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नई दिल्ली-110119  
**MINISTRY OF LABOUR & EMPLOYMENT**  
**GOVERNMENT OF INDIA**  
**SHRAM SHAKTI BHAWAN, RAFI MARG,**  
**NEW DELHI-110119**

D.O. No. S-27025/9/2015-CL

Dated: 16<sup>th</sup> June, 2016

Dear

Please refer to the D.O. letter of even No. dated 2<sup>nd</sup> July, 2015 and 11<sup>th</sup> September, 2015 regarding assessment of presence of child labour in district(s) through survey as per NCLP guidelines of this Ministry. However, no request for conduct of survey has been received for the district(s) which are not presently covered under NCLP (National Child Labour Project).

2. I would like to inform you that as per revised NCLP guidelines effective from 1<sup>st</sup> April, 2016, the **target group** under the scheme is *widened* to cover now **"all Child Workers below the age of 14 years in the identified target area"** instead of earlier "all children below 14 years of age working in occupations and processes listed in the schedule to the Child Labour (Prohibition and Regulation) Act, 1986; or occupations and processes which adversely affect their health and psyche."

In order to simplify the assessment of prevalence of child labour, the procedure for release of survey fund by the Ministry to Districts (not covered under NCLP so far) has been *simplified* which can be seen at Annexure-1 (point 1- 8) of revised NCLP guidelines (copy enclosed). Now, if District Administration observes high incidence of child labour in the district, then District Project Society under the chairpersonship of District Collector/District Magistrate may be formed and registered and, a request for release of survey fund of Rs. 4 Lakh may be sent to the Ministry with the recommendation of the State Government. Thus, under the revised guidelines, fund for survey can be requested by the districts where NCLP has not been sanctioned.

3. In view of above, I would like to seek your intervention to ensure that not only the request for survey fund for conducting survey on Child Labour is received from existing NCLP Districts but also new Districts (not already covered under NCLP) are considered for conduct of survey on prevalence on child labour.

Yours sincerely,

Encl. As above

  
(Dheeraj Kumar)

✓ All Principal Secretaries (Labour) of States/UTs  
As per list Attached.

Issued.  
A  
16/06/16

07

**Steps to be taken for setting up of New National Child Labour Project(NCLP) in district**

1. Preliminary survey to be conducted by the District Administration with the help of Labour and Education Department, regarding the number of children/ adolescents engaged in hazardous and non-hazardous occupation and processes in the District.
2. If the District Administration observes high incidence of child labour, composition of the District Project Society be finalized by the District Collector/Magistrate.
3. Bye-laws of the Project Society to be framed and finalized by the District Collector/Magistrate.
4. Registration of the District Project Society under the Societies Registration Act, 1860.
5. Forwarding of the request for fund for conducting baseline survey by the District Collector/ Magistrate to the State Government (Labour Secretary).
6. Recommendation by the State Government on the request for baseline survey fund to the Government of India (Ministry of Labour and Employment).
7. Consideration of the request for baseline survey fund by the Government of India (Ministry of Labour and Employment).
8. Issue of the Sanction by the Government of India to the District Project Society for baseline survey under intimation to the State Government.
9. Conduct of baseline survey by the District Project Society
10. Full details of the target group such as name of the child/adolescent, father's name, age, address and occupation/ process from where the child/adolescent would be withdrawn, to be compiled. Survey Report Preparation.
11. Decision of the District Project Society on the outcome/ findings of survey. If the District Project Society decides for implementation of National Child labour Project(NCLP), the number and locations of the proposed Special Training Centres(STCs) under the NCLP be finalized. Justification for the setting up of NCLP to be brought out clearly.
12. Forwarding of the decision of the District Project Society alongwith Survey report by the District Collector/ Magistrate / Chairperson of the District Project Society to the State Government (Labour Secretary) and the Ministry of Labour and Employment.

13. If the implementation of National Child labour Project (NCLP) is considered, recommendation of the proposal by the State Government to the Government of India (Ministry of Labour and Employment).
14. Consideration of the Project Proposal by the Government of India (Ministry of Labour and Employment).
15. Issue of the Sanction by the Government of India.
16. Recruitment of the Project Director and other staff of the Project Society by the Chairperson of the Project Society.
17. Finalization of the names of the NGOs by District Project Society for running the Special Training Centres(STCs).
18. Allotment of Special Training Centres(STCs) to the NGOs.
19. Training /Orientation programme for the selected NGOs.
20. Selection of volunteers for Special Training Centres(STCs) by NGOs.
21. Enrolment of children into Special Training Centres(STCs).

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