

A-12034/03/2022-Adm.I
Government of India/Bharat Sarkar
Ministry of Labour & Employment/Shram Aur Rozgar Mantralaya

CIRCULAR

Ministry of Labour & Employment invites applications for engagement of Consultants and Young Professionals from open market purely on contractual basis.

2. The guidelines for engagement of Consultant and Young Professionals in this Ministry containing the details regarding eligibility criteria, selection procedure, etc. are available on the website of Ministry of Labour & Employment, i.e. <https://labour.nic.in>. The candidates are advised to go through these guidelines before submitting their applications.

3. The general requirements and other terms and conditions for the engagement are as under:-

1.	Name of position	Consultant Grade I
2.	Number of positions	1 (one)
3.	Method of recruitment	Contract Based through Open Market
4.	Age Limit	Candidates should be below 65 years of age as on the date of advertisement
5.	Tenure	The engagement would be purely on contractual basis initially for a fixed period of three months which may be extended by time to time as per requirement and a maximum tenure of 03 years from the date the candidate joins the assignment. However, being a contractual arrangement, the engagement could be terminated at any time by the competent authority without assigning any reasons.
6.	Remuneration (per month)	Rs. 265000 - 330000 (Consolidated inclusive of all)
7.	Education qualification	Essential LLB Desirable Persons with LLM Ph.D, additional qualifications, research experience, published papers and post qualification experience in the relevant field would be preferred.
8.	Experience	Essential <ul style="list-style-type: none"> • Overall 15 years and above of work experience in Legal background • Experience in legislative and drafting works of legal nature.

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Nature of Duties:	<ul style="list-style-type: none"> • Examination of draft rules that have already been pre-published; • Preparation of the remaining draft rules, which have not been pre-published so far; • To remove any ambiguities in draft rules, • Preparation of draft notification for various purposes including assigning various statutory powers to the various authorities to carry out various functions in accordance with the provisions of the Codes; and • To ensure that rules are harmonized amongst themselves and with other Central Statutes. Interpretation of provisions of the Codes Any other works as assigned to them
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1.	Name of position	Consultant Grade 2
2.	Number of positions	2 (one)
3.	Method of recruitment	Contract Based through Open Market
4.	Age Limit	Candidates should be below 50 years of age as on the date of advertisement
5.	Tenure	The engagement would be purely on contractual basis initially for a fixed period of three months which may be extended by time to time as per requirement and a maximum tenure of 03 years from the date the candidate joins the assignment. However, being a contractual arrangement, the engagement could be terminated at any time by the competent authority without assigning any reasons.
6.	Remuneration (per month)	Rs. 145000 - 265000 (Consolidated inclusive of all)
7.	Education qualification	<p>Essential LLB</p> <p>Desirable Persons with LLM Ph.D, additional qualifications, research experience, published papers and post qualification experience in the relevant field would be preferred.</p>
8.	Experience	<p>Essential</p> <ul style="list-style-type: none"> • Overall 08-15 years of work experience in Legal background.

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		<ul style="list-style-type: none"> • Experience in legislative and drafting works of legal nature.
9.	Nature of Duties:	<ul style="list-style-type: none"> • Examination of draft rules that have already been pre-published; • Preparation of the remaining draft rules, which have not been pre-published so far; • To remove any ambiguities in draft rules, • Preparation of draft notification for various purposes including assigning various statutory powers to the various authorities to carry out various functions in accordance with the provisions of the Codes; and • To ensure that rules are harmonized amongst themselves and with other Central Statutes. Interpretation of provisions of the Codes Any other works as assigned to them

1.	Name of position	Young Professionals
2.	Number of positions	05 (five)
3.	Method of recruitment	Contract Based through Open Market
4.	Age Limit	Candidates should be below 32 years of age as on the date of advertisement
5.	Tenure	The engagement would be purely on contractual basis for a fixed period of one years which may be extended by one year at a time up to a maximum tenure of three years from the date the candidate joins the assignment. However, being a contractual arrangement, the engagement could be terminated at any time by the competent authority without assigning any reasons.
6.	Remuneration (per month)	Rs. 60,000 (Consolidated inclusive of all)
7.	Education qualification	<p>Essential LLB</p> <p>Desirable Persons with LLM, Ph.D, additional qualifications, research experience, published papers and post qualification experience in the relevant field would be preferred.</p>

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8.	Experience	Essential 1 year and above in the field of legal work
9	Nature of Duties:	<ul style="list-style-type: none"> Young Professionals will assist Legal experts / consultants / Senior Officers in their work.

5. **General Terms and Conditions of Engagement:**

General terms and conditions regarding engagement of Consultants viz. Remuneration, Allowances, Age Limit, Leave, Working Hours, Period of Engagement as Consultant, etc. will be governed by the Guidelines for engagement of consultants / Young Professionals.

1. **How to Apply:**

- i. Interested eligible candidates may submit their duly filled applications in the prescribed Application Form (Annexure-A) at the following address:

The Under Secretary (Admn.I)
Ministry of Labour & Employment,
Room No. 111 (Cabin),
Shram Shakti Bhawan, Rafi Marg,
New Delhi - 110001
Email ID : adm1@nic.in

- ii. Applications should reach the undersigned by post or by email (adm1@nic.in) or through Drop Box of the Ministry installed at the Reception **within 10 days** from the date of issue of this circular. Applications received after due date will not be considered.

Signed by Nirmal Kumar
Bhagat

Date: 31-01-2023 11:45:23

(Nirmal Kumar Bhagat)
Under Secretary to the Govt. of India

Tel:23473330

To,

- IT Cell, M/o Labour & Employment with a request to upload this Circular on the website of this Ministry under the relevant heading.
- Notice Board

ANNEXURE-A

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**Application for the post of Consultants / Young Professionals in
the Ministry of Labour & Employment New Delhi**

Recent Passport Size Photograph

1.	Full Name (in Block Letters)				
2.	Father's/Husband's Name				
3.	Date of Birth				
	Gender				
4.	Contact details	Mobile No./Tel. No.			
		Email ID			
5.	Address for communication				
		PIN:			
6.	Age as on date				
7.	Whether SC/ST/OBC				
8.	Whether Physically handicapped				
9.	Educational Qualification (Please enclose copy of Certificate/Mark Sheet from Secondary onwards)				

Sl.No.	Year	Name of University / School	Name of the Course	Main Subject / Discipline	Date of starting	Date of completion	Duration of Course	Total Marks	Perce

10.	Desirable Qualification	
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11.	Technical Qualification	
12	Details of Computer Knowledge	
13.	Work Experience	
a	Employer Name	
b	Post Held	
c	Emoluments	
d	Date of joining in Organization	
e	Date of leaving of Organization	
f	Job responsibility	
14.	Experience of the last 10 years (assignment-wise) [A separate sheet may be annexed]	
15	Whether any Criminal case is pending against you? If yes please give details at the end	
16.	Whether you were convicted by any court at any time in your life? If yes, please give details at the end	
17	Whether you have any conflict of Interest or pecuniary interest that you could derive by working in this assignment with the Government of India? If yest, please give details at the end.	

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect/incomplete or ineligibility being detected at any time before **or** after selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of the Ministry of Labour & Employment. I have read this circular and ready to accept all the terms and conditions for engagement of Consultants.

Signature

Place:

Date

(Full name of the applicant)

Encl.

1. Educational Qualification from Secondary onwards
2. Detailed CV
3. Last salary slip
4. work experience certificate