

599018/2022/ESA



Govt. of India  
Ministry of Labour and Employment  
Central Govt. Industrial Tribunal  
cum-Labour Court-II, Delhi

Room No.208, 2<sup>nd</sup> Floor,  
Rouse Avenue Court Complex,  
Delhi-110002  
Ph: 23235770  
Dated: 09.03.2022

No.1/25/22-CGIT-II/ND/

CIRCULAR

Sub: Filling up of the posts of Personal Assistant and U.D.C. on deputation basis in the CGIT-cum-Labour Court No.II, Delhi.

Application are invited from eligible candidates for filling up of the posts of Personal Assistant and U.D.C. transfer on deputation basis, initially for a period of 3 years, are invited from eligible candidates :

Name of the post	Scale of pay	Eligibility
Personal Assistant	Rs.9300-34800 Level 6	Persons holding analogous post on regular basis or With 10 years service in the grade rendered after appointment thereto on regular basis in the scale of pay of Rs.5200-20200 Level 4 in Pay matrix.
U.D.C.	Rs.5200-34800 Level 4	Persons holding analogous post on regular basis or LDC's who have put in not less than 8 years of regular service in the grade.

The terms of deputation will be governed by the usual terms and conditions applicable to such deputation to the Government of India.

Application in the prescribed proforma (Annexure-I) of eligible and willing candidates alongwith their photostate copies of ACRs dossiers (duly attested) and Vigilance Clearance may be forwarded to the under signed latest by 11<sup>th</sup> April, 2022.

*Pranita Mohanty*  
9/3/2022  
(Pranita Mohanty)  
Presiding Officer

Copy to :

(1) All attached/Subordinate offices of the Ministry of Labour, (2) D G E & T, Ministry of Labour, New Delhi, (3) Office of the CLC (C) New Delhi, (4) All Section/Desks/Units/Division in the Ministry of Labour, New Delhi. (5) Notice Board. (6) CLS-II Section with request to process of publication of this circular in the web-site.

*Pranita Mohanty*  
9/3/2022  
(Pranita Mohanty)

FORMAT FOR APPLICATION

Name

Father's Name

Date of Birth

Category

Educational Qualification

Post Applied for

Experience, if any:

Permanent Home Address:

Correspondence Address

Date

Signature of the Candidate

