-Absorption: From employees of any other National Career Service Centre for Differently Abled or Central Government or State Government holding analogous post on regular basis having similar educational qualification as prescribed for direct recruits under column (7).</p> <p>The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>The period of deputation including the period of deputation in another Ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years.</p> <p>The maximum age-limit for appointment by deputation shall be 'not exceeding 56 years' as on the closing date of receipt of application.</p>	<p>Group 'C' Departmental Promotion Committee (for considering confirmation) consisting of:-</p> <ol style="list-style-type: none"> 1. Director of Employment or Joint Director of Employment. – Chairman; 2. Deputy Director (Employment) or Assistant Director (Employment) of National Career Service Centre for Differently Abled concerned. – Member; 3. Principal of the Local Craftsman Training Institute or Deputy Director (Training) of Advanced Training Institute or National Vocational Training Institute or Foreman Training Institute or Industrial Training Institute. – Member. 	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
2. Field Assistant.	31* (2019) * Subject to variation depending on work load.	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial.	Level-4 in the pay matrix (Rs. 25500-81100).	Non-selection.	Between 18 and 27 years. (Upper age-limit is relaxable for candidates belonging to the Scheduled Castes or the Scheduled Tribes or Other Backward Classes or Differently Abled Persons or Ex-Servicemen or departmental and Government Employees in accordance with the instructions or orders issued by the Government of India from time to time). Note: The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh. Andaman and Nicobar Islands and Lakshadweep).	Essential Qualification: Three years Degree in Social Sciences with Social Work or Psychology or Sociology as one of the subjects. Note : The Qualifications are relaxable at the discretion of Competent Authority in the case of candidates otherwise well qualified.	Educational Qualification: Yes Age: No

(9)	(10)	(11)	(12)	(13)
Two years.	<p>Fifty Percent by promotion, failing which by Deputation-cum-absorption from other National Career Service Centre for Differently Abled failing both by direct recruitment and</p> <p>Fifty Percent by direct recruitment failing which by Deputation-cum-absorption from other National Career Service Centre for Differently Abled.</p>	<p>Promotion: Workshop Attendants in level 2 in the pay matrix (Rs. 19900 – 63200) with eight years regular service in the concerned National Career Service Centre for Differently Abled.</p> <p>Note : The eligibility list for promotion shall be prepared with reference to the date of completion by the officers of the prescribed qualifying service in the respective grade or post.</p> <p>Deputation-cum-Absorption: From employees of any other National Career Service Centre for Differently Abled or Central Government or State Government holding analogous post on regular basis having similar educational qualification as prescribed for direct recruits under column (7).</p> <p>The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>The period of deputation including the period of deputation in another Ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years.</p> <p>The maximum age-limit for appointment by deputation shall be 'not exceeding 56 years' as on the closing date of receipt of application.</p>	<p>Group 'C' Departmental Promotion Committee (for considering confirmation) consisting of:-</p> <ol style="list-style-type: none"> 1. Director of Employment or Joint Director of Employment. – Chairman. 2. Deputy Director (Employment) or Assistant Director (Employment) of National Career Service Centre for Differently Abled concerned. – Member. 3. Principal of the Local Craftsman Training Institute or Deputy Director (Training) of Advanced Training Institute or National Vocational Training Institute or Foreman Training Institute or Industrial Training Institute. – Member. 	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
3. Stenographer.	21* (2019) * Subject to variation depending on work load.	General Central Service, Group 'C', Non-Gazetted, Ministerial.	Level-4 in the pay matrix (Rs. 25500-81100).	Non-selection.	Between 18 and 27 years. (Upper age-limit is relaxable for candidates belonging to the Scheduled Castes or the Scheduled Tribes or Other Backward Classes or Differently Abled Persons or Ex-Servicemen or departmental and Government Employees in accordance with the instructions or orders issued by the Government of India from time to time). Note: The crucial date for determining the age-limit shall be as advertised by Staff Selection Commission. {Where recruitment is not through Staff Selection Commission crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep)}.	Essential Qualification: 12th Pass or its equivalent from recognised Board or University, Skill Test: Dictation- 10 minutes @80 words per minute. The skill test to be conducted by Staff Selection Commission. Transcription – 50 minutes (English), 65 minutes (Hindi) on Computer Operation with the speed of 8000 corpses per hour. Note : The Qualifications are relaxable at the discretion of Competent Authority in the case of candidates otherwise well qualified.	Educational Qualification: Yes Age: No

(9)	(10)	(11)	(12)	(13)
Two years.	Promotion failing which by Deputation-cum-absorption failing both by direct recruitment.	<p>Promotion: Lower Division Clerk in level 2 in the pay matrix (Rs. 19900 – 63200) with eight years regular service in the grade rendered after appointment thereto on a regular basis in the concerned National Career Service Centre having essential qualification and skill of Stenography. The skill of the incumbent shall be tested by Departmental Promotion Committee constituted for promotion of Group ‘C’ employees in National Career Service Centre for Differently Abled.</p> <p>Note : The eligibility list for promotion shall be prepared with reference to the date of completion by the officers of the prescribed qualifying service in the respective grade or post.</p> <p>Deputation-cum-Absorption: From employees of any other National Career Service Centre for Differently Abled or Central Government or State Government holding analogous post on regular basis having similar educational qualification as prescribed for direct recruits under column (7).</p> <p>The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>The period of deputation including the period of deputation in another Ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years.</p> <p>The maximum age-limit for appointment by deputation shall be ‘not exceeding 56 years’ as on the closing date of receipt of application.</p> <p>Direct Recruitment : Through Staff Selection Commission.</p>	<p>Group ‘C’ Departmental Promotion Committee (for considering confirmation) consisting of:-</p> <ol style="list-style-type: none"> 1. Director of Employment or Joint Director of Employment. – Chairman; 2. Deputy Director (Employment) or Assistant Director (Employment) of National Career Service Centre for Differently Abled concerned. – Member; 3. Principal of the Local Craftsman Training Institute or Deputy Director (Training) of Advanced Training Institute or National Vocational Training Institute or Foreman Training Institute or Industrial Training Institute. – Member. 	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
4. Upper Division Clerk.	21* (2019) * Subject to variation depending on work load.	General Central Service, Group 'C', Non-Gazetted, Ministerial.	Level-4 in the pay matrix (Rs. 25500-81100).	Non-selection.	Not applicable.	Not applicable.	Not applicable.

(9)	(10)	(11)	(12)	(13)
Not applicable.	Promotion failing which by deputation-cum-absorption.	<p>Promotion: Lower Division Clerk in level 2 in the pay matrix (Rs.19900-63200) with eight years regular service in the concerned National Career Service Centre for Differently Abled.</p> <p>Note: The eligibility list for promotion shall be prepared with reference to the date of completion by the officers of the prescribed qualifying service in the respective grade or post.</p> <p>Deputation-cum-Absorption: From employees of the Central Government or State Government- holding analogous post on regular basis or, With eight years regular service in the grade of Lower Division Clerk in level 2 in the pay matrix (Rs.19900-63200) or its equivalent.</p> <p>The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>The period of deputation including the period of deputation in another Ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years.</p> <p>The maximum age-limit for appointment by deputation shall be 'not exceeding 56 years' as on the closing date of receipt of application</p>	<p>Group 'C' Departmental Promotion Committee (for considering confirmation) consisting of:-</p> <ol style="list-style-type: none"> 1. Director of Employment or Joint Director of Employment. – Chairman; 2. Deputy Director (Employment) or Assistant Director (Employment) of National Career Service Centre for Differently Abled concerned. – Member; 3. Principal of the Local Craftsman Training Institute or Deputy Director (Training) of Advanced Training Institute or National Vocational Training Institute or Foreman Training Institute or Industrial Training Institute. – Member. 	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
5. Lower Division Clerk.	42* (2019) * Subject to variation depending on work load.	General Central Service, Group 'C', Non-Gazetted, Ministerial.	Level-2 in the pay matrix (Rs.19900-63200).	Non-selection.	Between 18 and 27 years. (Upper age-limit is relaxable for candidates belonging to the Scheduled Castes or the Scheduled Tribes or Other Backward Classes or Differently Abled Persons or Ex-Servicemen or departmental and Government Employees in accordance with the instructions or orders issued by the Government of India from time to time). Note: The crucial date for determining the age-limit shall be as advertised by Staff Selection Commission. {Where recruitment is not through Staff Selection Commission crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh. Andaman and Nicobar Islands and Lakshadweep)}.	Essential Qualification: 12th Pass or its equivalent from recognized Board or University. Skill Test: Time Allowed: 10 minutes. Computer Typing Speed : English : 35 wpm (10500 Key Depression Per Hour) Hindi : 30 wpm (9000 Key Depression Per Hour) The Skill Test to be conducted by Staff Selection Commission or Staff Selection Board. Note : The Qualifications are relaxable at the discretion of Competent Authority in the case of candidates otherwise well qualified.	Educational Qualification: Yes Age: No

(9)	(10)	(11)	(12)	(13)
Two years.	Fifty Percent by promotion failing which by direct recruitment and Fifty Percent by direct recruitment.	<p>Promotion: Multi-Tasking Staff in level 1 in the pay matrix (Rs.18000 – 56900) with three years regular service in the concerned National Career Service Centre for Differently Abled and having essential qualifications and skill of typing prescribed in Column (7).</p> <p>Note: The eligibility list for promotion shall be prepared with reference to the date of completion by the officers of the prescribed qualifying service in the respective grade or post.</p> <p>Direct Recruitment: Through Staff Selection Commission.</p>	<p>Group 'C' Departmental Promotion Committee (for considering confirmation) consisting of:-</p> <p>1. Director of Employment or Joint Director of Employment. – Chairman;</p> <p>2. Deputy Director (Employment) or Assistant Director (Employment) of National Career Service Centre for Differently Abled concerned. – Member;</p> <p>3. Principal of the Local Craftsman Training Institute or Deputy Director (Training) of Advanced Training Institute or National Vocational Training Institute or Foreman Training Institute or Industrial Training Institute. – Member.</p>	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
6. Service Vehicle Driver.	21* (2019) * Subject to variation depending on work load.	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial.	Level-2 in the pay matrix (Rs. 19900-63200).	Not applicable.	Between 18 and 27 years. (Upper age-limit is relaxable for candidates belonging to the Scheduled Castes or the Scheduled Tribes or Other Backward Classes or Differently Abled Persons or Ex-Servicemen or departmental and Government Employees in accordance with the instructions or orders issued by the Government of India from time to time). Note: The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).	Essential Qualification: 10th Pass or its equivalent from a recognized Board or University. Possession of Valid Driving License for Light Motor Vehicle issued by Government Authority. Five years' experience in driving Light Motor Vehicle. Note 1: The Qualifications are relaxable at the discretion of Competent Authority in the case of candidates otherwise well qualified. Note 2: The qualification(s) regarding experience is relaxable at the discretion of the Competent Authority in the case of the candidates belonging to Scheduled Castes or Scheduled Tribes. if at any stage of selection, Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.	Not applicable.

(9)	(10)	(11)	(12)	(13)
Two years.	Deputation-cum-absorption failing which by direct recruitment.	<p>Deputation-cum-Absorption: From employees of any other National Career Service Centre for Differently Abled or Central Government or State Government holding analogous post on regular basis having similar educational qualification as prescribed for direct recruits under column (7).</p> <p>The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>The period of deputation including the period of deputation in another Ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years.</p> <p>The maximum age-limit for appointment by deputation shall be 'not exceeding 56 years' as on the closing date of receipt of application.</p> <p>Direct Recruitment: Subject to passing driving proficiency test organized by Departmental Screening Committee.</p>	<p>Group 'C' Departmental Promotion Committee (for considering confirmation) consisting of:-</p> <ol style="list-style-type: none"> 1. Director of Employment or Joint Director of Employment. – Chairman; 2. Deputy Director (Employment) or Assistant Director (Employment) of National Career Service Centre for Differently Abled concerned. – Member; 3. Principal of the Local Craftsman Training Institute or Deputy Director (Training) of Advanced Training Institute or National Vocational Training Institute or Foreman Training Institute or Industrial Training Institute. – Member. 	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
7. Workshop Attendant.	63* (2019) * Subject to variation depending on work load.	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial.	Level-2 in the pay matrix (Rs. 19900 – 63200).	Non-selection.	Between 18 and 27 years. (Upper age-limit is relaxable for candidates belonging to the Scheduled Castes or the Scheduled Tribes or Other Backward Classes or Differently Abled Persons or Ex-Servicemen or departmental and Government Employees in accordance with the instructions or orders issued by the Government of India from time to time). Note: The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).	Essential Qualification: Matriculation or equivalent from a Recognized Board; and National Trade Certificate in one of the trades approved under craft training scheme. or National Apprenticeship Certificate in one of the trades approved under advanced training scheme. Note : The Qualifications are relaxable at the discretion of Competent Authority in the case of candidates otherwise well qualified.	Educational Qualification: Yes Age: No

(9)	(10)	(11)	(12)	(13)
Two years.	Promotion failing which by Deputation-cum-absorption. failing both by direct recruitment.	<p>Promotion: Multi-Tasking Staff in level 1 in the pay matrix (Rs.18000 – 56900) with three years regular service in the concerned National Career Service Centre for Differently Abled and subject to passing of trade tests.</p> <p>Note: The eligibility list for promotion shall be prepared with reference to the date of completion by the officers of the prescribed qualifying service in the respective grade or post.</p> <p>Deputation-cum-Absorption: From employees of any other National Career Service Centre for Differently Abled or Central Government or State Government holding analogous post on regular basis having similar educational qualification as prescribed for direct recruits under column (7).</p> <p>The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>The period of deputation including the period of deputation in another Ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years.</p> <p>The maximum age-limit for appointment by deputation shall be 'not exceeding 56 years' as on the closing date of receipt of application.</p>	<p>Group 'C' Departmental Promotion Committee (for considering confirmation) consisting of:-</p> <ol style="list-style-type: none"> 1. Director of Employment or Joint Director of Employment. – Chairman; 2. Deputy Director (Employment) or Assistant Director (Employment) of National Career Service Centre for Differently Abled concerned. – Member; 3. Principal of the Local Craftsman Training Institute or Deputy Director (Training) of Advanced Training Institute or National Vocational Training Institute or Foreman Training Institute or Industrial Training Institute. – Member. 	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
8. Multi-Tasking Staff.	37* (2019) * Subject to variation depending on work load.	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial.	Level-I in the pay matrix (Rs.18000 – 56900).	Not applicable.	Between 18 and 27 years. (Upper age-limit is relaxable for candidates belonging to the Scheduled Castes or the Scheduled Tribes or Other Backward Classes or Differently Abled Persons or Ex-Servicemen or departmental and Government Employees in accordance with the instructions or orders issued by the Government of India from time to time). Note: The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).	Essential Qualification: Matriculation or its equivalent from a Recognized Board or University.	Not applicable.

(9)	(10)	(11)	(12)	(13)
Two years.	Deputation-cum-absorption which by Direct Recruitment.	<p>Deputation-cum-Absorption: From employees of any other National Career Service Centre for Differently Abled or Central Government or State Government holding analogous post on regular basis having similar educational qualification as prescribed for direct recruits under column (7).</p> <p>The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>The period of deputation including the period of deputation in another Ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years.</p> <p>The maximum age-limit for appointment by deputation shall be 'not exceeding 56 years' as on the closing date of receipt of application.</p> <p>Direct Recruitment: Through Staff Selection Commission.</p>	<p>Group 'C' Departmental Promotion Committee (for considering confirmation) consisting of:-</p> <ol style="list-style-type: none"> 1. Director of Employment or Joint Director of Employment. - Chairman: 2. Deputy Director (Employment) or Assistant Director (Employment) of National Career Service Centre for Differently Abled concerned. - Member; 3. Principal of the Local Craftsman Training Institute or Deputy Director (Training) of Advanced Training Institute or National Vocational Training Institute or Foreman Training Institute or Industrial Training Institute. - Member. 	Not applicable.

F.No. DGE-A-12018/1/2019-EE-II

(Narendra M. Gupta)
Under Secretary to the Government of India