

No. A-11020/02/2025-CLS-II  
Government of India  
Ministry of Labour and Employment

Shram Shakti Bhawan, Rafi Marg  
New Delhi, Dated 25<sup>th</sup> June, 2025

**Circular**

In pursuance of DoPT's OM No. AB-14017/61/2008-Estt(RR) dated 13.10.2015 regarding uploading of draft proposals for framing/amendment of Recruitment Rules on the website and calling for comments, the draft Recruitment Rules proposed for amendment/revision in respect of the post of Personal Assistant and Secretary to the Court in Central Government Industrial Tribunal-cum-Labour Courts are uploaded on the official website of the Ministry of Labour and Employment for comments from Stakeholders.

2. All stakeholders are requested to go through the draft RRs and furnish their comments, if any, to the undersigned within a period of one month (30 days) i. e. date of its uploading on the website. In case no comments are received within the stipulated period, the Ministry will proceed further for taking necessary action for amendment in the aforesaid draft RRs.



(Dhananjay Sharma)  
Under Secretary to the Government of India

**Encls. as above.**

**All Stakeholders**

Copy to: IT Cell, MoL&E for uploading the circular on the website of the Ministry.

**To be published in the Gazette of India Part II, Section 3, Subsection (i)]**  
**Government of India**  
**Ministry of Labour and Employment**

**NOTIFICATION**

New Delhi the June, 2025

G.S.R.\_\_\_\_\_ In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following amendments to the Central Government Industrial Tribunal-cum Labour Court, (Personal Assistant Group B posts) Recruitment Rules, 2022, namely:-

1. (1) These rule may called Central Government Industrial Tribunal-cum Labour Court, (Personal Assistant Group B posts), Recruitment (Amendment) Rules, 2025.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. In the Central Government Industrial Tribunal-cum Labour Court, (Personal Assistant Group B posts) Recruitment Rules, 2022 in the Schedule, under Column (7), for the existing entries the following entries shall be substituted namely:-

**(i) 12<sup>th</sup> standard or equivalent examination from a recognized Board or University**

(ii) Skill Test norms Dictation 10 Minutes @ 100 W.P.M

Transcription: 40 Minutes (Eng.) 55 Minutes(Hindi) (on computer)

Note: Qualifications are relaxable at the discretion of the Competent Authority for reasons to be recorded in writing, in case of candidates, otherwise well qualified.

(Dhananjay Sharma)  
Under Secretary to the Government of India  
[File No. A-11020/02/2025-CLS-II]

Note:- The principal rules were published in the Gazette of India, Part II, Section 3, Sub-section(i) vide notification number G.S.R 114 dated the 27<sup>th</sup> July, 2022.

**[To be published in the Gazette of India Part II, Section 3, Subsection (i)]**  
**Government of India**  
**Ministry of Labour and Employment**

**NOTIFICATION**

**New Delhi, the -----**

G.S.R.... In exercise of the powers conferred by proviso to article 309 of the Constitution, and in supersession of the Central Government Industrial Tribunal - cum-Labour Court Class III and Class IV posts Recruitment Rules, 1976 in so far as they relate to the post of the Secretary to the Court in CGIT-cum-LC, Nagpur, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Secretary to the Court, Group B post in the Central Government Industrial Tribunal - cum-Labour Court, namely: -

1. Short title and commencement –(a) These rules may be called the Central Government Industrial Tribunal -cum-Labour Court (Secretary to the Court, Group 'B' posts), Recruitment Rules, 2025.

(b) They shall come into force on the date of their publication in the Official Gazette.

2. Number of post, classification and scale of pay. - The number of said post, its classification and the level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these rules

3. Method of recruitment, age limit, other qualifications, etc. – The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the said Schedule.

4. Disqualification – No person, -

(a) who has entered into or contracted a marriage with a person having a spouse living, or

(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to Relax – Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving – Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of the post	Number of posts	Classification	Level in the Pay Matrix	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualification required for direct recruits	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment: Whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment.
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Secretary to the Court	22(2025) *Subject to variation dependent on workload	General Central Service, Group 'B', Ministerial Non-Gazetted,	Level 6(Rs 35400-112400/-)	Non-Selection	Not applicable.	Not applicable	Not applicable	Nil	By promotion failing which by deputation	<p><b>Promotion:</b> Upper Division Clerk with ten years regular service in grade.</p> <p>Note: where juniors who have completed their qualifying or eligibility service are being considered for promotions, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years whichever is less and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p> <p><b>Deputation</b></p> <p>(a) Possessing degree of a recognized university or equivalent.</p> <p>(b) Officers holding analogous posts on regular</p>	<p>Departmental Promotion Committee consisting of:</p> <ol style="list-style-type: none"> <li>1. Presiding Officer of the concerned Central Government Industrial Tribunal-Labour Court-Chairman</li> <li>2. An Officer from a Department not connected with the one in which promotion are considered - Member</li> <li>3. An Officer of the Department familiar with the work of the persons who suitability is to be assessed - Member.</li> <li>4. An Officer nominated by the Ministry of Labour and Employment-</li> </ol>	Consultation with UPSC not necessary

										<p>basis in High Courts or in the subordinate courts</p> <p>Or</p> <p>(c) Officers holding analogous posts in the Central or State Governments and Public Sector Undertakings/Autonomous Bodies/Recognized Research Institutions etc., or</p> <p>(d) Upper Division Clerks with ten years service the grade rendered after appointment thereto on regular basis in the Central or State governments and Public Sector Undertakings/Autonomous Bodies/Recognized Research Institutions etc.</p> <p>Note 1: Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2: Period deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government or State Government shall not ordinarily exceed three years.</p> <p>Note3: The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of applications.</p>	Member	
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