



**RECRUITMENT OF DEAN ON REGULAR BASIS FOR ESIC MEDICAL EDUCATION INSTITUTIONS
– PGIMSRs, MEDICAL COLLEGES, DENTAL COLLEGES AND HOSPITALS - 2021.**

Employees' State Insurance Corporation is a statutory body constituted under an Act of Parliament (ESI Act, 1948) and works under the administrative control of Ministry of Labour and Employment, Government of India. Employees' State Insurance Corporation proposes to recruit **Deans** for ESI PGIMSRs & Medical Colleges, ESIC Medical Colleges and ESIC Dental Colleges on Direct Recruitment regular basis as under:

A. DETAIL OF VACANCIES:

S. No.	Name of the Post	Name of the Institution	No. of Vacancies
1.	Dean	ESIC PGIMSR & Hospital, Basaidarapur, New Delhi.	01
2.		ESI PGIMSR & Hospital, Andheri East, Mumbai, Maharashtra	01
3.		ESIC PGIMSR & Hospital, Manicktala, Kolkata, West Bengal.	01
4.		ESIC Medical College & Hospital, Gulbarga, Karnataka.	01
5.		ESIC Medical College & Hospital, Alwar, Rajasthan.	01
6.		ESIC Medical College and Hospital, Bihta, Patna, Bihar.	01
7.		ESIC PGIMSR, Medical College & Hospital, Rajajinagar, Bengaluru, Karnataka.	01
8.		ESIC PGIMSR, Medical College & Hospital, K.K. Nagar, Chennai, Tamilnadu.	01
9.		ESIC PGIMSR, Medical College & Hospital, Joka, Kolkata, West Bengal.	01
10.		ESIC Dental College, Rohini, New Delhi.	01
11.		ESIC Dental College, Gulbarga, Karnataka.	01
TOTAL			11

Category	UR	SC	ST	OBC	EWS	Total
No. of Vacancies	06	01	NIL	03	01	11

Note: The vacancies advertised above are subject to increase or decrease.

B. AGE LIMIT, PAY SCALES, EDUCATIONAL & OTHER QUALIFICATIONS FOR ESIC PGIMSRs & MEDICAL COLLEGES, ESIC PGIMSRs AND ESIC MEDICAL COLLEGES.

Name of the Post	Pay Band & Grade Pay	Age Limit	Educational & Other Qualifications
Dean	Level-14 of Pay Matrix 1,44,200–2,18,200 as per 7th CPC.	Not exceeding 55 years as on 31.01.2022 (relaxable upto five years for employees of the Employees' State Insurance Corporation and the Government Servants, in accordance with the instructions or orders issued by the Central Government from time-to-time).	<u>For GENERAL DISCIPLINES: EDUCATIONAL QUALIFICATIONS</u> (i) A recognized medical qualification included in the First or Second Schedule or Part-II of the Third Schedule to the Indian Medical Council Act, 1956. (Holders of educational qualifications included in Part-II of the Third Schedule should also fulfil the conditions stipulated in Section 13 (3) of the said Act.);and (ii) A postgraduate medical qualification i.e. Doctor of Medicine (MD) or Master of Surgery (MS) or a recognised qualification equivalent thereto in the respective subject or allied discipline. Note: The respective subject or allied discipline should be as in the Table-I of Schedule 1 of the Medical Council of India - "Minimum Qualifications for teachers in Medical Institutions Regulations, 1998").

			<p><u>EXPERIENCE:</u></p> <p>(i) Fourteen years of teaching experience and / or research experience in recognised institution in the concerned speciality or subject after obtaining the qualifying degree of Doctor of Medicine (MD) or Master of Surgery (MS) or qualification equivalent thereto.</p> <p>(ii) Minimum of ten years teaching experience as Professor or Associate Professor or Reader in a Medical College, out of which at least five years should be as Professor in a Department.</p> <p>Note 1: The experience should be recognized by the Medical Council of India or the statutory body concerned with the system of medicine as valid teaching experience for teaching posts and certificate thereof or any other valid proof in support thereof should be submitted and a certificate to this effect is to be submitted.</p> <p>Note 2: Teaching experience in any other post like the post of General Duty Medical Officer shall not be considered for eligibility purpose for recruitment to teaching posts.</p>
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C. AGE LIMIT, PAY SCALES, EDUCATIONAL & OTHER QUALIFICATIONS FOR ESIC DENTAL COLLEGE.

Name of the Post	Pay Band & Grade Pay	Age Limit	Educational & Other Qualifications
Dean	Level-14 of Pay Matrix 1,44,200– 2,18,200 as per 7th CPC.	Not exceeding 55 years as on 31.01.2022 (relaxable upto five years for employees of the Employees' State Insurance Corporation and the Government Servants, in accordance with the instructions or orders issued by the Central Government from time-to-time).	<p>Essential:</p> <p>(i) A qualification included in part I or Part II of the Schedule to the Dentists Act, 1948 (16 of 1948);</p> <p>(ii) Should be registered with Dental Council of India and;</p> <p>(iii) A postgraduate qualification i.e. Master of Dental Surgery or a recognized qualification equivalent thereto.</p> <p>Experience:</p> <p>Fourteen years teaching experience in recognized Institution, in the subject of specialty after obtaining the qualifying degree of Master of Dental Surgery or qualification equivalent thereto, out of which minimum of five years teaching experience as a Professor in a recognized Dental College.</p> <p>Note: The experience should be recognized by the Dental Council of India or the statutory body concerned with the system of medicine as valid teaching experience for teaching posts and certificate thereof or any other valid proof in support thereof should be submitted and a certificate to this effect is to be submitted.</p>

Note:

- Relaxation in upper age limit shall be available to SC, ST, OBC, Persons With Disabilities, Ex Servicemen and other categories of persons as per the instructions/orders of the Government of India.**
- The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India i.e 31.01.2022 and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba district of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep.**

D. EMOLUMENTS& PERQUISITES:

In addition to Pay, they will also be eligible for DA, NPA, HRA and Transport Allowance as per rules in force from time to time.

PERQUISITES: ESIC traditionally looks after its employees well. Accordingly, facilities for reimbursement of entertainment, mobile, telephone, internet, newspapers etc. are available. Other facilities like Leave Travel Concession (LTC), Encashment of Earned Leave, advances for various purposes etc. are also available as per scheme of the Corporation.

E. CAREER PROSPECTS AND OPPORTUNITIES:

- (i) Will get tailor made forum for setting up a First-Rate Medical Education Institution which would fulfill the self-actualization needs of the individual and resultant institution would cater to the special need of Insured Persons of ESI Corporation.
- (ii) It would provide the individual with the opportunity to realize the complete spectrum of his/her academic research/potential ultimately translating Medical Benefits to Insured Persons of ESI Corporation on Pan India Basis.
- (iii) The opportunity will provide the individual to project ESIC as a premier academic healthcare institution providing unmatched Social Security Health Cover.
- (iv) Will provide a forum to the individual to realize his/her academic and research potential ultimately benefiting Insured Persons of ESI Corporation by providing quality specialty healthcare services.
- (v) Promotional avenues in the Department are available under DACP guidelines of Govt. of India.

F. (i) Amount of Application Fee:-

S. No.	Category	Amount (in Rs.)
01	SC/ST/PWD/ Departmental Candidates/ Female Candidates & Ex Servicemen	NIL
02	All other categories	225/-

(ii) **Mode of payment:** -

A Demand Draft of Rs.225/-(as applicable) in favour of '**ESI Fund Account No. I**', drawn on any scheduled bank **payable at New Delhi** has to be submitted along with the Application Form.

- Note:** - (i) Fee once paid will not be refunded under any circumstances.
- (i) Only Demand Draft drawn on any Scheduled Bank will be accepted. Application Fee paid by any other mode will not be accepted.
 - (ii) The Demand Draft must be issued after the date of issue of this advertisement.

G. Selection Procedure:

- (i) All eligible candidates should apply in the application format **appended below**. Applications received after the last date of receipt of applications will not be considered.
- (ii) Selection will be made on the basis of interview which will be conducted by the Selection Board. **The interview will be held at New Delhi**. However, ESIC reserves the right to change the centre of interview, if need be. The results of the interview will be published on the website of the Corporation and no inquiry or correspondence in this regard will be entertained.
- (iii) Information regarding the candidates called for interview shall be available on the website of the ESIC www.esic.nic.in. Call letters for appearing before the Interview Board shall be given through email at the email id provided by the candidate in the application.

The selection of the candidates shall be on the basis of their performance in the interview only.

H. How to Apply: -

Application in an envelope super scribed "**Application for the post of Dean for ESI Medical Education Institutions**" should be submitted preferably by Speed Post/ Registered Post at the following address: -

Dy. Director (Recruitment),
E.S.I. Corporation,
Panchdeep Bhawan,
C.I.G. Marg, New Delhi-110002.

The following testimonials should be attached with application form: -

- (a) One copy of recent passport size photograph duly attested and firmly pasted at the appropriate place on the application form.
- (b) Attested copies of certificates and testimonials in support of proof of age, Date of Birth, Educational qualification and Experience etc.
- (c) Attested copy of Community Status Certificate in the prescribed form in case of candidates belonging to SC/ST/OBC/EWS category.
- (d) Candidates seeking reservation benefits under SC/ST/OBC /PWD/EWS category must ensure that they are entitled to such reservation as per eligibility prescribed in the Notice and as per the instructions issued by Govt. of India. They should also be in possession of the certificates in the prescribed format of Govt. of India in support of their claim. Candidates claiming reservation/ age relaxation under OBC Category should submit the OBC Certificate given at Annexure -"A" prescribed vide Govt. of India, Department of Personal and Training OM No. 36012/22/93-Estt.(SCT) dated 15.11.93 along with Self Declaration given at Annexure "B" failing which the benefit of reservation or age relaxation will not be given.
- (e) Candidates claiming reservation under EWS Category should submit the EWS Certificate given at Annexure -"C" .
- (f) Candidates claiming relaxation in age under Ex-servicemen Category should submit form of undertaking as given at Annexure -"D" .

Those candidates who are employed in Govt./Semi Govt. /Autonomous bodies etc. should send their applications "Through Proper Channel". However, they may send an advance copy of their application along-with demand draft and other certificates and testimonials before the last date.

Note 1:- The application and the other documents should be arranged in the following order one below the other and tightly tagged or stapled on the left hand side top corner.

1. Application Form.
2. Self-Attested copies of certificates.

Note 2:-The Demand Draft should not be tagged or stapled, but should be pinned or clipped at the top of the application form. The name and address of the candidates should be written on the reverse side of the Demand Draft.

I. General Conditions: -

- (i) **The crucial date for determining the age limit and other eligibility criteria shall be the closing date for receipt of applications from candidates in India i.e. 31.01.2022.**
- (ii) Mere submission of application does not confer any right to the candidate for being called for
- (iii) **The selected candidates are liable to be posted anywhere in India.**
- (iv) **A candidate should submit only one application and indicate the application for ESIC PGIMSR & Medical College OR ESIC Dental college in the application form appended below.**
- (v) In case of application received Incomplete or Unsigned application or without application fee and those received after the last date of receipt of applications, shall be liable to be rejected.

- (vi) In case of application received without the certified copies of mark sheets /certificates of educational qualification, caste certificate and photographs, ESIC reserves the right to decide about such applications.
- (vii) Wrong declarations/submission of false information or any other action contrary to law shall lead to cancellation of the candidature at any stage.
- (viii) Applications received after the last date of receipt of applications will not be considered.
- (ix) **The Corporation takes no responsibility for any delay in receipt or loss in postal transit of any application or communication.**
- (x) Before applying for the post, the candidate should ensure that he / she fulfils the eligibility criteria mentioned above. The Corporation would be free to reject any application at any stage of selection process if the candidate is found ineligible for the post for which he/she has applied.
- (xi) The selection for the above posts will be on the basis of interview which will be conducted by the Selection Board at **New Delhi**. However, ESIC reserves the right to change the centre, if need be. The result of the interview shall be uploaded on the website of the Corporation and no inquiry or correspondence in this regard will be entertained.
- (xii) Fee once paid is not refundable.
- (xiii) Canvassing in any form will be disqualification.
- (xiv) **Disqualification – No person: -**
 - (a) who has entered into or contracted a marriage with a person having a spouse living; or
 - (b) Who, having a spouse living, has entered into or contracted a marriage with any person; shall be eligible for appointment to the said posts. Provided that the Director General may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this Regulation.

Last date of receipt of applications is 31.01.2022.

For candidates from Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep, the last date for receipt of application is **07.02.2022**.

Dated: 16th December, 2021

Dy. Director (Recruitment)

**APPLICATION FORM FOR RECRUITMENT OF DEAN FOR ESIC MEDICAL EDUCATION
INSTITUTIONS - 2021**

APPLICATON FOR (WRITE 1 FOR 'ESIC PGIMSR/MEDICAL COLLEGE', 2 FOR 'DENTAL COLLEGE')

1. Name in full (in block letters) _____
2. Father's / Husband's Name _____
3. Mother's Name _____
4. (a) Date of Birth (in figures) _____
(in words) _____
(b) Age as on closing date (**i.e. 31.01.2022**) _____

Affix self-attested recent passport size photograph here (photograph should be firmly pasted on this space and not stapled)

5. (a) Religion _____
(b) Nationality _____
6. Particulars of the draft:
(a) Amount Rs. _____
(b) Name of issuing bank branch _____
(c) D.D. No. _____ dated _____

7. Correspondence address _____

E-mail ID _____

Mobile No. _____

8. Permanent Address _____
(with telephone number) _____

9. Gender (write 1 for Male, 2 for Female & 3 for Transgender)

10. (i) (a) If Person With Disability (PWD) Yes / No
(b) Percentage of Disability _____
(ii) Whether Ex-Serviceman Yes / No
(iii) Whether ESIC / Govt. Employees Yes/ No If Yes, please mention _____

11. Community to which applicant belongs
(Write 1 for SC
2 for ST and
3 for OBC
4 for EWS
5 for General

12. ESSENTIAL EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS
(Attach annexure, if necessary).

Degree/ Examination Passed	Subjects	Name & Address of College/Institution	University	Year of Passing	Percentage of marks obtained

13. DETAILS OF EMPLOYMENT (IN CHRONOLOGICAL ORDER)

(Attach annexure, if necessary).

Name of the Organization (please specify whether Central Govt./State Govt./Public Sector /Autonomous Body/Private Sector	Position(s) held	Period of service		Teaching Experience			Whether the Experience is recognized by MCI/DCI or Statutory Body concerned, as Teaching Experience	Whether working on Regular Basis/ Contractual Basis/ Adhoc Basis/ Residency Scheme etc.
		From	To	Years	Month	Days		

Contd....4/

14. Registration No. and Date of Registration of MBBS/BDS or equivalent qualification and Post Graduate Qualification (MS/MS/MDS/DNB/Diploma etc.) with the Medical Council of India/State Medical Council/Dental Council:

(a) MBBS/BDS or equivalent Qualification Registration No. _____

Date of Registration _____

Name of the Medical Council/State Medical Council/
/ Dental Council (MCI/SMC/DCI) _____

(b) Post Graduate Qualification (MS/MS/DNB/Diploma/MDS etc.) Registration No. _____

Date of Registration _____

Name of the Medical Council/ State Medical Council/Dental Council
(MCI/SMC/DCI) _____

15. Publication Details: (Attach Separate Annexure)

16. List of enclosures:

- | | |
|--------|--------|
| (i) | (ii) |
| (iii) | (iv) |
| (v) | (vi) |
| (vii) | (viii) |
| (ix) | (x) |
| (xi) | (xii) |
| (xiii) | (xiv) |
| (xv) | (xvi) |

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief.

I understand that in the event of any information being found false or incorrect at any stage, my candidature/appointment shall be liable to be cancelled / terminated summarily without notice or any compensation in lieu thereof.

I also affirm that No Objection Certificate from the present employer for applying this post has been applied for/taken.

If selected, I am willing to serve anywhere in India.

Place _____

Date _____

Signature

Annexure 'A'

(FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)

This is to certify that Shri/Smt./Kumari _____ son/daughter of _____ of village/town _____ in District/Division _____ in the _____ State/Union Territory _____ belongs to the _____ Community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution

No. _____ dated _____*.

Shri/Smt./Kumari _____ and/or his/her family ordinarily reside(s) in the _____ District/Division of the _____ State/Union Territory.

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt. (SCT,) dated 08.09.1993**. OM No. 36033/3/2004Estt. (Res) dated 9th March, 2004, O.M. No. 36033/3/2004-Estt. (Res) dated 14th October, 2008 and O.M. No. 36033/1/2013-Estt. (Res) dated 27th May, 2013**.

Date _____

District Magistrate/ Deputy Commissioner
etc.

Seal of Office

*- **The Authority issuing the Certificate may have to mention the details of Resolution of Government of India, in which the Caste of candidate is mentioned as OBC.**

** - As amended from time to time.

Note: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

List of authorities empowered to issue Caste/Tribe Certificate Certificates:

i.	District Magistrate / Additional District Magistrate/ Collector/ Deputy Commissioner / Additional Deputy Commission/ Dy. Collector / 1 st Class Stipendiary Magistrate / Sub-Divisional Magistrate / Extra-Assistant Commissioner/ Taluka Magistrate / Executive Magistrate.
ii.	Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
iii.	Revenue Officers not below the rank of Tehsildar.
iv.	Sub-Divisional Officers of the area where the applicant and or his family normally resides.

Note-I a. The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

b. The authorities competent to issue Caste Certificate are indicated below:-

- i. District Magistrate / Additional Magistrate / Collector / Dy. Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
- ii. Chief Presidency Magistrate / Additional Chief Presidency Magistrate/ Presidency Magistrate.
- iii. Revenue Officer not below the rank of Tehsildar
- iv. Sub-Divisional Officer of the area where the candidate and/or his family resides.

Note-II The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuming that the candidate does not fall in the creamy layer.

Note-III The candidate should furnish the relevant OBC Certificate in the format prescribed for Central Government jobs as per **Annexure 'B'** above issued by the competent authority on or before the Closing Date as stipulated in this Notice.

Form of declaration to be submitted by the OBC candidate (in addition to the community certificate)

I Son/daughter of Shri.....resident of village/town/city..... district..... state.....hereby declare that I belong to the.....community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No 36102/22/93-Estt. (SCT) dated 8-9-1993. It is also declared that I do not belong to persons/ sections/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 8-9-1993, O.M. No. 36033/3/2004-Estt. (Res.) dated 9th March, 200, O.M. No. 36033/3/2004-Estt. (Res.) dated 14th October, 2008 and OM No. 36033/1/2013-Estt. (Res.), dated: 27th May, 2013.

Signature:.....

Full Name:.....

Address

Government of _____
(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

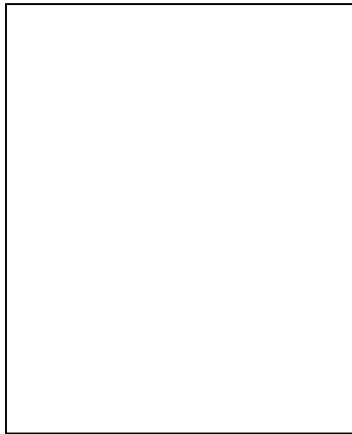
Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife _____ of permanent resident of _____, Village/Street _____ Post. Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____ . His/her family does not own or possess any of the following assets*** :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)



Signature with seal of Office _____

Name _____

Designation _____

*Note: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

**FORM OF UNDERTAKING TO BE GIVEN BY CANDIDATES APPLYING FOR CIVIL POSTS UNDER
EX-SERVICEMEN CATEGORY**

I understand that, if selected on the basis of the recruitment/examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the Appointing Authority that I have been duly released/retired/discharges from the Armed Forces and that I am entitled to the benefits admissible to ex-servicemen in terms of the Ex- servicemen (Re-employment in Central Civil Services and Posts) Rules, 1979, as amended from time to time.

I further submit the following information:

a) Date of appointment in Armed Forces _____

b) Date of discharge _____

c) Length of service in Armed Forces _____

d) My last Unit / Corps _____

Place:

Date:

(Signature of Candidate)