

**F.No.15(5)/2017-TSW**  
**Ministry of Heavy Industries & Public Enterprises**  
**Department of Heavy Industry**  
**O/o Economic Adviser, DHI**

**Dated 21.11.2017**

**Advertisement : consultant (Economics)**

**Eligibility & Competencies:**

- i) Age: Not less than 21 years
- ii) Educational Qualification: M.A ( Economics) with 55% marks
- iii) Proficiency:
  - a) Understanding of the Indian Economy
  - b) Familiarity with official sources of data
  - c) More than average understanding of statistical tools and their application in Excel
  - d) Reasonably hands on in matters of MS word, Excel and Power Point, application econometrics packages.

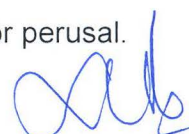
**Process & Procedure:**

- iv) The candidate will be required to submit an essay of not less than 350 words on any subject of his her choice preferable on one of the contemporary economic issues in India. The writing should be original and arguments to be duly supported by published secondary data.
- v) The Candidate would be advised to indicate the source of data and to enclose the original excel sheet in which data has been manipulated.
- vi) All applications are to be received by Email- [lc.ram@nic.in](mailto:lc.ram@nic.in). Preliminary scrutiny will be based on assessment of the submitted essay. If more candidates apply, 10 candidates will be called for interview. The interview would be taken by a panel.
- vii) Applicants are to submit their CV & Essay online on or before **5.00 P.M. 5<sup>th</sup> December, 2017**. Any incomplete application/applications received beyond the deadline will be summarily rejected.

**Disclaimer:**

No TA/DA to attend the interview and other incidental expenses would be paid.

**Note:** Terms & Conditions are attached with this advertisement for perusal.

  
( L.C. Ram)

Under Secretary to the Govt. of India  
Tel No. 23061098  
Email- [lc.ram@nic.in](mailto:lc.ram@nic.in)

## Terms & Conditions

I. The duration of assignment would be initially for a period of one year which may be extended or curtailed depending upon the need of the work. The candidate is required to put in at least six months of service or serve one month's notice for terminating the contract before the expiry of contract period. Failure of do so will result in forfeiture of two months salary. For terminating the contract after serving a period atleast six months, full one month's notice will be required to be given. Failure to do so will result in forfeiture of one month salary. However, the appointment can be terminated by the Economic Adviser at any time without citing any reason. The other terms and conditions of appointment shall be as under:

II. The Headquarter will be at New Delhi. The assignment is on full time basis and the candidate will not take up any other assignment during the period of consultancy with the Office of the Economic Adviser. The usual working hour are from **9.00 A.M. to 5.30 P.M.** during working days including half an hour lunch break in between from 1.30 P.M. to 2.00 P.M. However, in exigencies of work or if his/her work is not up-to-date, he/she may be required to work beyond office hours and may be called on Saturday/Sunday and other Gazetted holidays.

III. He /She will be paid a consolidated monthly fee of Rs. 45,000/- (Rupees forty five thousand only) for the services he/she would render to the Office of the Economic Adviser.


IV. The assignment does not carry any allowances e.g. Dearness Allowance, Residential Telephone, Transport Facility, Residential Accommodation, House Rent Allowance, Personal Staff, CGHS, Medical Reimbursement etc.

V. No TA/DA is admissible for joining the assignment or on its completion.

VI. He /She will not be entitled to any kind of leave, except 8 days' Casual Leave in a calendar year and this will be calculated on pro rata basis. Therefore, he/she will not draw any remuneration in case his/her absence is beyond 8 days' in a year (calculated on a pro rata basis). Un-availed leave in a calendar year will not be carried forward to next calendar year. In case he /she is frequently or habitually late in the attending office, half day's casual leave would be debited to the casual leave account for late attendance.

VII. During the period of his/her assignment with the government, it is likely that he/she may come across certain information of important and/or secret nature. He /She would, therefore, be subject to the provisions of the Indian Official Secrets Act, 1923, not only during the period of his/her assignment but also thereafter. More importantly, he/she will not divulge any information gathered by him/her during the period of his/her assignment to any one who is not authorized to know/have the same;

VIII. He /She may please note that he/she should not, except with the previous sanction of the office of the Economic Adviser or in the bona fide discharge of his/her duties, publish a book or a compilation of articles or participate in an

  
लाल चरण शर्मा  
अवर सचिव (आर्थिक)  
भारतीय सचिवालय  
Ministry of Heavy Industries  
उत्तरांचल प्रदेश  
Secretary  
Office of the Economic Adviser  
New Delhi

electronic media broadcast or contribute an article or write a letter to any newspaper of periodical, either in his/her own name or anonymously or pseudonymously in the name of any other person, if such book, article, broadcast or letter relates to a subject matter assigned to him/her by the office of the Economic Adviser.



लाल चण्ड अग्रवाल RAM  
अवर सचिव Secretary  
भारी उद्योग एवं सार्वजनिक उत्पन्न मंत्रालय  
Ministry of Heavy Industries & Public Enterprises  
उद्योग भवन नई दिल्ली/Uiyoq Bhawan, New Delhi