

No.S-27025/9/2015-CL
Government of India
Ministry of Labour & Employment

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New Delhi Dated: 18th February, 2016

To

All District Magistrates/District Collectors

(NCLP districts)

Reference is invited to communications from the Ministry of Labour & Employment wherein it has been requested to identify the presence of child labour in all the National Child Labour Project Districts in the State through survey in the districts where survey has not been done for the last three years.

Child labour survey being the immediate starting point of the NCLP is one of the key inputs required for smooth implementation of the NCLP project by identification of children/ adolescents employed in certain occupations. An amount of Rs. 2.75 lakh was being released for survey to each Project Society twice in a plan period. As approved under EFC the amount has been enhanced to Rs. 4.00 lakh which has already been

It is requested that the presence of child labour may be immediately assessed in the National Child Labour districts and may intimate the same to the Ministry at the earliest. In this regard certain guidelines/directions for carrying out proper survey has been worked out which is enclosed for further necessary action. Immediate steps may be initiated to carry out the process of survey in a time-bound manner and send action taken report to the Ministry.

Encl:As above



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GUIDELINES/INSTRUCTIONS FOR SURVEY

Survey is the starting point for any meaningful intervention to eradicate child labour. The baseline survey would help to identify "all working children" and "adolescents" in hazardous occupations or processes" in the target areas and develop a profile of project beneficiaries.

- ✓ The starting point for any survey should be accessing and analyzing available records such as census data, school records, panchayat/ municipal records, household surveys.
- ✓ Convergence with the annual survey of "out of school" children under SSA (undertaken as part of the school mapping exercise under SSA) would help to reduce duplication of efforts at the District and State Level.
- ✓ The survey may comprise of other departments such as Labour, education, Women and Child Development, Health and involve civil society organisations.
- ✓ The Governing body of the District Project Society is required to take conscious decision for conduct of baseline survey as under :-
 - Independent agency for baseline survey or
 - The field survey can be entrusted to the government functionaries with the task and paid some honorarium for doing the actual survey work or
 - Alternately Nehru Yuva Kendra (NYK) / NSS volunteers etc can be co-opted for the survey and paid some honorarium. The agency/agencies entrusted for survey work would be responsible for all activities related to the conduct of the survey.
- ✓ The Project Implementing agency should not be associated with the survey.
- ✓ The survey should generally provide the following information:-
 - i. Magnitude of the child labour
 - ii. Its classification by occupations and processes (hazardous and non- hazardous), and its geographical distribution
 - iii. Full details such as name of the child/adolescent and their father/gurdian"s name, age, sex, level of literacy, address and occupations & processes from where child/adolescent would be withdrawn
 - iv. Economic conditions of parents
 - v. Access to primary education

A sum of up to Rs. 4.00 lakh per district to be surveyed can be spent on this survey. This should cover all expenses such as transcribing the survey proforma into local language, training of enumerators, printing of forms, actual field work, honorarium / contractual payments, printing of survey report and digitization of data etc.

No survey report will be treated as complete without soft copy of the list. The survey report must have been formally approved by the District Project Society before being forwarded to the Ministry of Labour and Employment.

- ✓ Survey should be conducted by all the project societies to assess the impact of the project within 3 years since the last survey. Failure to conduct survey within 3 years may result in discontinuation of funds from the Ministry.

Findings of the Survey

The information shall be shared with the GOI and the State Government both in hard copy and soft copy formats, and all the records will be kept in safe custody of the Project Society. Ministry if working out on Child Labour Monitoring and Tracking System, once the same is functional the data needs to be fed into the system.