

F. No. D-14019/01/2016-Adm.II
Government of India
Ministry of Labour & Employment

Shram Shakti Bhawan, Rafi Marg,
New Delhi, 28th April, 2016

'TENDER NOTICE'

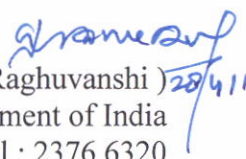
Subject: Annual Contract for Dry-cleaning of carpets, chairs & Sofa sets etc. in the Ministry of Labour & Employment for one year i.e. 2016-17.

Tenders are invited in Single Bid System for **Dry-cleaning of carpets, chairs & Sofa sets etc. in the Ministry of Labour & Employment during a period of one year i.e. 2016-17** at Shram Shakti Bhawan & Jaisalmer House, New Delhi, as per the details given in the **Annexure-I** on the following terms & conditions :

2. General Terms & Conditions of the Tender are given at **Annexure-II** & Undertaking to be submitted is at **Annexure- III**.

3. The interested contractors may submit their detailed tenders alongwith the Earnest Money of Rs. 5,000/-(Rupees Five thousand Only) in the form of Demand Draft/Bankers' Cheque addressed to the undersigned in a sealed cover which should be prominently marked with the words "**Tender for Dry-cleaning of carpets, chairs & Sofa sets etc. in the Ministry of Labour & Employment during a period of one year 2016-17 (MS)**" and dropped in the '**Tender Box**' kept near the Reception of **Shram Shakti Bhawan** by **3:00 P.M. on 19th May, 2016**. No tender will be entertained after the stipulated date and time or without Earnest Money Deposit amount and the same will be rejected summarily. The quotations will be opened **on the same day at 4:30 P.M.** in room No. 518 in the presence of representatives of the firms who may wish to be present.

Encls.: As above.


(G. A. Raghuvanshi) 28/4/16
Under Secretary to the Government of India
Tel : 2376 6320

1. All Ministries / Departments of the Government of India, New Delhi. It is requested that wide publicity of this 'Tender Notice' may please be given among the contractors engaged by them for this job.
2. NIC, M/O Labour & Employment with the request to put this notice on the website of Ministry.
3. Hindi Unit for Hindi version
4. Notice Board

DRY CLEANING JOB OF FOLLOWING ITEMS IS REQUIRED

S. No.	Items	Rate *
1.	Carpet (Per Sq. Ft.)	Rs.
2.	Sofa Set (Cotton) 3 Seater	Rs.
3.	Sofa Set (velvet) 3 Seater	Rs.
4.	Sofa Set (Cotton) 1 Seater	Rs.
5.	Sofa Set (velvet) 1 Seater	Rs.
6.	Office chair (Per chair)	Rs.
7.	Vertical blinds (Per Running Ft.)	Rs.
8.	Curtains (Per Sq. Ft.)	Rs.

*** Taxes Extra.**

Note : **The price quoted will be exclusive of taxes and shall be fixed and final during the Annual Contract period. Taxes, as applicable will be extra, which will not be quoted in the Bid.**

Signature of authorized representative of the firm

General Terms and conditions

1. Parties:-

The parties to the contract are the firm (the tenderers to whom the work has been assigned) and the Government of India through the Ministry of Labour & Employment for and on behalf of the President of India, hereinafter referred to as "the Ministry".

2. Address:-

For all purposes of the contract including arbitration thereunder, the address of the firm mentioned in the tender shall be final unless the contractor notifies a change of address by a separate letter sent by registered post with acknowledgement due to the Ministry. The firm shall be solely responsible for the consequences of any omission or error to notify change of address in the aforesaid manner.

3. Earnest money:-

- (i) Earnest Money of Rs. 5,000/- (Rupees Five thousand Only) must be deposited by the bidders in the form of Account Payee Demand Draft/Banker's Cheque drawn in favour of Pay & Accounts Officer (MS), Ministry of Labour & Employment, New Delhi along with their tenders.
- (ii) No request will be entertained for transfer of any previous deposit of earnest money and/or security deposit of payment of any kind held by the Ministry in respect of any previous work.
- (iii) Tenderer shall not be permitted to withdraw his/her offer or to modify the terms and conditions thereof. In case the tenderer fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited to the Government without prejudice to any other action to be taken against such tenderer (s).
- (iv) The tenders found without Earnest Money Deposit will be summarily rejected.
- (v) No claim shall lie against the Government/Ministry in respect of erosion, if any, in the value or interest on the amount of earnest money deposit.
- (vi) No interest will be paid on Earnest Money in any case.

5. Security Deposit:-

The successful tenderers will have to deposit a security-cum performance guarantee of Rs. 10,000/- (Rupees Ten thousand Only) in the form of Bank Draft or Bank guarantee from any nationalised Bank duly pledged in the name of the "Pay and Accounts Officer (MS), Ministry of Labour and Employment, New Delhi". The security money is refundable on successful completion of the contract period. The security amount may be forfeited in case the services of the contractor are unsatisfactory or in case of violation of the terms and conditions of the contract. Validity of the security money will be for 15 months from the date of contract.

6. Opening of Tender:-

The tenderer is at liberty to be present either himself or authorize not more than one representative at the opening of the tender. The representative attending the opening of the tender on behalf of the tenderer should bring with him a letter of authority from the tenderer and proof of identification.