



**DIRECTORY OF PAY & ACCOUNTS OFFICES AND DRAWING & DISBURSING OFFICES
(CDDOs/NCDDOs)**



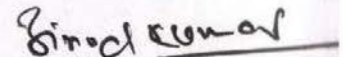
मुख्य लेखा नियंत्रक
श्रम एवं रोजगार मंत्रालय
श्रम शक्ति भवन
रफ़ी मार्ग, नई दिल्ली-११०००१

**CHIEF CONTROLLER OF ACCOUNTS
MINISTRY OF LABOUR & EMPLOYMENT
SHRAM SHAKTI BHAWAN
RAFI MARG, NEW DELHI-110001**

PREFACE

Need for a directory of the Drawing & Disbursing Offices was felt for long. I am delighted to present this comprehensive Directory of Pay & Accounts Offices, Drawing and Disbursing Offices (Cheque Drawing and Non-Cheque Drawing & Disbursing Offices) under the payment control and accounting jurisdiction of Departmental Accounting Organization, O/o Chief Controller of Accounts, Ministry of Labour & Employment. This is the first such directory compiled and published.

I trust that this document will be informative and useful for all stakeholders. Any suggestion for future improvement in the form and contents are most welcome.


(BINOD KUMAR)

Chief Controller of Accounts
Ministry of Labour & Employment

Dated: 12.03.2019

Place: New Delhi

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Summary of PAOs/CDDOs/NCDDOs of Ministry of Labour & Employment

S.No.	Name of PAOs	Number of NCDDOs	Number of CDDOs	Number of NCDDOs to CDDOs	Total
1.	PAO(Main Secretariat), New Delhi	18	12	01	31
2.	PAO(CLC), New Delhi	05	14	16	35
3.	PAO(DGE), New Delhi	27	04	06	37
4.	PAO(LB), Chandigarh	05	04	01	10
5.	PAO(DGE-II), Chennai	21	14	07	42
6.	PAO(DGFASLI), Mumbai	11	04	01	16
7.	PAO(DGMS), Dhanbad	07	04	00	11
	Total	94	56	32	182

**O/o Chief Controller of Accounts
Principal Accounts Office
Ministry of Labour & Employment**

5th Floor, Shram Shakti Bhawan, New Delhi- 110001

Telephone No.-011-23718010/ 23766127 Fax No. 23714366

e-mail: pao-mol@gov.in/ praolab_acct@yahoo.co.in

Number of Pay & Accounts Offices under Ministry of Labour & Employment – 07

Non-Cheque Drawing and Disbursing Offices – 126

Cheque Drawing Disbursing Offices – 56

**Pay & Accounts Office
(Main Secretariat)
Ministry of Labour & Employment**

5th Floor, Room No. 522,
Shram Shakti Bhawan, Rafi Marg
New Delhi-110001

Telephone No.-011-23359852
e-mail -paomslabour@yahoo.co.in

Bank Branch: Union Bank of India
Shram Shakti Bhawan, New Delhi-110001

PAO Code: - 029803

Non – Cheque Drawing and Disbursing Offices -19
Cheque Drawing and Disbursing Offices -12

Total -31

PAO (MAIN SECRETARIAT), NEW DELHI

Sl. No.	Name & Designation of PAO/DDO and Name of the Unit	Category PAO/CD DO/NCDDO	PAO/CDDO/NCDDO CODE	Address Of PAO/CDDO/NCDDO	Tel. No./Fax/ e-mail	Name & Address of the Accredited Bank branches	STATE/UT
1.	Smt. Sunita Sarkar, Senior Accounts Officer, Pay & Accounts Office, Main Secretariat	PAO	029803	Room No. 522 , Shram Shakti Bhawan, Rafi Marg New Delhi-110001	011-23359852	Union Bank of India , Shram Shakti Bhawan, Rafi Marg, New Delhi-110001	Delhi
2.	Shri Mahesh kumar, AAO, Principal Accounts Office, O/o Chief Controller of Accounts	NCDDO	208626	Room No. 518 , Shram Shakti Bhawan, Rafi Marg New Delhi-110001	011-23718010 9711684975	Union Bank of India , Shram Shakti Bhawan, Rafi Marg, New Delhi-110001	Delhi
3.	Shri Mrinmoy Kumar Bhattacharjee, Presiding Officer, CGIT-Cum-Labour Court, Guwahati	NCDDO	229859	Kendriya Shram Sadan, 2nd Floor, R.K. Mission Road, Birubari, Guwahati-781016	0361-2490048 cgitguwahati2003@gmail.com	Union Bank of India , Shram Shakti Bhawan, Rafi Marg, New Delhi-110001	Assam
4.	Shri S. J. Mazumdar, Assistant Welfare Commissioner, O/o Labour Welfare Organisation, Guwahati	NCDDO	206907	39, Sapta Swahid Path, Sarumortaria Dispur, Guwahati-781006	0361-2222133 wc.guwahati@gmail.com	Union Bank of India , Shram Shakti Bhawan, Rafi Marg, New Delhi-110001	Assam
5.	Shri Barun Kumar Jha, Assistant Welfare Commissioner , O/o Labour Welfare Organisation, Patna	NCDDO	206908	Karpuri Thakur Sadan, 5th Floor (D Wing), Ashiyana Digha Road, Patna-800025	0612-2565333 wcpatna@gmail.com	Union Bank of India , Shram Shakti Bhawan, Rafi Marg, New Delhi-110001	Bihar

6.	Shri Kishore Kumar, Assistant Welfare Commissioner(C), Chandigarh.	NCDDO	206906	Room No. 203, 2 nd Floor, Kendriya Sadan, Sector 9A, Chandigarh.	0172-2743203 kishorekumar70@nic.in	Union Bank of India , Shram Shakti Bhawan, Rafi Marg, New Delhi-110001	Chandigarh
7.	Shri Avtar Chand Dogra, Presiding Officer, CGIT-I, Delhi	NCDDO	229805	Room No. 511, 5th Floor, Dwarka Court Complex, Sector -10, Dwarka, New Delhi-110075.	28043830 sehrawat.sunil@nic.in	Union Bank of India , Shram Shakti Bhawan, Rafi Marg, New Delhi-110001	Delhi
8.	Smt. Pranita Mohanty, Presiding Officer CGIT - II , Delhi	NCDDO	229856	Room No. 512, 5 th Floor, Dwarka Court Complex, Sector - 10 Dwarka, New Delhi - 110075	28043668 cgitno.2delhi@gmail.com	Union Bank of India , Shram Shakti Bhawan, Rafi Marg, New Delhi-110001	Delhi
9.	Smt. Anjana Saxena, Section Officer(Cash), Main Secretariat, Ministry of Labour & Employment	NCDDO	229804	Ground Floor, Shram Shakti Bhawan, Rafi Marg, New Delhi-110001.	011-23473156 i) anjana.saxena@nic.in ii)mole124cash@gmail.com	Union Bank of India , Shram Shakti Bhawan, Rafi Marg, New Delhi-110001	Delhi
10.	Smt. Anjana Saxena, Section Officer(Cash), (Board Of Arbitration)	NCDDO	229806	Secretary Board Of Arbitration, Nirmal Bhawan, Barakhambha Road, New Delhi-110001.	011-23473156, 9999715582	Union Bank of India , Shram Shakti Bhawan, Rafi Marg, New Delhi-110001	Delhi
11.	Smt. Anjana Saxena, Section Officer(Cash), Main Secretariat (National Wage Board for Journalist & Other Newspaper Employees)	NCDDO	200450	Room No. 301, 3 rd Floor, Shram Shakti Bhawan, New Delhi-110001	011-28052978	Union Bank of India , Shram Shakti Bhawan, Rafi Marg, New Delhi-110001	Delhi

12.	Shri Manoj Kumar Sao, AAO, PAO(MS), New Delhi.	NCDDO	229807	Room No. 518 , Shram Shakti Bhawan, Rafi Marg, New Delhi-110001	011-23718010 pao-mol@gov.in	Union Bank of India , Shram Shakti Bhawan, Rafi Marg, New Delhi-110001	Delhi
13.	Shri Ram Chandra Jakhar, Asst. Welfare Commissioner, O/o Welfare Commissioner, Ahmedabad, Gujarat.	NCDDO	206904	5th Floor, B.D. Patel House, Naranpura Road, Ahmedabad-380014 (Gujarat)	079-27682888 wcc.ahd-mole@gov.in	Union Bank of India , Shram Shakti Bhawan, Rafi Marg, New Delhi	Gujarat
14.	Shri Purnendu Kumar Srivastava, Presiding Officer, CGIT- Cum- Labour Court, Jabalpur	NCDDO	229861	1230, Wright Town, Golebazar Ward, Jabalpur-482002	0761-2414965 sondhiya2275@gmail.com	Union Bank of India , Shram Shakti Bhawan, Rafi Marg, New Delhi	Madhya Pradesh
15.	Shri Bijay Chandra Rath, Presiding Officer, CGIT- Cum Labour Court, Bhubaneswar	NCDDO	229860	H-24, Jaidev Nagar, Nageswartangi, Lewis Road, Bhubaneswar 751002	0674-2433517 po-bbs-cgit@gov.in	Union Bank of India , Shram Shakti Bhawan, Rafi Marg, New Delhi	Orissa
16.	Shri Radha Mohan Chaturvedi, Presiding Officer, CGIT- Cum Labour Court, Jaipur	NCDDO	229857	Kendriya Sadan, Block "B" Sector -10 , Vidhyadhar Nagar, Jaipur, Pin- 302039	0141-2233728 cgitjaipur1@gmail.com	Union Bank of India , Shram Shakti Bhawan, Rafi Marg, New Delhi	Rajasthan
17.	Shri Rakesh Kumar, Presiding Officer, CGIT, Kanpur	NCDDO	229846	Shram Bhawan, ATI Campus, Udhog Nagar, Kanpur-208022	0512-2218642 bssengarcgit@gmail.com	Union Bank of India , Shram Shakti Bhawan, Rafi Marg, New Delhi	Uttar Pradesh

18.	Shri Rakesh Kumar, Presiding Officer, CGIT, Lucknow	NCDDO	229858	Kendriya Bhawan, 8th Floor, Hall No. 01 Sec-H, Aliganj, Lucknow	0522-2323901, 0522- 2746869 tricgitlko@gmail.com	Union Bank of India , Shram Shakti Bhawan, Rafi Marg, New Delhi	Uttar Pradesh
19.	Shri Vishal Ashik, AMTC, Asstt Welfare Commissioner, O/o Welfare Commissioner, Dehradun	NCDDO	206905	H.No- 210, Street No. 03, Rajendra Nagar, Dehradun- 248001	0135-2752787 wccddh@gmail.com	Union Bank of India , Shram Shakti Bhawan, Rafi Marg, New Delhi	Uttarakhand
20.	Dr. G.P. VLN Rao, Welfare Commissioner, O/o Welfare Commissioner, Raipur.	CDDO	129829	R-16, Anupam Nagar, Shankar Nagar, Near T.V. Tower, Raipur (C.G.)- 492007	0771-2282408 dwc_raipur@rediffmail.com	Union Bank of India, Main Branch, Raipur	Chattishgarh
21.	Shri Raj Kumar Kirar, Admin -Cum -Accounts Officer, O/o LWO , Ranchi	CDDO	129815	Labour Welfare Organisation, Shram Bhawan, Doranda, Ranchi- 834002	0651-2481080 aaokqr@rediffmail.com	Union Bank of India, Doranda Branch, 20, Chaibasa Main Road, Ranchi	Jharkhand
22.	Shri Basant Kandulna, Welfare Administrator, Labour Welfare Organisation, West Singhbhum, Jharkhand	CDDO	129818	Iron Ore, Manganese Ore & Mines, Labour Welfare Organization, Barajamda, P.O. Barajamda, District- West Singhbhum (Jharkhand) Pin-833221	8409160112 wcbjmb@gmail.com	Union Bank of India, Barbil Branch, Distt: Keonjhar, Odisha- 758035.	Jharkhand
23.	Shri Siya Ram Saha, Presiding Officer, CGIT, Kolkata.	CDDO	129827	15, R. N. Mukerjee Road, Ground Floor, Kolkata- 700001	9903950275, cgit_kol@bsnl.in	Union Bank Of India, IEP, 15, India Exchange Palace, Kolkata	Kolkata

24.	Shri R. K. Mehrotra, Admn.- Cum- Accounts Officer, O/o Labour Welfare Organisation, Jabalpur	CDDO	129851	797, Shanti Kunj, South Civil Line, Jabalpur-482001.	0761-2626021/ 2678595 wc.jabalpur@rediffmail.com	Union Bank of India, Cantt. Branch, Sadar Jabalpur, 482001.	Madhya Pradesh
25.	Shri R. K. Mehrotra, Admn.- Cum- Accounts Officer(Additional Charge), O/o LWO, Indore	CDDO	129819	Welfare Adminstrator, Labour Welfare Organisation, near G.P.O, Indore	0731-2703530 waind@mp.gov.in	Union Bank of India, Sanyogita Ganj, Chhawni, Indore- 452001	Madhya Pradesh
26.	Shri Mudaliar P.G. Gopi Kumar, Senior Accounts Officer, O/o LWO, Nagpur	CDDO	129850	Labour Welfare Organisation, C.G.O Complex, Block-C, Seminary Hills, Nagpur-440006.	0712-2510474 wcngp@rediffmail.com	Union Bank of India, Dhantoli Branch, 1 st Floor, Dhantoli, Nagpur	Maharashtra
27.	Shri Maqsood A. Khan, Dy. Welfare Commissioner , Barbil	CDDO	129817	Deputy Welfare Commissioner, Barbil Keonjhar, Odisha-758038	06767-2755271, 9437633208 dwcbartil@gmail.com	Union Bank of India, Barbil Branch, Distt: Keonjhar, Odisha- 758035.	Odisha
28.	Dr. Sukanta Chandra Das, Chief Medical Officer, Central Hospital, Joda	NCDDO to CDDO	329847	Central Hospital, Joda, PO- Baneikala, Dist-Keonjhar, Odisha -758038	06767-2755271, 9437633208 dwcbartil@gmail.com	Union Bank of India, Barbil Branch, Distt: Keonjhar, Odisha- 758035.	Odisha
29.	Shri Rudra Narayan Biswal, Admin - Cum- Accounts Officer, O/o Welfare Commissioner, Bhubaneswar	CDDO	129849	N- 6 & 7, IRC Village, Nayapally, Bhubaneswar- 751015	0674-2557680 lwbsr@dataone.in	Union Bank of India, Main Branch, Bhubaneswar- 751001	Odisha
30.	Shri Kesar Lal Chawla, Admin- Cum- Accounts Officer, O/o LWO, Ajmer	CDDO	129814	B-114, Jatiya Hills, Data Nagar, Ajmer(Rajasthan)	0145-2429237, Wcajmer-rj@nic.in	Union Bank of India, Naya Bazar, Ajmer, Rajasthan-305001	Rajasthan
31.	Sh. Ashok Kr Bharti Admn- cum- Accounts Officer, O/o LWO, Prayagraj	CDDO	129830	34-A, Kendriya Sadan, 1st Floor, M.G. Marg, Civil Lines, Prayagraj – 211003.	0532-2400962 wcald@rediffmail.com	Union Bank of India, Mumford ganj, Prayagraj-211001	Uttar Pradesh
32.	Shri Durlabh Barua, Admn- Cum- Accounts Officer, O/o LWO, Kolkata	CDDO	129852	234/4, A.J.C. Bose Road, Kolkata-700020.	033-22836411 wc_kolkata@hotmail.com	Union Bank of India, 26/6, Hindustan Park, Girihat Road, Kolkata-700029	West Bengal

**Pay & Accounts Office (Chief Labour Commissioner)
Ministry of Labour & Employment**

6th Floor, Room No.615,
Shram Shakti Bhawan, Rafi Marg
New Delhi-110001

Telephone No.-011-23473293
e-mail -paoclclabour@yahoo.co.in

Bank Branch :Union Bank of India ,
Shram Shakti Bhawan, Rafi Marg
New Delhi-110001

PAO Code:-030050

Non – Cheque Drawing and Disbursing Offices -21
Cheque Drawing and Disbursing Offices -14

Total -35

PAO (Chief Labour Commissioner), NEW DELHI

Sl. No	Name & Designation of PAO/ DDO and name of the unit	Category Of PAO/CDDO /NCDDO	PAO/CDDO /NCDDO Code	Address of PAO /CDDO/NCDDO	Tel No-fax/ e-mail	Name & address of the accredited bank branches	State /UT
1.	Smt. Parveen Sethi, Accounts Officer, Pay & Accounts Office(CLC)	PAO	030050	Room No. 615, Shram Shakti Bhawan, Rafi Marg, New Delhi - 110001	011-23473293 paoclclabour@yahoo.co.in	Union Bank of India, Shram Shakti Bhawan, Rafi Marg, New Delhi-110001.	Delhi
2.	Smt. Ria Sinha , DDO/ SO (Cash), O/o Chief Labour Commissioner, Delhi.	NCDDO	230051	Room No. 605, Shram Shakti Bhawan, Rafi Marg, New Delhi-110001	011-23473350 ria.sinha@nic.in	Union Bank of India, Shram Shakti Bhawan, Rafi Marg, New Delhi	Delhi
3.	Shri Tej Bahadur, ALC O/o RLC, Delhi	NCDDO	230052	4 th Floor, Jeevan Deep Building, Parliament, Street, New Delhi-110001	011-23364300 dyclcndl-mole@nic.in	Union Bank of India, Shram Shakti Bhawan, Rafi Marg, New Delhi.	Delhi
4.	Smt. Anupa Sharma, AAO, Pay & Accounts Office(CLC)	NCDDO	200642	Room No. 518, Shram Shakti Bhawan, Rafi Marg, New Delhi	011-23718010, pao-mol@nic.in	Union Bank of India, Shram Shakti Bhawan, Rafi Marg, New Delhi	Delhi
5.	Shri Sanjeev Kumar, AAD(S), O/o RLI, Faridabad	NCDDO	202195	Regional labour Institute, Sec- 47, Faridabad	0129-2468014 rlifaridabad@yahoo.com	Union Bank of India, Shram Shakti Bhawan, Rafi Marg, New Delhi	Haryana
6.	Shri P. K. Singh, Director, O/o DGMS, Ghaziabad	NCDDO	203203	Room No. 201, 203, CGO Complex, No 2 Kamla Nehru Nagar, Hapur Road, Ghaziabad(UP)	0120-2705364. pksinghddSmt.m69@gmail.com	Union Bank of India, Shram Shakti Bhawan, Rafi Marg, New Delhi	Uttar Pradesh

7.	Shri Hari Om Gautam, ALC, O/o RLC, Guwahati.	CDDO	130060	Kendriya Shram Sadan, R.K.Mission road, Birubari, Guwahati-781016, (Assam)	0361-2490035 dyclc.ghy-as@gov.in , rlcguwahati@nic.in	Union Bank of India, Fancy Bazar, Guwahati	Assam
8.	Shri B.B. Prusty, RLC, Dibrugarh	NCDDO to CDDO	330102	Regional Labour Commissioner, Chowkidhinghee, Dibrugarh -786001 (Assam)	0373-2325205 rlc.dib-as@gov.in	Union Bank of India, Fancy Bazar, Guwahati	Assam
9.	Shri Chiranjeev Saikia, ALC, Silchar	NCDDO to CDDO	330112	Asst. Labour Commissioner, College Road, Silchar, 788004 (Assam)	0384-2267330 alc.sil-as@gov.in	Union Bank of India, Fancy Bazar, Guwahati	Assam
10.	Shri P.K. Dixit, LEO(C),O/o LEO, Raipur	CDDO	130068	D-6, Adarsh Society, Sector-1,Avanti Vihar, Raipur	0771-2442181 dyclcraopur.cg@nic.in	Union Bank of India, Ramsagar Para, Raipur.	Chhattisgarh
11.	Shri D.K Mallick, RLC, Bilaspur	NCDDO to CDDO	330104	Main Road, Torwa, Bilaspur(Chattisgarh)	07752-249774 bilaspur-cg@nic.in	Union Bank of India, Ramsagar Para, Raipur	Chhattisgarh
12.	Shri N. M. Shetty, RLC, O/o RLC, Goa.	CDDO	130058	Dr. Mukund Building, 3 rd floor, F.L Gomes Road, Vasco-da Gama, Goa	0832-2512311 ComShri-rlc.goa@nic.in	Union Bank of India, Sumantesh Building, Vasco-da-Gama, Goa-403802.	Goa
13.	Smt. Nirmala Kanwat, A.L.C(C), O/o Dy. CLC, Ahmedabad	CDDO	130054	Shram Bhawan, 4 th floor, Khanpur, Ahmedabad-380001.	079-25504560/61 dyclcahd-gj@nic.in	Union Bank of India Khanpur, branch, Ahmedabad-380001.	Gujarat

14.	Dr. R.G. Meena, RLC(C), O/o RLC, Baroda	NCDDO to CDDO	330113	Chandraprabha Flat No.-2, Opposite Moti Baug Place, Baggikhana Road, Baroda-390001	0265-2433894 rlc.baroda- gj@gov.in	Union Bank of India Khanpur, branch, Ahmedabad-380001.	Gujarat
15.	Shri Pankaj Dahiya, ALC (C), O/o ALC, Gandhidham	NCDDO to CDDO	330110	KPT Staff Club, Nr. KPT Hospital, KPT Colony, Gopalpuri, Gandhidham-370240.	02836250286 alc- adipur@nic.in	Union Bank of India Khanpur branch, Ahmedabad-380001.	Gujarat
16.	Shri Love Singh, ALC, O/o ALC, Hazaribagh.	CDDO	130063	Barka gaon road , lml Kothi area Hazaribagh, Jharkhand-825301	06546-222261 alc.hazaribagh- jh@nic.in,	Union Bank of India, Hazaribagh.	Jharkhand
17.	Shri Pravin Kumar, ALC, O/o ALC Chaibasa.	CDDO	130062	Flat No. 3A, Balaji Apartment, 3 rd floor, Chaibasa, Distric- West Singhbhum, Jharkhand	06582-256503 alc-chaibasa- jhr@nic.in	Union Bank of India, Chaibasa	Jharkhand
18.	Shri Rajvir Singh, ALC(C), O/o ALC, Jabalpur.	CDDO	130067	Block No. 10, Civic Centre, Marhatal, Jabalpur (MP).	0761-2410710 07612480549(F) dyclcjbpm@nic.in	Union Bank of India, Cantonment Branch, Sadar, Jabalpur.	Madhya Pradesh
19.	Shri Sanjeev Kumar Verma, LEO(C), O/o RLC, Bhopal	NCDDO to CDDO	330103	Room No. 306, Nirman Sadon, CGO Complex, Arera Hills, Bhopal- 462011.	0755-2552126 rlcbhopal@nic. in	Union Bank of India, Cantonment Branch, Sadar, Jabalpur.	Madhya Pradesh
20.	Shri Navin Vaidya, ALC(C), O/o ALC, Chhindwara.	NCDDO to CDDO	330105	MIG-10, Chitrakut complex, Nagpur Road, Chhindwara-480001.	07162-225391 alcchi@mp.go v.in	Union Bank of India, Cantonment Branch, Sadar, Jabalpur.	Madhya Pradesh
21.	Shri Atul Singh, ALC, O/o ALC, Shahdol	CDDO	130069	A-1,MPHB, Colony,Near Gayatri Mandir' Shahdol, MP- 484001	07652-240325 alcabnempsha -mp@nic.in	Union Bank of India, Shahdol	Madhya Pradesh

22.	Shri Tarun Kumar Singh, RLC(C), O/o RLC, Nagpur	CDDO	130057	1 st Floor, Block-C, C.G.O Complex, Seminary Hills, Nagpur-440006	0712-2510552 Dyclc-ngr-mh@nic.in , Rlcngp-mh@nic.in	Union Bank of India, Nagpur	Maharashtra
23.	Shri S.M. Nikam, ALC(C), Chandrapur	NCDDO to CDDO	330111	Assiatant Labour Comissioner, Chandrapur-442401	07172256501, Alcchpngr-mh@nic.in	Union Bank of India, Nagpur	Maharashtra
24.	Smt Lopamudra Panda, LEO –cum- DDO, O/o LEO, Bhubaneswar	CDDO	130072	Plot No. N-7/6&7, Irc Village, Nayapalli, Bhubaneswar-15	0674-2555995 leobbsr2.od@nic.in	Union Bank of India Ashok Nagar, Bhubaneswar	Odisha
25.	Shri Ashok Kumar, RLC -Cum- DDO, O/o RLC, Rourkela	NCDDO to CDDO	330109	Regional Labour Commissioner, Old Chief Engineers Bungalow, Rourkela	0661-2642847 rlcrkl.od@nic.in	Union Bank of India Ashok Nagar, Bhubaneswar	Odisha
26.	Shri D D Makwana, ALC, O/o RLC, Ajmer	CDDO	130053	Kendriya Shram Sadan, Haribhau Uadhyay Nagar Extension, Pushkar Road, Ajmer, Rajasthan.	0145-2603024 alc-ajmer-rj@nic.in	Union Bank of India, Naya Bazar, Ajmer - 305040	Rajasthan
27.	Shri Kamaljeet Singh, RLC,O/o RLC, Jaipur	NCDDO to CDDO	330097	Kendriya Shram Bhawan, Block No. 01, 3 rd Floor, A.C/3-7, Sector-10, Vidhyadhar Nagar, Jaipur-302023	0141-2235153, Rlc-jaipur-rj@nic.in .	Union Bank of India, Naya Bazar, Ajmer, 305040.	Rajasthan

28.	Shri S. M. Shelke, ALC, O/o ALC, Kota	NCDDO to CDDO	330096	Shree Bhawan Station Road, Kota-324002 (Rajasthan)	0744-2440025 alc.kotarj@nic.in	Union Bank of India, Naya Bazar, Ajmer- 305040.	Rajasthan
29.	Shri Vikas Goyal, LEO, Udaipur	NCDDO to CDDO	330098	Plot No.1045-48, Manwakheda Road, Hiren Magri, Sector-04, Udaipur-303004	0294-2465651 leo-udaipur- rj@nic.in	Union Bank of India, Naya Bazar, Ajmer- 305040.	Rajasthan
30.	Shri Rajiv Ranjan, ALC(C), Kanpur	CDDO	130070	B-5 to D-8, Shram Bhawan, ATI Campus, Udyog Nagar, Kanpur	0512- 22183211, (i) dyclckanpur@nic.in ,	Union Bank of India, Sarvoday Nagar, Kanpur	Uttar Pradesh
31.	Shri Sachin Kumar, ALC(C), Allahabad	NCDDO to CDDO	330107	189, A/4, Alopi Bagh Daraganj, Allahabad- 211006	0532-2500067, alcallahabad@g mail.com	Union Bank of India, Sarvoday Nagar, Kanpur	Uttar Pradesh
32.	Shri Vijay Kumar, RLC(C), Lucknow	NCDDO to CDDO	330106	Hall No. 2, 8 th Floor, Kendriya Bhawan, Sector-H, Aliganj, Lucknow	0522-2322910, Kumar.vijay060 3@gmail.com	Union Bank of India, Sarvoday Nagar, Kanpur	Uttar Pradesh
33.	Shri Sushil Kumar, RLC(C), Dehradun	NCDDO to CDDO	330108	Opposite Ambedkar Stadium, IDT Complex, ONGC, Kaulagarh Road, Dehradun-248001	0135-2755674, Dyclc.ddn- uk@nic.in.	Union Bank of India, Sarvoday Nagar, Kanpur	Uttarakhand
34.	Dr. A. Narasaiah, ALC, O/o Dy. CLC, Kolkata.	CDDO	130059	2nd M.S. Building, 5th Floor, Nizam Palace, 234/4, A.J.C. Bose Road, Kolkata-700020	033-22894039 cash- dyclckol@nic.in	Union Bank of India, Camac Street, Kolkata 700016.	West Bengal
35.	Shri Pawan Kumar, LEO, Asansol.	CDDO	130055	Shram Bhawan, Kanyapur, PO-RK Mission, Asansol- 713305	0341-2254666 dyclcasansol@g mail.com	Union Bank of India, Asansol	West Bengal
36.	Shri P.K. Pajai, ALC, Raniganj	NCDDO to CDDO	330099	At & PO-Searsole Rajbari, Durgapur, Dt- Raniganj-713301	0343-2500777, durgapuralc@r ediffmail.com	Union Bank of India , Asansol	West Bengal

**Pay & Accounts Office
(Directorate General of Employment)**

5th Floor, 'B' Wing, Room No. 514
Shram Shakti Bhawan, Rafi Marg
New Delhi-110001

Telephone No.-011-23355748

e-mail - paodge@gmail.com

Bank Branch : Union Bank of India ,
Shram Shakti Bhawan, Rafi Marg,
New Delhi-110001

PAO Code:-029922

Non – Cheque Drawing and Disbursing Offices -33

Cheque Drawing and Disbursing Offices -04

Total -37

PAY AND ACCOUNTS OFFICE (Directorate General of Employment), NEW DELHI

Sl. No	Name & Designation of PAO/ DDO and name of the unit	Category of PAO/CDDO /NCDDO	PAO/CDDO /NCDDO Code	Address of PAO /CDDO/NCDDO	Tel No./fax/ e-mail	Name & address of the Accredited Bank Branches	State /UT
1.	Shri G.D. Gaur, Sr. Accounts Officer, Pay & Accounts Office(DGE)	PAO	029922	Room No. 514, 5 th Floor, Shram Shakti Bhawan, New Delhi	011-23355748, paodge@gmail.com	Union Bank of India, Shram Shakti Bhawan, Rafi Marg, New Delhi	Delhi
2.	Shri Ranjan Changkakoty, SREO, O/o NCSCs for SC/STs, Arunanchal Pradesh	NCDDO	203888	Commissioner's Building, Near Tax & Excise Office 'C' Sector- Naharlagun, Arunanchal Pradesh-791111	0360-2292471 8486023159 cgc.naharlagun@gmail.com	Union Bank of India, Shram Shakti Bhawan, Rafi Marg, New Delhi	Arunachal Pradesh
3.	Shri Ranjit Kumar Mandal, SREO, O/o NCSC for Differently Abled, Patna	NCDDO	229973	A/84, Gandhi-Vihar, Police Colony, Anisabad, Patna-800002	8877391512, patnavrc@gmail.com,	Union Bank of India, Shram Shakti Bhawan, Rafi Marg, New Delhi	Bihar
4.	Shri Jainendra Kumar, Assistant Director, (I/C), O/o NCSC for Differently Abled, Karkardooma	NCDDO	229925	NCSC for Differently Abled, Plot No. 9-11, Vikas Marg, Karkardooma, Delhi-110092	8178819207 011-22372704 delhivrc@yahoo.com,	Union Bank of India, Shram Shakti Bhawan, Rafi Marg, New Delhi	Delhi
5.	Smt. K.N Reema Devi Nair, SREO , O/o NCSC, Karkardooma	NCDDO	229927	NCSC for SC/STs V.R.C.Building, 9 -11, Karkardooma, Delhi-110092	011-22372705 cgc.newdelhi@gmail.com	Union Bank of India, Shram Shakti Bhawan, Rafi Marg New Delhi	Delhi

6.	Smt. Nirmal Pasriga, Section Officer, O/o DGE, Ministry of Labour & Employment	NCDDO	229923	DGE (Section officer), Shram Shakti Bhawan New Delhi-110001	23765050, 23473354 ddosanjay@gmail. com	Union Bank of India, Shram Shakti Bhawan, Rafi Marg, New Delhi	Delhi
7.	Shri Amber Lal Kureel, AAO, PAO(DGE)	NCDDO	229922	Room No. 514, 5 th Floor, Shram Shakti Bhawan, Rafi Marg, New Delhi	011-23355748, 9968266541 Kureel.al@gov.in	Union Bank of India, Shram Shakti Bhawan, Rafi Marg, New Delhi	Delhi
8.	Shri Pankaj Jain, SREO(I/C), O/o NCSC, Hisar	NCDDO	229931	NCSCs for SC/ST, House No. 14, B & R Colony, Near Sector-15, Hisar-125001	01662-235928, 7988772699, Sreo.hissar- hry@nic.in, cgchissar@yahoo.c om	Union Bank of India, Shram Shakti Bhawan, Rafi Marg, New Delhi	Haryana
9.	Shri Ashish Kullu, SREO(Addl. Charge), O/o NCSC, Mandi	NCDDO	229972	NCSC for SC/ST, Regional Employment Exchange Building, Mandi-175001	01905235522 sreocgmandi@gm ail.com, cgcmadi@nic.in	Union Bank of India, Shram Shakti Bhawan, Rafi Marg, New Delhi	Himachal Pradesh.
10.	Shri Birendra Kumar Pandey, Psychologist/ HOO O/o NCSC, Una	NCDDO	230018	NCSC for Differently Abled, Mohalla Bagh Mataji, Near Rotary Chowk,Una-174 303	9882529176 01975-227157 vrchuna@yahoo.co m ncsc-una- hp@gov.in	Union Bank of India, Shram Shakti Bhawan, Rafi Marg, New Delhi	Himachal Pradesh
11.	Shri Rakesh Ranjan Regional Officer(Deputy Director), O/o NCSC, Ranchi	NCDDO	205728	NCSC for Differently Abled ITI Campus, Hehal, Ranchi- 834005	9470186185, 0651-2511949 ranchivrc@gmail.c om	Union Bank of India, Shram Shakti Bhawan, Rafi Marg, New Delhi	Jharkhand

12.	Shri Ranjit Kumar Mandal, SREO, O/o NCSC, Ranchi	NCDDO	229929	NCSC for SC/STs, ITI Campus, Itki Road, Hehal, Ranchi-834005	0651-2512040 cgcranchi@gmail.com	Union Bank of India, Shram Shakti Bhawan, Rafi Marg, New Delhi	Jharkhand
13.	Shri B.K. Pandey (Addl. Charge), SREO, O/o NCSC, Jammu	NCDDO	229994	NCSC for SC/STs, 34-D/C, Gandhi Nagar, Jammu-180004	0191-2455521 cgcofjammu@gmail.com	Union Bank of India, Shram Shakti Bhawan, New Delhi	Jammu & Kashmir
14.	Shri Saika Khan, Deputy Director (Rehabilitation) I/C O/o NCSC, Srinagar	NCDDO	230017	NCSC for Differently Abled, K.G.Polytechnic Campus, Gogji Bagh, (Jammu & Kashmir), Srinagar- 190008	9467200177, 0194-2310658 vracsrinagar@gmail.com	Union Bank of India, Shram Shakti Bhawan, Rafi Marg, New Delhi	Jammu & Kashmir
15.	Shri Ajay Joshi, SREO, O/o NCSC, Jabalpur	NCDDO	229995	NCSCs for SC/STs, Jabalpur Development Authority Complex, Block No.2, IInd Floor, Jabalpur-482002	0761-2423987 sreojbp@gmail.com	Union Bank of India, Shram Shakti Bhawan, Rafi Marg, New Delhi	Madhya Pradesh
16.	Shri P.S. Pachpor, SREO, O/o NCSC, Nagpur	NCDDO	229969	NCSCs for SC/STs, New Administration Building No.1, 5 th Floor, Zila Parishad premises, Civil lines, Nagpur-440001	0712-2521468 cgcnagpur@rediffmail.com	Union Bank of India, Shram Shakti Bhawan, Rafi Marg, New Delhi	Maharashtra
17.	Shri Braja Mohan Singh, SREO, O/o NCSC, Imphal	NCDDO	229932	NCSCs for SC/STs Employment Exchange Complex, Lamphelpet, Imphal-795004	0385-8414337 8877391512 cgc.imphal@gmail.com	Union Bank of India, Shram Shakti Bhawan, Rafi Marg, New Delhi	Manipur

18	Smt. K. Valy, SREO I/C, O/o NCSC, Aizwal	NCDDO	229930	NCSCs for SC/STs 1 st Floor, Remkunga Building, Tuikahatuang, Aizwal-796001	0389-2327599 9436149184 ledmizoram@redif fmail.com	Union Bank of India, Shram Shakti Bhawan, Rafi Marg New Delhi	Mizoram
19.	Shri P.K. Mohanty, SREO, O/o NCSC, Odisha	NCDDO	229968	NCSCs for SC/STs Room No. – 805, 806 & 807, Block No.- A/2, Toshali Bhawan, Satya Nagar, Odisha	0674-2570216 8763064491 cgc.bhubaneshwar @gmail.com sreo.bbsr@gov.in	Union Bank of India, Shram Shakti Bhawan, Rafi Marg, New Delhi	Odissa
20.	Shri R.K. Sharma, Regional Officer, O/o NCSC, Bhubaneswar	NCDDO	229934	NCSC for DA Plot No.1,2, 5 & 6, Gandamunda, PO: Khandagiri, Bhubaneswar- 751030	9437091220 0674-2352317 vrchbsr@gmail.com Vrchbbsr.od@gov.in	Union Bank of India, Shram Shakti Bhawan, Rafi Marg New Delhi	Odissa
21.	Shri Pankaj Jain, Psychologist, AD, I/C, O/o NCSC, Ludhiana	NCDDO	206606	NCSC for DA ATI Campus, Gill Road, Near Arora Talkies, Ludhiana-141003,(Punjab)	9467898832 7988772699 0161-2490883 vrldh@yahoo.com	Union Bank of India, Shram Shakti Bhawan, Rafi Marg New Delhi	Punjab
22.	Shri Ashish Kullu, SREO, O/o NCSC, Jalandhar	NCDDO	229996	NCSCs for SC/STs D.C. Complex, 1 st Floor, Room No. 124 Jalandhar City – 144001	0181-2232839 cgjalandhar@gmail .com	Union Bank of India, Shram Shakti Bhawan, Rafi Marg, New Delhi	Punjab
23.	Shri Pradeep Mahapatra Assistant Director (Rehabilitation), O/o NCSC, Agartala	NCDDO	229971	NCSC for D.A, P.O. Abhoy Nagar, Agartala, Tripura West-799005	0381-2325632 vrcagartala@nic.in agartala- vrch@gov.in	Union Bank of India, Shram Shakti Bhawan, Rafi Marg New Delhi	Tripura

24.	Shri R. Aswani Kumar, Dy. Director(Employment)	NCDDO	229924	NCSC(Erstwhile CIRTES) A-49, Sector 62, Noida, U.P.-201309	0120-2405625 9818626703 aswani-cirtes@gov.in	Union Bank of India, Shram Shakti Bhawan, Rafi Marg New Delhi	Uttar Pradesh
25.	Shri Bhookya Kasim, SREO, O/o NCSC, Kanpur	NCDDO	206604	NCSCs for SC/STs Regional Employment Exchange Campus G.T. Road, Kanpur-208002	0512-2242222 ncsc.knp-mole@gov.in seroncsc-knp-mole@gov.in	Union Bank of India, Shram Shakti Bhawan, Rafi Marg New Delhi	Uttar Pradesh
26.	Shri Parvez Alam, Psychologist, AD (R), Additional Charge, O/o NCSC, Kanpur	NCDDO	206605	NCSC for D.A NSTI Campus, Udyog Nagar, Kanpur-208022.(U.P.)	9956660425 0512-2296005 vrch.kn-up@gov.in vrch.kanpur@gmail.com	Union Bank of India, Shram Shakti Bhawan, Rafi Marg New Delhi	Uttar Pradesh
27.	Smt Jhuma Moitra, Psychologist, AD, O/o NCSC, Kolkata	NCDDO	206601	NCSC for DA Block: EN/81, Sector-V, Salt Lake City, Kolkata-700091.(W.B.)	9239337868 033-23576489 vrchkol.wb@gmail.com	Union Bank of India, Shram Shakti Bhawan, Rafi Marg, New Delhi	West Bengal
28.	Smt R.S.Siipuni Pou, SREO(I/C), O/o NCSC, Kolkata	NCDDO	206603	NCSCs for SC/STs VRC(H) Building, Block-EN/81, Sector -V, Salt Lake City, Kolkata-700091	033- 23572008 91-7005011582 cgc.kolkata@gmail.com	Union Bank of India, Shram Shakti Bhawan, New Delhi	West Bengal
29.	Smt Jhuma Moitra, Psychologist, AD, O/o NCSC, Guwahati	CDDO	129956	NCSC for D.A A.K. Azad Road, Near ITI Guwahati, Gopinath Nagar, Guwahati-781016.	9239337868 0361-2471009 e-mail: vrcguwahati@gmail.com	Union Bank of India, Fancy Bazar, Kamrup Chamber Road, Guwahati-781001	Assam

30.	Shri Ranjan Changkakoty, SREO, O/o NCSC, Guwahati	NCDDO TO CDDO	330011	NCSCs for DA Building, 2 nd Floor, Gopinath Nagar, Azad Road, Guwahati-16	0361-2475011 cgc.guwahati@gmail.com	Union Bank of India, Fancy Bazar, Kamrup Chamber Road, Guwahati-781001	Assam
31.	Shri Ranjan Chankokoty, SREO (I/C), O/o NCSC Jowai	NCDDO TO CDDO	330007	NCSCs for SC/STs C/o Employment Exchange Building, Jaintia Hills, Jowai, Meghalaya	03652-20623 9954765665 cgc.jowai@gmail.com	Union Bank of India, Fancy Bazar Kamrup Chamber Road, Guwahati- 781001	Meghalaya
32.	Shri L.Brajmohan Singh, SREO (I/C), O/o NCSC, Kohima	NCDDO TO CDDO	330012	NCSCs for SC/STs Craftsmen Building, ITI Complex, High School Road, Kohima– 797 001	9436208106 cgc.kohima@gmail.com	Union Bank of India, Fancy Bazar Kamrup Chamber Road, Guwahati- 781001	Nagaland
33.	Shri Yogesh Chandra Parkey Psychologist, HOO O/o NCSC, Ahmadabad.	CDDO	129951	NCSC for DA ITI Campus, Kuber Nagar, Ahmadabad- 382340	9913717126 079-22811629 Fax-22811629 vrcahmd@nic.in	Union Bank of India, G.19 , Shruhad complex, Naroda, Ahmedabad	Gujarat
34.	Shri Yogesh Parkhey, Asst. Director (Rehabilitation), I/C O/o NCSC, Vadodara	NCDDO TO CDDO	330010	NCSC for DA(Women) Opp. Andjanshala, Pensionpura, Nizampura Road, Vadodara-390002.	09913717126 0265-2782857 Fax: 0265-2782857 vrchw@rediffmail.com, vrc.vadodara-gj@gov.in	Union Bank of India, G.19 , Shruhad complex, Naroda, Ahmedabad	Gujarat
35.	Shri P.S. Pachpor, SREO, O/o NCSC Surat	NCDDO TO CDDO	330009	NCSCs for SC/STs Room No.15/16, Theory Building, I.T.I. Campus, Majura Gate, Surat-395002	0261-2654699 cgc_surat@rediffmail.com	Union Bank of India, G.19 , Shruhad complex, p, Naroda, Ahmedabad	Gujarat

36.	Shri Vilash Pawar, Psychologist, O/o NCSC, Jabalpur	CDDO	129936	NCSC for DA Napier Town, Near Bus Stand and Nab Bharat Press, Jabalpur-482001, (M.P)	09424312944 0761-2490222 Fax.2390169 vrcjabalpur@rediff mail.com,	Union Bank of India, City Branch, Building No 1702, Plot No 130-B Model Road, Napier Town Jabalpur-482001	Madhya Pradesh
37.	Shri Yashpal Psychologist, O/o NCSC, Jaipur	CDDO	129965	NCSC FOR DA 4S-A/23,Suryapath, Jawahar Nagar,Jaipur- 302004.	9460872235 0141- 2652232 vrc-jaip-rj@nic.in, yashpal.singh61@ nic.in	Union Bank of India, SB-57, Riddhi tower, Bapu Nagar, tonk road, Jaipur-302015	Rajasthan
38.	Shri Arvind K. Ramteke, SREO, O/o NCSC, Jaipur	NCDDO TO CDDO	330013	NCSCs for SC/STs Shri Ramchander Mandir Campus, Opposite Old Vidhan Sabha,Hawa Mahal Road, Jaipur-302002	0141-2618775 cgcjaipur@gmail.c om cgcjaipur-rj@nic.in	Union Bank of India, SB-57, Riddhi Tower, Bapu Nagar, Tonl Road, Jaipur-302015	Rajasthan

Pay & Accounts Office (Labour Bureau)

Labour Bureau, J & K Building,
SCO – 28-31, Sec 17-A, Chandigarh-160017

Telephone No.-0172-2703767
e-mail - paolbchd@yahoo.co.in

Bank Branch :Union Bank of India,
Sector-17 B, Chandigarh

PAO Code:-030181

Non – Cheque Drawing and Disbursing Offices -06
Cheque Drawing and Disbursing Offices -04
Total -10

PAY AND ACCOUNTS OFFICE (Labour Bureau), CHANDIGARH

Sl. No.	Name & Designation of PAO/DDO And Name of The Unit	Category of PAO/CDDO/NCDDO DO	PAO/CDDO/NCDDO CODE	Address of PAO/CDDO/NCDDO	Tel. No./Fax/E-Mail	Name & Address of The Accredited Bank Branches	State /UT
1.	Smt. Anjana Pathak, Accounts Officer, Pay & Accounts Office(Labour Bureau)	PAO	030181	Labour Bureau, J & K Building, SCO – 28-31, Sec 17-A, Chandigarh-160017	0172-2703767	Union Bank of India, Sec-17 B, Chandigarh	Chandigarh
2.	Shri Shambhu Nath, AAO, PAO (Labour Bureau)	NCDDO	230192	Labour Bureau, J & K Building, SCO – 28-31, Sec 17-A, Chandigarh-160017	0172-2703767	Union Bank of India, Sec-17 B, Chandigarh	Chandigarh
3.	Shri Anil Kumar, Investigator(Grade-1), Labour Bureau, Chandigarh	NCDDO	230191	Labour Bureau, J & K Building, SCO – 28-31, Sec 17-A, Chandigarh-160017	0172-7030232	Union Bank of India, Sec-17 B, Chandigarh	Chandigarh
4.	Shri Gaurav Sharma, LEO, O/o RLC, Chandigarh	NCDDO	230188	Regional Labour Commissioner, Sec -9, Chandigarh	0172-7043236	Union Bank of India, Sec-17 B, Chandigarh	Chandigarh
5.	Shri A. C. Dogra, Presiding Officer, CGIT-1, Chandigarh	NCDDO	230190	CGIT-1, Haryana Press Building, 2 nd Floor, Sec -18, Chandigarh	0172-2724556	Union Bank of India, Sec-17 B, Chandigarh	Chandigarh
6.	Shri A. K Singh, Presiding Officer, CGIT – II, Chandigarh	NCDDO	230196	CGIT-II, Haryana Press Building, 2 nd Floor, Sec -18, Chandigarh	0172-2728108	Union Bank of India, Sec-17 B, Chandigarh	Chandigarh
7.	Shri Amritlal Janjid, Dy. Director, O/o Labour Bureau, Shimla	CDDO	130183	The Cleremont Building, Chaura Maidan Road, Chaura Maidan, Shimla, Himachal Pradesh -171004	0177-2655253	Union Bank of India, Main Branch, Bell Villah, Mall Raod, Shimla	Himachal Pradesh

8.	Shri Rajiv Kumar, Assistant Director, O/o Labour Bureau, Ahmedabad	CDDO	130186	Block – A, 1 st Floor Govind Plaza Complex, Near Kiran Complex, Vijay Nagar, Rilway Crossing Nava Vadaj, Ahmedabad - 380013	079-27556106	Union Bank of India, FSI, Wadaj, Prithvi Complex, Ahmedabad, 380013	Gujarat
9.	Shri R.P. Mishra, Deputy Director, O/o Labour Bureau, Kanpur	CDDO	130184	Labour Bureau, Regional office, Labour Bureau (NR), D 5-8, (OLD) ATI Campus, P.O. Udyog Nagar, Kanpur-208022	051-2121221	Union Bank of India, Sarvodya Nagar, Kanpur	Uttar Pradesh
10.	Shri Souvik Naskar, Assistant Director, O/o Labour Bureau, Kolkata	CDDO	130185	Labour Bureau, 8, Esplanade East Sarobji Compound, Rear Block, 1 st Floor, Kolkata – 700069	0332-2627226	Union Bank of India, Dharamtala Branch, Kolkata	West Bengal
11.	Shri Dulal Biswas, Investigator(Grade-1), O/o Labour Bureau, Guwahati	NCDDO to CDDO	306449	Labour Bureau, 2 nd Floor, NCSC – DA Building A.K. Azad Raod, Gopinath Nagar, Guwahati - 781016	08679605918	Union Bank of India, Dharamtala Branch, Kolkata	West Bengal

Pay & Accounts Office (Directorate General of Employment-II)

C.T.I Campus,
Guindy, Chennai

Telephone No.-044-22501836
e-mail -paolab_dge2@yahoo.co.in

Bank Branch :Union Bank OF India ,
C.T.I Branch, Guindy,Chennai

PAO Code:- 030461

Non – Cheque Drawing and Disbursing Offices -28

Cheque Drawing and Disbursing Offices -14

Total -42

PAY AND ACCOUNTS OFFICE (Directorate General of Employment-II), CHENNAI

Sl. No.	Name & Designation of PAO/DDO And Name of The Unit	Category of PAO/CDDO/ NCDDO	PAO/CDDO/ NCDDO CODE	Address of PAO/CDDO/ NCDDO	Tel. No./Fax/ E-Mail	Name & Address of The Accredited Bank Branches	State /UT
1.	Ms. M. Ahila, Accounts Officer, Pay & Accounts Office(DGE-II)	PAO	030461	Pay & Accounts Office, DGE-II , C.T.I. Campus, Guindy, Chennai-600032	044-22501836 Paolab_dge2@yahoo.com	Union Bank of India, C.T.I Branch, Guindy Chennai.	Tamil Nadu
2.	Shri V.H.S Varapasad, AAO, PAO(DGE-II)	NCDDO	204855	Pay & Accounts Office, DGE-II , C.T.I. Campus, Guindy, Chennai-600032	044-22501836 Paolab_dge2@yahoo.com	Union Bank of India, C.T.I Branch, Guindy Chennai.	Tamil Nadu
3.	Shri Shyam Sunder Nittala, SREO, Coaching-cum Guidance Centre, Visakhapatnam	NCDDO	208305	Govt. ITI (Girls) Campus, Industrial Estate, Kancharlapalem, Visakhapatnam-530007	nittala27@gmail.com	Union Bank of India, C.T.I Branch, Guindy, Chennai	Andhra Pradesh
4.	Shri Ballappa P. Bhajantri, SREO, O/o CGC, Bangalore	NCDDO	206608	Nation Career Service, Centre for SCs/STs, ITI Campus, Behind Jausalya Bhavan, Dairy Circle Bannerghatta Road, Bangalore - 560029	080-26636192 cgcompbg@nic.in	Union Bank of India, C.T.I Branch, Guindy, Chennai	Karnataka
5.	Shri Milind Barhate, Asst. Director (Safety), O/o Inspectorate of Dock Safety, New Mangalore	NCDDO	230477	Inspectorate of Dock Safety, New Mangalore Port Trust, U.S.Mallya Gate, Panambur, Mangalore-575010	0824-2407781 idsmangalore@d gfasli.nic.in	Union Bank of India, C.T.I Branch, Guindy, Chennai.	Karnataka

6.	Smt. Ratnakala, Presiding Officer, O/o CGIT, Bangalore	NCDDO	230465	Shram Sadan,3rd Corss, 3rd Main, 2 nd Phase, Tumkur Raod, Yeswanthpur, Bangalore-560022	080-23474404 po- blr.cggit@gov.in	Union Bank of India, C.T.I Branch, Guindy, Chennai	Karnataka
7.	Shri T. Mohan, Psychologist, I/C, O/o VRC, Bangalore	NCDDO	206607	A-417, IST 'B' Main, 1st Cross Peenya, 1st Stage, Behind Peenya police station, Bangalore-560058	080-28392907 vrchblr.ka@gmai l.com	Union Bank of India,C.T.I Branch, Guindy, Chennai	Karnataka
8.	Shri V. Vijaya Kumar, Presiding Officer, O/o CGIT, Cochin	NCDDO	230099	38/377, A-3, karithala Lane Karshaka Raod, Ernakulam, Kochi-682016	0484-2312466 cgitek.m.ker@nic .in	Union Bank of India C.T.I Branch, Guindy, Chennai	Kerala
9.	Shri Suresh Kumar Kushwaha Psychologist, I/C, CGC Puducherry	NCDDO	205215	Flat No. 5, 2 nd Floor, above Canara Bank, Pondywillupuram road, Pudhcherry – 605010	0413-220015 cgcpody@gmail .com	Union Bank of India C.T.I Branch, Guindy, Chennai	Puducherry
10.	Shri Suresh Kumar Kushwaha, Pshychologist, I/C, O/o VRC, Puducherry	NCDDO	230555	National Career Service Centre for Differently Abled, No.116, Lazar Koil Street, Dubrayapet, Puducherry-605001	0413-2228046 vrpody@gmail .com	Union Bank of India, C.T.I Branch, Guindy, Chennai	Puducherry
11.	Shri S.K. Sahoo, SERO, O/o CGC, Chennai	NCDDO	230468	National Career Service Centre for SC/STs, No.56, Santhome High Road, Chennai-600 004	044-24615112 cgc.chennai@gm ail.com	Union Bank of India C.T.I Branch, Guindy, Chennai	Tamil Nadu
12.	Smt Dipti Mahapatra, Presiding Officer, O/o CGIT, Chennai	NCDDO	230552	1st Floor, 'B' wing, Shastri Bhavan, 4, Haddows Road, Chennai-600006	044-28262090 cggit.tn@nic.in	Union Bank of India C.T.I Branch, Guindy, Chennai	Tamil Nadu

13.	Shri T. Mohan, Psychologist I/C, O/o VRC, Chennai	NCDDO	230467	National Career Service Centre for Differently Aabled, C.T.I. Campus, Guindy, Chennai-600 032	044-22501531 vrcchennai.tn.@ nic.in	Union Bank of India, C.T.I Branch, Guindy, Chennai	Tamil Nadu
14.	Shri S.Annadurai, Asst. Labour Commissioner(C) O/o, RLC, Madurai	NCDDO	230472	Kanaga Apartments, 13A, Lady Doak college Road, Chinna Chokkikulam, Madurai-625 002	0452-2530914 alcmadurai@gm ail.com	Union Bank of India C.T.I Branch, Guindy, Chennai	Tamil Nadu
15.	Dr. Ramanand Yadav, Labour Enforcement Officer, Chennai	NCDDO	230473	A-Wing,5 th Floor, Shastri Bhavan, No.26, Haddows Road,Chennai-600006	044-28277241 044-28236665 rlcchennai@nic.i n	Union Bank of India C.T.I Branch, Guindy, Chennai	Tamil Nadu
16.	Shri S. Subbaraju, Asst. Director, O/o Labour Bureau, Chennai	NCDDO	230474	E-1-A, Ground Floor, Rajaji Bhavan, Besant Nagar, Chennai-600 090	044-2446 1582 lb_tn@nic.in	Union Bank of India C.T.I Branch, Guindy, Chennai	Tamil Nadu
17.	Dr. Nitin Shrinivas Gedam, Asst. Director, O/o RLI, Chennai	NCDDO	230475	Regional Labour Institute- 1, Sardar Patel Raod, Post Taramani, Adyar, Chennai-600 113	044-22355690 rlichennai@dgfa sli.nic.in	Union Bank of India, C.T.I Branch, Guindy, Chennai	Tamil Nadu
18.	Shri Shiv Kumar, Asst. Director (Safety), O/o IDS, Chennai	NCDDO	230476	Inspectorate of Dock Safety, PB- 1710, Anchor Gate Building, rajaji salai,Chennai- 600 001	044-25220888 docksafetychenn ai@gmail.com	Union Bank of India C.T.I Branch, Guindy, Chennai	Tamil Nadu
19.	Shri Nag Mani Misra, Asst. Director(Safety), O/o IDS, Tuticorin	NCDDO	230478	Inspectorate of Dock Safety, (DGFASLI), Harbour Estate, Tuticorin-628 004	0461-2352372 docksefety559@ gmail.com	Union Bank of India C.T.I Branch, Guindy, Chennai	Tamil Nadu
20.	Shri M. Vijay Mohan Rao, SREO, O/o CGC, Hyderabad	NCDDO	206600	Nation Career Service Centre for SCs/STs,ATI Campus, Vidyanagar, Hyderabad- 500007	040-27408555 cgchyd@ap.nic.i n	Union Bank of India C.T.I Branch, Guindy, Chennai	Telangana

21.	Shri Muralidhar Pradhan, Presiding Officer, CGIT, Hyderabad	NCDDO	230551	M-2, Block, Manoranjan Complex, M.J. Road Hyderabad-500 001	040-24657379 hydcgitlc@gmail.com	Union Bank of India C.T.I Branch, Guindy, Chennai	Telangana
22.	Shri M. Vijaya Mohan Rao, SREO I/C, VRC, Hyderabad	NCDDO	206602	National Career Service Centre for Differently Aabled, A.T.I. CAMPUS, Vidyanagar, Hydrabad-500 007	040-27427381 vrc.ap@nic.in	Union Bank of India C.T.I Branch, Guindy, Chennai	Telangana
23.	Shri Ramanujam, Asst. Labour Commissioner, O/o Regional Labour Commissioner(C), Vijayawada	CDDO	130489	5th Floor, CGO Complex, Plot Nob-32, Industrial Estate, Auto Nagar, Vijayawada--520007	0866-2555101 alcvja-ap@nic.in	Union Bank of India Governerpet, Vijayawada	Andhra Pradesh
24.	Shri Sunil Kumar Asst. Labour Commissioner, O/o RLC, Vishakhapatnam	CDDO	130490	D.No.14-39-7, Port Quarters Maharaniapeta, Vishakhapatnam-530002	0891-256334 rlc.vizak- ap@nic.in	Union Bank of India Main Branch Visakhapatnam	Andhra Pradesh
25.	Shri G. Ganeswara Rao, Asst. Director (Safety), O/o IDS, Vizag	CDDO	130496	Ex. VDLB Building, 5th Floor Visakhapatnam Port Trust Visakhapatnam-530 035	0891-2563857 idsvizk35@gmail.com	Union Bank of India Daba Gardens Branch Visakhapatnam	Andhra Pradesh
26.	Shri T.H. Manjunath Admn-Cum-Accounts Officer, O/o LWO, Bangalore	CDDO	130480	Shram Kalyan Sadan, 3rd Cross, 3rd Main, 2nd Sage, Tumkur Road, Yeswanthpur, Bangalore-560 022	080-22257491 wclwobl@nic.in	Union Bank of India Gandhi Nagar Branch, Bangalore	Karnataka

27.	Shri. V.T. THOMAS Asst. Welfare Commissioner, O/o LWO, Kannur	NCDDO TO CDDO	330499	Labour Welfare Organisation No. MT/7/371,Thana Post Cannanore-670012	0497-2705012 wckannur.ker@n ic.in	Union Bank of India Gandhi Nagar Branch, Bangalore	Kerala
28.	Shri V. Sandeep, Asst. Labour Commissioner, O/o RLI, Bangalore	CDDO	130492	Regional Labour Commissioner(C), Yeswanpur Industrial Suburb, II Stage Goragunte Palaya, Bangalore-560022	080-23474468 alcbangalore.ka @gmail.com	Union Bank of India Gandhi Nagar Branch Bangalore	Karnataka
29.	Shri Vishwanath M. Hallur, Asst. Labour Commissioner, (In charge), O/o RLC, Bellary	CDDO	130493	Regional Labour Commissioner (c) BUDA Complex, Mothi Talkies Bellary-583102	08392-278180 rlcbellary@gmail .com	Union Bank of India Gandhi Nagar Branch Bangalore	Karnataka
30.	Shri Raghu Merugu, Dy. Director(MS)(Elect), O/o DGMS, Bengaluru	CDDO	103201	7TH Floor , Sri Visveswaraya Kendriya Bhavan, Ist Stage, Near Domlur Flyover, Benguluru-560071	080-25533368 kesavanDGMS@ gmail.com	Union Bank of India Koramangala, Bangalore	Karnataka
31.	Shri V. Sandeep, Asst. Labour Commissioner, O/o RLC, Bangalore	CDDO	330553	Regional Labour Commissioner(C), Yeswanpur Industrial Suburb, II Stage Goragunte Palaya, Bangalore-560022	080-23474468 alcbangalore.ka @gmail.com	Union Bank of India Gandhi Nagar Branch, Bangalore	Karnataka
32.	Shri V.Sandeep, ALC(I/C), O/o A LC, Mangalore	NCDDO TO CDDO	330509	Asst. Labour Commissioner (C), Kadri, Mangaluru-575004	0824-2986311 alccmlr- ka@nic.in	Union Bank of India Gandhi Nagar Branch, Bangalore	Karnataka
33.	Shri K.P.Sreekumar Addl. Asst. Director (Safety), O/o IDS, Cochin	CDDO	130497	Inspectorate Of Dock Safety, C.D.L.B, Dispensary Building G.V. Ayyar Road, Willington Island, COCHIN-682003	0484-2666532 idscochin@datao ne.in	Union Bank of India Willington Branch Cochin	Kerala

34.	Dr. Saji George, Rehabilitation Officer & I/C, Dy. Director, O/o VRC/Trivandrum (Renamed As NCSC For DA)	CDDO	130486	National Career Service Centre For Differently Abled, Nalanchira, P.O Trivandrum-695015	0471-2531175 vrctvm@nic.in	Union Bank of India Nalanchira, Trivandrum	Kerala
35.	Smt Nithya , SREO,O/o CGC, Trivendrum	NCDDO TO CDDO	330504	National Career Service Centre For SC/Sts, Behind Gayatri Music College Thycaud, Trivandrum-695014	0471-2332113 cgctvmkerala@g mail.com	Union Bank of India Nalanchira, Trivandrum	Kerala
36.	Shri Anish Ravindra Asst. Labour Commissioner, O/o RLC, Cochin	CDDO	130491	Regional Labour Commissioner , Kendriya Shram Sadan, Olimugal, Kakanad, Cochin-682030	0484-2428350 rlccochoin@nic.in	Union Bank of India Tiruvkakra Branch, Cochin	Kerala
37.	Shri P.K. Lucas ALC, O/o RLC, Trivandrum	NCDDO TO CDDO	330551	Regional Labour Commissioner(C), Ramanilayam, TC 25/3453 Uppalam Road Trivandrum-695001	0471-2471553 rlctrivandrum@b snl.in	Union Bank of India Tiruvkakra Branch, Cochin	Kerala
38.	Shri Nanda Kumar Vemu, Admn-Cum-Accounts Officer, O/o LWO, Hyderabad	CDDO	130481	Kendriya Sadan, GPOA Complex, Block-5, Ground Floor, Sultan Bazar, Hyderabad-500 095	040-24651826 wclwohyd@nic.i n	Union Bank of India Ramkote Branch, Hyderabad	Telangana
39.	Shri Nanda Kumar Vemu, Admn-Cum- Accounts	NCDDO TO CDDO	130479	Kendriya Sadan, GPOA Complex, Block-5, Ground Floor, Sultan Bazar,	lwoskalichedu@ gmail.com	Union Bank of India Ramkote Branch, Hyderabad	Andhra Pradesh

	Officer(Incharge), O/o LWO, Kalichedu			Hyderabad-500 0095			
40.	Shri V. Sundar Rajan Welfare Administrator, O/o LWO, Tirunelveli	NCDDO TO CDDO	330500	Welfare Commissioner(C) Labour Welfare Organisation 8/2A, St. Thomas Road, High Ground, Tirunelveli-627011	0462-2578266 dwc;wctvl@gmail.com	Union Bank of India Ramkote Branch, Hyderabad	Tamilnadu
41.	Shri P.Laxman, Asst. Labour Commissioner, O/o Dy. CLC, Hyderabad	CDDO	130488	Dy. Chief Labour Commissioner, A.T.I.CAMPUS, Vidyanagar, Hyderabad-500007	040-27427290 vrchyd@nic.in	Union Bank of India Chikkadapally Branch, Hyderabad	Telangana
42.	Shri R.L. Saha, Asst. Labour Commissioner (C), O/o RLC, Ramagundam (Mancherla)	NCDDO TO CDDO	330508	Qtr.No.Spl-C-4, NTPC, TTS, Jyothinagar(PO)-505215 Ramagundam	08728-271494	Union Bank of India, Chikkadapally Branch, Hyderabad	Telangana
43.	Shri S. Puttaraju, Director (Mines Safety)(Elect.), O/o DGMS, Hyderabad	CDDO	130495	O/o, DGMS, South Central Zone,Room No.704, VII Floor CGO Complex, Old Praga Tools Premises, Kavadiguda Secunderabad-500 080	<u>040-27532502</u> <u>ddoscz@gmail.com</u>	Union Bank of India, Saifabad, Hyderabad	Telangana

Pay & Accounts Office (Directorate General of Factory Advice Service and Labour Institute)

PAO(DGFASLI)

C.L.I Building, SION,
Mumbai

Telephone No.-022-24075106

Fax: 24038120

e-mail - pao.dgfasli@nic.in

Bank Branch :Union Bank of India ,
Sunita Apartment,Sion Main Raod,
Sion(EAST), Mumbai-400022

PAO Code:-030263

Non – Cheque Drawing and Disbursing Offices -12

Cheque Drawing and Disbursing Offices -04

Total -16

PAY AND ACCOUNTS OFFICE (DGFASLI), Mumbai

Sl. No.	Name And Designation of PAO/DDO and Name of the Unit	Category Of PAO/CDDO/ NCDDO	PAO/CDDO/ NCDDO CODE	Address OF PAO/ CDDO/NCDDO	Telephon /fax/ email	Name & Address of Accredited Bank Branches	State / UT
1	Smt. Rohini Satpute Sr. Accounts Officer, Pay & Accounts Officer(DGFASLI), Mumbai	PAO	030263	CLI Building, SION (East),N.S.Mankikar Marg, Mumbai- 400 022	022-24075106 / 24038120 fax- 24075106 email - pao.dgfasli@nic.in pao.dgfasli@rediff mail.com	Union Bank of India, 169/B, Sunita Apartment, Sion Main Road, Sion, (East) Mumbai- 400 022	Maharashtra
2.	Shri G.H. Meshram , AAO, PAO(DGFASLI), Mumbai	NCDDO	200964	CLI Building, SION (East), N.S.Mankikar Marg, Mumbai- 400 022	022-24075106 / 24038120 fax- 24075106 email - pao.dgfasli@nic.in pao.dgfasli@rediff mail.com	Union Bank of India, 169/B, Sunita Apartment, Sion Main Road, Sion, (East) Mumbai- 400 022	Maharashtra
3.	Shri P.K. Chaturvedi, Presiding Officer & DDO, O/o Central Govt. Industrial Tribunal-Cum-Labour Court , Ahmedabad.	NCDDO	230290	B- Block, 7th Floor, Multi Storied building, Lal Darwaza, Ahmedabad - 380001	079-25505506 Email - cgit_ahmedabad@ yahoo.in / po-ahd- cgit@gov.in	Union Bank of India, 169/B, Sunita Apartment, Sion Main Road, Sion, (East) Mumbai- 400 022	Gujarat
4.	Shri M.N. Burud, Under Secretary & DDO, O/o DGFASLI, Mumbai	NCDDO	230264	DGFASLI, CLI Building, SION (East),N.S. Mankikar Marg, Mumbai- 400 022	022-24071986 email- snb@dgfasli.nic.in	Union Bank of India, 169/B, Sunita Apartment, Sion Main Road, Sion, (East) Mumbai- 400 022	Maharashtra

5.	Smt. D.H. Acharekar Assistant Director, O/o Central Labour Institute, Mumbai	NCDDO	230265	CLI Building, SION (East), N.S. Mankikar Marg, Mumbai- 400 022	022-24060554 / 24060571 email - dacharekar@dglasli .nic.in / cli@dglasli.nic.in	Union Bank of India, 169/B, Sunita Apartment, Sion Main Road, Sion, (East) Mumbai- 400 022	Maharashtra
6.	Shri V.J Gonsalves, Assistant Director (Safety) & DDO , O/o Inspectorate Dock Safety, Mumbai	NCDDO	230266	Inspectorate Dock Safety, Operation Service Centre, East Wing , 3rd Floor, P.D. Mello Road , Mumbai - 400 038	022-22613391 / 22692180, email- idsmumbai@dglasli .nic.in / idsmumbaigov@g mail.com	Union Bank of India, 169/B, Sunita Apartment, Sion Main Road, Sion, (East) Mumbai- 400 022	Maharashtra
7.	Shri P. Laiju, Deputy Director, (Rehabilitation I/C) O/o Vocational Rehabilitation Centre (NCSC)	NCDDO	230279	NCSF For DA, NSTI Campus, V.N. Purav Marg , Chunabhati , Mumbai - 400 024	022-24052707 email- ncsc.mum- mole@gov.in	Union Bank of India, 169/B, Sunita Apartment, Sion Main Road, Sion, (East) Mumbai- 400 022	Maharashtra
8.	Shri Justice Ravindranath Mishra, Presiding Officer / IC & DDO, O/o CGIT-1, Mumbai	NCDDO	230283	1st Floor Shram Raksha Bhavan, Shiv Shrushti Road, Eastern Express Highway, Opp. Priyadarshni, Sion Mumbai 400 022	022-24055097 / 24057778 email- po-mum1- cgit@gov.in	Union Bank of India, 169/B, Sunita Apartment, Sion Main Road, Sion, (East) Mumbai- 400 022	Maharashtra
9.	Shri M.V. Deshpande, Presiding Officer & DDO, O/o CGIT-1, Mumbai	NCDDO	230284	2nd Floor Shram Raksha Bhavan, Shiv Shrushti Road, Opp. Priyadarshni, Sion Mumbai 400 022	022-24056711 email- po-mum2- cgit@gov.in	Union Bank of India, 169/B, Sunita Apartment, Sion Main Road, Sion, (East) Mumbai- 400 022	Maharashtra

10.	Shri Shyam Sunder Garg, Presiding Officer & DDO, O/o CGIT, Nagpur	NCDDO	230289	CGIT, N.S. Building, B Block, 1st Floor, V.C. Chowk, Civil Lines, Nagpur- 440 001	0712-2552593, Email- cgitnagpur@yahoo .in	Union Bank of India, 169/B, Sunita Apartment, Sion Main Road, Sion, (East) Mumbai- 400 022	Maharashtra
11.	Shri P.D. Sunny, Asstt. Labour Commissioner, O/o Dy. CLC, Sion, Mumbai	NCDDO	230291	Dy. Chief Labour Commissioner (C), Shram Raksha Bhavan, Shiv Shrushti Road, Opp. Priyadarshni, Sion Mumbai 400 022	022 -24055907 / 24054968 Email - dyclc.mum-mh@nic.in	Union Bank of India, 169/B, Sunita Apartment, Sion Main Road, Sion, (East) Mumbai- 400 022	Maharashtra
12.	Shri Gopinath V. Addl. Asstt. Director (Safety), O/o IDS, Odisha	NCDDO	230267	Inspectorate Dock Safety, Badapadia, Post Box No. 126, Jagatsinghpur, Paradaip, Odisha -754 142	06722-222413, email- idsparadip@dglasli .nic.in	Union Bank of India, 169/B, Sunita Apartment, Sion Main Road, Sion, (East) Mumbai- 400 022	Odisha
13.	Shri Arup Kumar Das, Asstt. Director (Safety), O/o IDS, Goa	CDDO	130272	Inspectorate Dock Safety, Goa Civil Maintenance Office Building, Mormugoa, Port Trust, Headland Goa-403804	0832-2520752, Email- Idsgoa@Gmail.Co m	Union Bank of India, Vascodagama , Panji, Goa- 403802	Goa
14.	Shri Samir Pandey, Asstt. Director (Safety), O/o IDS, Kandla	CDDO	130273	Inspectorate Dock Safety, Kandla, Near Bunder Gate, New Kandla, Gandhidham - 370 210	2836-270249 Email - Idskandla@Dglasli. Nic.In / Idskandla@Gmail. Com	Union Bank of India, First Floor, Mangu Chamber , Plot No. 337, Sector-1A, Tagore Nagar, Gandhidham, - 370 201	Gujarat

15.	Shri P.G. Satpute, Asstt. Director (IH), O/o RLI, Kanpur	CDDO	130270	Regional Labour Institute, Kanpur, Sarvodaya Nagar Kanpur - 208 005	0512-218745 , Email - p.satpute@dglasli. Nic.In	Union Bank of India, Sarvodaya Nagar Kanpur - 208 005	Uttarpradesh
16.	Shri S.M. Chougule, Dy. Director, O/o RLI, Kolkata	CDDO	130269	Regional Labour Institute, Kolkata, Lake Town, Patipukur, Kolkata - 700 089	033-25342735 / 25342732,Fax- 033-25348182 Email- rli.kolkata@dglasli. nic.in	Union Bank of India, Lake Town, Kolkata - 700 089	West Bengal
17.	Shri Dev Kumar Saxena, Dy. Director (Safety) , O/o IDS, Kolkata	NCDDO	330276	Inspectorate Dock Safety, 234 /4 , A.J.C. Bose Road, Nizam Palace, 2nd M.S.O. Building, 1st Floor , Kolkata - 700020	033-22830719 /22830718 Email- ldskolkata@dglasli .Nic.In	Union Bank of India, Lake Town, P-720, Lake Town Block-A , Kolkata - 700 089	West Bengal

Pay & Accounts Office (Directorate General of Mines Safety)

Red Building, Hirapur,
Dhanbad, Jharkhand-826001.

Telephone No.-0326-2221070
Fax No. -0326-2221710
e-mail -paodgms@yahoo.co.in

Bank Branch:Union Bank of India ,
DGMS Annexe Building, Main Road,Hirapur, Dhanbad-826001

PAO Code:-030352

Non – Cheque Drawing and Disbursing Offices -07
Cheque Drawing and Disbursing Offices -04
Total -11

PAY AND ACCOUNTS OFFICE (DGMS), DHANBAD

Sl. No.	Name And Designation of PAO/DDO and Name Of The Unit	Category of PAO / CDDO / NCDDO	PAO /CDDO /NCDDO CODE	Address of PAO / CDDO/ NCDDO	Telephone No. / Fax / Email	Name and Address of Accredited Bank Branches	State / UT
1.	Shri Santosh Kumar, Pay & Accounts Officer, O/o DGMS, Dhanbad	PAO	030352	Red Building, Hirapur, Dhanbad, Jharkhand-826001	0326-2221070 0326-2221710(F) santosh.kr77@gov.in	Union Bank of India , DGMS Annexe Building, Main Road, Hirapur, Dhanbad-826001	Jharkhand
2.	Shri Rohit Mani Tiwari, Assistant Labour Commissioner (C), O/o Dy. CLC. (C), Patna	NCDDO	230360	Mourya Lok Complex, 'A' Block, 2 nd Floor. R.N. 6&16, Patna Bihar – 80000	0612-2224317 062-2220706(F) gdyclcpatna@gmail.com	Union Bank of India , DGMS Annexe Building, Main Road, Hirapur, Dhanbad-826001	Bihar
3.	Smt. Usha Roy, Administrative Officer,O/o DGMS, Dhanbad	NCDDO	230353	Directorate General of Mines Safety, Red Building, Hirapur, Dhanbad, Jharkhand-826001	0326-2221018 0326-2221027(F) ddohqDGMS@gmail.com	Union Bank of India , DGMS Annexe Building, Main Road, Hirapur, Dhanbad-826001	Jharkhand
4.	Smt. Shardha Srivastava, Labour Enforcement Officer(C), O/o Dy. CLC, Jharkhand	NCDDO	230359	Dy. Chief Labour Commissioner (C), Sharam Bhawan, Murall Nagar, Dhanbad, Jharkhand-826003	0326-2224516 0326-2224516(F) dyclcpatna@gmail.com	Union Bank of India , DGMS Annexe Building, Main Road, Hirapur, Dhanbad-826001	Jharkhand

5.	Shri Dinesh Kumar Singh, Presiding Officer, O/o CGIT-CUM-Labour court No.1, Dhanbad	NCDDO	230357	Court No.1, DGMS Campus, Hirapur, Dhanbad, Jharkhand-826001	0326-2221010 0326-2221010(F) cgitno1dhanbad@gmail.com	Union Bank of India , DGMS Annexe Building, Main Road, Hirapur, Dhanbad-826001	Jharkhand
6.	Shri Shalendra Kumar Thakur, Presiding officer, O/o CGIT-Cum-Labour Court -II	NCDDO	230358	Shram Bhawan, Muraili Nagar, Dhanbad, Jharkhand - 8260003	0326-2230351 0326-2230351(F) po-dbd2-cgit@gov.in	Union Bank of India , DGMS Annexe Building, Main Road, Hirapur, Dhanbad-826001	Jharkhand
7.	Shri Binod Kumar, AAO, PAO(DGMS), Dhanbad	NCDDO	230582	PAO (DGMS), Red Building, Hirapur, Dhanbad, Jharkhand – 826001	0326-2221070 0326-2221710(F) SantoShri..kr77@gov.in	Union Bank of India , DGMS Annexe Building, Main Road, Hirapur, Dhanbad-826001	Jharkhand
8.	Shri Mrinmoy Kumar Bhattacharjee, Presiding officer CGIT-CUM- Labour Court No.3, Asansol	NCDDO	230581	Kannyapur, P.O. – Ram Krishana Mission, Asansol Dist-Burdwan, West Bengal – 713305	0341-225686 0341-223035(F) itasansol@gmail.com	Union Bank of India , DGMS Annexe Building, Main Road, Hirapur, Dhanbad-826001	West Bengal
9.	Shri Raj Kumar, Director of Mines safety , O/o DGMS, Udaipur	CDDO	103202	Directorate General of Mines Safety, North West Zone, Udaipur, Jhamarkotara, Hiranmagri, Udaipur–313001	0294-2461925 0294-2461925(F) ddonwz@gamil.com	Union Bank of India , Hiran Magri Branch, , 12, Nakor Complex, Sector-4, Udaipur, Rajasthan-313002	Rajasthan
10	Shri Srinivas Thamisetty, Director, O/o DGMS, Sitarampur, Burdwan, West Bengal	CDDO	130357	Directorate General of Mines Safety, Eastern Zone, Sitarampur, P.O. – Sitarampur, Dist- Burdwan W.B. 713359	034-2511373 034-2510717(F) ezDGMS@gmail.com	Union Bank of India, Asansol Branch, 363, G.T. Road, 1 st Floor, Asansol, Distt- Burdwan, West Bengal-713301	West Bengal

11.	Shri Sudhir Bhaisare, Director, O/o DGMS, Nagpur, Maharashtra	CDDO	130358	Directorate General of Mines Safety, Western Zone C.G.O. Complex 'A' Block (6 th Floor), Seminary Hill, Nagar Maharashtra- 440006	0712-2511020 072-2511021(F) sudhirabhaisare@gamil.com	Union Bank of India , Katol Raod Branch, 31, Takil House, Nagpur, Maharashtra-440013	Maharashtra
12	Shri Anand Agarwal, Director, O/o DGMS, Ranchi	CDDO	130359	Directorate General of Mines Safety, South Eastern Zone, CMPDI Campus, R.I. – 3 Building, 3 rd floor, Kankey Road, Ranchi, Jharkhand – 834008	0651-2233049 0651-2341398 ddo.sez@gamil.com	Union Bank of India , Ranchi Main Branch, Kutchery Chowk, Ranchi, Jharkhand- 826001	Jharkhand

ACCOUNTING ORGANIZATION OF MINISTRY OF LABOUR & EMPLOYMENT

The secretary is the Chief Accounting Authority in the Ministry of Labour & Employment. He discharges his functions with the assistance of Financial Adviser and Chief Controller of Accounts.

- I. As per Rule 70 of GFR 2017, the Secretary of a Ministry/Department, who is the Chief Accounting Authority of the Ministry/Department shall:-
 - (a) Be responsible and accountable for financial management of his Ministry of Department.
 - (b) Ensure that the public funds appropriated to the Ministry are used for the purpose for which they were meant.
 - (c) Be responsible for the effective, efficient, economical and transparent use of the resources of the Ministry in achieving the stated project objectives of that Ministry, whilst complying with performance standards.
 - (d) Appear before the Committee on Public Accounts and any other Parliamentary Committee for examination.
 - (e) Review and monitor regularly the performance of the programs and projects assigned to his Ministry to determine whether stated objectives are achieved.
 - (f) Be responsible for preparation of expenditure and other statements relating to his Ministry as required by regulations, guidelines or directives issued by Ministry of finance.
 - (g) Shall ensure that his Ministry maintains full and proper records of financial transactions and adopts systems and procedures that will at all time afford internal controls.
 - (h) Shall ensure that his Ministry follows the Government procurement procedure for execution of works, as well as for procurement of services and supplies and implements it in a fair, equitable, transparent, competitive and cost-effective manner.
 - (i) Shall take effective and appropriate steps to ensure his Ministry:-
 - (i) Collects all moneys due to the Government and
 - (ii) Avoids unauthorized, irregular and wasteful expenditure.

II. As per Para 1.3 of Civil Accounts Manual, the Chief Controller of Accounts for and on behalf of the Chief Accounting Authority is responsible for :-

(a) Arranging all payments through the Pay and Accounts Offices/Principal Accounts except where the Drawing and Disbursing Offices are authorized to make certain types of payments.

Note: Any addition proposed to the list of cheque drawing D.D.Os included in the Scheme of Departmentalization of Accounts of a Ministry/Department would require the specific approval of the Controller General of Accounts, Ministry of Finance.

(b) Compilation and consolidation of accounts of the Ministry/Department and their submission in the form prescribed, to the Controller General of Accounts; preparation of Annual Appropriation Accounts for the Demands for Grants of his Ministry/Department, getting them duly audited and submitting them to the CGA, duly signed by the Chief Accounting Authority.

(c) Arranging internal inspection of payment and accounts records maintained by the various subordinate formations and Pay and Accounts Offices of the Department and inspection of records pertaining to transaction of Government Ministries/Departments, maintained in Public Sector Banks.

III. The Chief Controller of Accounts, Ministry of Labour & Employment performs his duties with the assistance of Controller of Accounts, Dy. Controller of Accounts, Pr. Accounts Officer (Admn., IAW & Pr. A/Cs) at HQ and with the help of Seven local and outstation Pay and Accounts Office of Ministry of Labour & Employment.

IV. As per Para 1.2.3 of Civil Accounts Manual, Principal Accounts Office at HQ functions under a Principal Accounts Officer who is responsible for:-

(a) Consolidation of the accounts of the Ministry/Department in the manner prescribed by CGA;

(b) Preparation of Annual Appropriation Accounts of the Demands for Grants controller by Ministry/Department, submission of statement of Central Transaction and material for the Finance Accounts of the Union Government (Civil) to the Controller General of Accounts;

- (c) Payment of loans and grants to State Government through Reserve Bank of India and wherever this office has a drawing accounts, payment therefrom to Union Territory Government/State Government
- (d) Preparation of manuals keeping in view the objective of management accounting system if any, and for rendition of technical advice to Pay and Accounts Offices, maintaining necessary liaison with CGA's office and to effect overall coordination and control in accounting matters;
- (e) Maintaining Appropriation Audit Registers for the Ministry/Department as a watch the progress of expenditure under the various Grants operated on by the Ministry/Department;
- (f) Principal Accounts Office/Officer also performs all administrative and coordinating function of the accounting organization and renders necessary financial, technical, accounting advice to department as well as to local Pay & Accounts office and Out Station Pay & Accounts offices.

V. As per provision contained in Civil Accounts Manual, Pay & Accounts Offices make payments pertaining to respective Ministries/Departments and in certain cases payments will be made by the departmental Drawing and disbursing Officers (DDOs) authorized to draw funds, by means of cheques drawn on the offices/branches of accredited bank for handing the receipts and payments of the Ministry/Department. These payments will be accounted for in separated scrolls to be rendered to the Pay and Accounts Offices of Ministry/Department concerned. Each Pay and Accounts Office or Drawing and Disbursing Officer authorized to make payments by cheques/e-payments, will draw only on the particular branch/branches of the accredited bank with which the Pay and Accounts Office or the Drawing and Disbursing Office as the case may be, is placed in account. All receipts of the Ministry/Department are also be finally accounted for in the books of the Pay and Accounts Office. The Pay and Accounts Office is the basic Unit of Departmentalized Accounting Organization. Its main function include:-

- Pre – check and payment of all bills, including loans and grants-in-aid, submitted by Non-Cheque Drawing DDOs.
- Accurate and timely payments in conformity with prescribed rules and regulations.
- Timely realization of receipts.
- Issue of quarterly letter of credit to cheque Drawing DDOs and post check of their Vouchers/bills.

- Compilation of monthly accounts of receipts and expenditures made by then incorporating there with the accounts of the cheque Drawing DDOs.
- Maintenance of GPF accounts other than merged DDO and authorization of retirement benefits.
- Maintenance of all DDR Heads.
- Efficient service delivery to the Ministry/Department through banking arrangement by way of e-payment.
- Adherence to the prescribed Accounting Standards, rules and principles.
- Timely, accurate, comprehensive, relevant and useful financial reporting.

VI. The specific approval of the CGA, Ministry of Finance would have to be obtained in connection with any proposal for creation (or re-organization) of a new Pay & Accounts Office or for adding to the list of cheque drawing DDOs included in the Scheme of Departmentalization of Accounts of a Ministry/Department.

VII. The overall responsibilities of Departmental Accounting Organization in respect of Ministry of Labour & Employment is:-

- Consolidation of monthly accounts of Ministry and its submission to the CGA.
- Annual Appropriation Accounts.
- Statement of Central Transactions.
- Preparation of "Accounts at a Glance".
- Union Finance accounts which are submitted to the CGA, Ministry of Finance and Principal Director of Audit.
- Payments of grants-in-aid to Grantee Institutions/Autonomous Bodies etc.
- Rendering technical advice to all PAOs and Ministry; if necessary in consultation with other organization like DoPT, Ministry of finance and CGA etc.
- Preparation of Receipt Budget.
- Preparation of Pension Budget.

- Procuring and supplying of cheque books for and on behalf of PAOs/Cheque Drawing DDOs.
- Maintaining necessary liaison with Controller General of Accounts office and to effect overall co-ordination and control in accounting matters and accredited Bank.
- Verify and reconcile all receipts and payments made on behalf of Ministry of Labour and Employment through the accredited bank i.e, Union Bank of India.
- Maintaining accounts with Reserve Bank of India relating to Ministry of Labour and Employment and reconciling the cash balances.
- Ensuring prompt payments.
- Speedy settlement of Pension/Provident fund and other retirement benefits.
- Internal audit of Ministry, subordinate and attached offices under Ministry of Labour and Employment and its Grantee institutions, Autonomous bodies etc.
- Making available accounting information to all concerned authorities.
- Budget co-ordination works of Ministry of Labour and Employment.
- Monitoring of New Pension Scheme and revision of pension cases from time to time.
- Computerization of Accounts and e-payment.
- Administrative and co-ordination function of the accounting organization.
- Roll out of PFMS under Central Sector Schemes including other central expenditure i.e Autonomous bodies.
- Non – Tax Receipt Portal (NTRP) in Ministry of Labour and Employment.

VIII. Accounting information and data are also provided to the Financial Adviser and Chief Accounting Authority to facilitate for an effective budgetary control and financial management. Monthly and progressive expenditure figure under various sub-heads/object-heads of the grant of the Ministry of Labour and Employment are furnished to budget Section of the Ministry. Progress of expenditure against budget provisions are also submitted weekly to the Secretary and Addl. Secretary & Financial Adviser as well as Heads of Divisions of the Ministry, controlling the grant for purposes of better monitoring of expenditure in last quarter of the financial year.

- IX. The Accounting organization also maintains accounts of long-term advances such as House Building Advance, Motor Car Advance and GPF accounts of employees of the Ministry.
- X. The verification and authorization of pensionary entitlement of officers and staff members is done by the Pay & Accounts Offices on the basis of service particulars and pension papers furnished by Heads of Offices. All retirement benefits and Payments like gratuity, cash equivalent to leave salary as well as payments under Central Government Employees Group Insurance Scheme; General Provident Fund etc. are released by Pay & Accounts Offices on receipt of relevant information/bills from DDOs.
- XI. **Internal audit Wing**:- The Internal Audit Wing carries out audit of accounts of various offices of the Ministry to ensure that rules, regulations and procedures prescribed by the government are adhered to by these offices in their day to day functioning.

Internal Auditing is an independent, objective assurance and consulting activity designed to add value and improve an organization's operations. It basically aims at helping the organization to accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes. It is also an effective tool for providing objective assurance and advice that adds values, influence change that enhances governance, assist risk management, control processes and improve accountability for results. It also provides valuable information to rectify the procedural mistakes/deficiencies and thus, acts as an aid to the management. The periodicity of audit of a unit is regulated by its nature, volume of work and quantum of funds. Audit committee under the chairmanship of AS&FA has been constituted in ministry.

- XII. **Banking Arrangements**:-Union Bank of India is the accredited bank for PAOs and its field offices in the Ministry of Labour & Employment. Cheques issued by the PAOs/CDDOs are presented to the nominated branch of the accredited bank for payment. The receipts are also remitted to the accredited banks by the respective PAOs/CDDOs apart from Non-Tax-Receipt Portal (NTRP). Any change in accredited bank requires specific approval of Controller General of Accounts, Department of Expenditure, Ministry of Finance.

Principal Accounts Office has 7 (Seven) Pay & Accounts Offices, out of which 03 PAO are located in New Delhi. One each in Mumbai, Chandigarh, Dhanbad and Chennai. All Payments pertaining to the Department/Ministry are made through PAOs/CDDOs attached with respective PAOs. Drawing and Disbursing Officers present their claims/bills to the designated PAOs/CDDOs, who issue cheques/ releases e-payment after exercising the necessary scrutiny as per provisions contained in Civil Accounts Manual, Receipt and Payment Rules and other orders issued by Govt. from time to time.

THE ROLE OF CHIEF CONTROLLER OF ACCOUNTS, MINISTRY OF LABOUR AND EMPLOYMENT AS PER THE REVISED CHARTER OF INTEGRATED FINANCE SCHEME ISSUED BY THE MINISTRY OF FINANCE

The Chief Controller of Accounts is the Head of the accounting organization in the Ministry of Labour & Employment. His functions can be put into the following broad categories:-

I. Receipts, Payments and Accounts:-

- a. Accurate and timely payments in conformity with prescribed rules and regulations;
- b. Timely realization of receipts;
- c. Timely and accurate compilation and consolidation of monthly and annual accounts;
- d. Ensure efficient service delivery to the Ministry/Department by the banking system;
- e. Adherence to prescribed accounting standards, rules and principles;
- f. Timely, accurate, comprehensive, relevant and useful financial reporting.

In respect of the above responsibilities the Chief Controller of Accounts shall function under the direction, superintendence and control of the Controller General of Accounts.

II. Financial Management System:-

The Chief Controller of Accounts as the Head of the accounts wing, shall render their professional expertise in the functioning of the financial management system for making it more effective. He would also be responsible for the implementation of the financial information system of the Controller General of Accounts.

III. **Internal Audit/Performance Audit:-**

The revised charter of the roles and responsibilities of the Chief Controller of Accounts envisage that the Internal Audit Wing working under the control and supervision of the chief Controller of Accounts would move beyond the existing system of compliance/regulatory audit and would focus on;

- a. The appraisal, monitoring and evaluation of individual schemes,
- b. Assessment of adequacy and effectiveness of internal control in general, soundness of financial systems and reliability of financial and accounting reports in particular;
- c. Identification and monitoring of risk factors (including those contained in the Outcome Budget);
- d. Critical assessment of economy, efficiency and effectiveness of service delivery mechanism to ensure value for money; and
- e. Providing and effective monitoring system to facilitate mid course corrections.

The above revised functions shall be carried out as per the guidelines issued by the CGA from time to time.

IV. **FRBM related Tasks:** The Chief Controller of Accounts shall be responsible for assisting in the preparation of the disclosure statements required under the FRBM Act in respect of their Ministry/Department for incorporation in the consolidated statement, compiled by the Ministry of Finance for the Government as a whole. He would also provide financial advice with the requisite information and material for his input for Finance Minister's quarterly review of fiscal situation to be presented to the Parliament.

V. **Expenditure and Cash Management:** The Chief Controller of Accounts will support Financial Adviser in the discharge of their responsibilities for expenditure and cash management. The expenditure management function should also be closely linked to the Outcome Budget. He would provide support to improve cash management through monitoring of monthly cash flows effectively in the context of cash expenditure/commitments, tighten the system of receipt and payment monitoring and assist in securing greater convergence of revenue inflow and expenditure outflows.

- VI. **Non-Tax Receipt:** The Chief Controller of Accounts shall be responsible for assisting the Financial Adviser in relation to estimation and flow of non-tax revenue receipts. In the discharge of these responsibilities, the Chief Controller of Accounts shall hold consultations with the administrative divisions to review various non-tax revenue receipts of the Ministries/Departments, review user charges for quantification of the subsidy elements and periodical reviews, as may be required, of rent, license fees, royalties, profit share and dividends.
- VII. **Monitoring of Assets and Liabilities:** The Chief Controller of Accounts would be responsible for assisting the Financial Adviser to cause appropriate action for Ministry to have a comprehensive record of its assets and liabilities. He should take appropriate action in this regard for initial building up of such records, their ongoing updating and also for the recording of maintenance and optimum utilization of the assets. He shall also be responsible for monitoring Government guarantees.
- VIII. **Accounts and Audit:** Finance Adviser would be kept informed about the overall quality of maintenance of departmental accounts by Chief Controller of Accounts. He would be responsible for providing necessary information to the FAs for his regular review of the progress of internal audit and action taken thereon, so as to make it an important tool for financial management.
- IX. **Budget Formulation:** The Chief Controller of Accounts will support the Financial Adviser towards improving budgeting and facilitating moving from 'itemized' to 'budgetary' control of expenditure. He would also support the Financial Adviser in assisting the administrative Ministries/Departments in moving towards zero based budgeting and assist in better inter-se program prioritization/allocation within the budgetary ceilings, based on the analysis of expenditure and profile of each programme/sub-program and information on cost centres/drivers, assessment of output outcome and performance and status of the projects/programmes.
- X. **Outcome Budget:** The Chief Controller of Accounts would provide necessary support to Financial Adviser by active involvement in the preparation of Outcome Budgets by the administrative Ministries in accordance with the time schedule/guidelines laid down from time to time by Ministry of Finance. He would also assist in clear definition of measurable and monitor able outcome and set up appropriate appraisal, monitoring and evaluation system (in the context of their Internal Audit/Performance Audit, responsibilities of appraisal, monitoring and evaluation of individual schemes).

- XI. **Performance Budget:** The Chief Controller of Accounts would provide necessary support to the Financial Adviser in the preparation of Performance Budget for their respective administrative Ministries. He must assist in linking the present, future and past in an integrated manner through Budget Formulation, Outcome Budget and Performance Budget.
- XII. **Reporting Systems- Annual Finance Report and Annual Outcome & Systems Report:** The Chief Controller of Accounts shall be responsible for providing necessary material in respect of Annual Finance Report, Annual Outcome & Systems Report of the Financial Adviser to the Secretary (Expenditure), through the Secretary/the Chief Accounting Authority of the administrative Ministry (structured in such format as may be required in following instructions that Ministry of Finance would issue).
- XIII. **Interaction between Ministry of Finance and the Financial Adviser:-**The Chief Controller of Accounts shall provide required material and assistance for the quarterly meeting of Financial Adviser with Secretary (Expenditure) and the Finance Minister.
- XIV. **Annual/Five Year Plans:** - All units in the Ministries currently looking after the function of undertaking evaluation, preparation of Annual/Five Year Plan are, henceforth, to function under the overall supervision and control of the Financial Adviser. The Chief Controller of Accounts shall provide appropriate support to the FAs in the discharge of these responsibilities (in the context of their various responsibilities specified above).

COMPUTERIZATION OF ACCOUNTS

The process of computerization of accounts in the Departmentalized Accounting Organization of M/o Labour and Employment started with computerization of accounting function by the O/o Controller General of Accounts, Ministry of Finance. The software titled COMPACT had been used in the Pay & Accounts Offices for computerization of a monthly consolidated account. In this Ministry, all PAOs, voucher level computerization was being used on the software i.e COMPACT. All the stages like pre-check, cheque writing, cheque review, scrolls, Transfer Entries and consolidation were being done by using this package. From the month of November, 2008 onwards the monthly account has been submitted to the O/o CGA after PAO wise adjustment of Put through Statement with online acceptance by the Principal Accounts Office. Window based applications like Microsoft word and Excel are also used for preparation of Head-wise Appropriation accounts, Material of Union Government Finance Account (Civil) and monthly expenditure and receipt statements for submission to Ministry and for other MIS purposes.

COMPACT (PAO 2000):

Multi user software for use at the Pay & Accounts Office level was inducted to replace the existing **IMPROVE** software. This software was developed with a view to computerise the work in all the Pay & Account Offices. This software had the following features:

- Pre-check (Integrated payment and accounting functions and Automatic Cheque printing)
- Electronic bank Reconciliation
- General Provident Fund
- Compilation of Accounts
- Settlement of Pension Cases
- Expenditure Vs. Budget Control

INITIATIVES ON e-PAYMENT

The e-payment system in all Pay & Accounts Offices of Ministry of Labour & Employment had been successfully implemented under phase – II from 2011 onwards.

e-Payment System

Since, the IT Act, 2000 recognizes the digitally signed documents or electronic records digitally authenticated by means of an electronic method or procedure in accordance with the provisions of section 3 of the Act, the Controller General of Accounts had developed a facility in COMPACT for electronic payment (e-payment) through digitally signed electronic advices. This had replaced the existing system of payment through cheque while leveraging the COMPACT application running in all Pay & Accounts Offices in all Ministries/Departments of Central Government.

The e-Payment System developed was a fully secured web based system of electronic payment services which introduces transparency in government payment system. Payment of dues from the Government under this system were made by credit of money directly in to the bank account of payee through a digitally signed e-advices generated from COMPACT through the Government e-payment Gateway (GePG) on a secured communication channel. Necessary functional and security certification were obtained from STQC Directorate for its roll out. The system was implemented in all Central Government Civil Ministries/Departments in a phased manner.

Government e-Payment Gateway (GePG)

Government e-payment Gateway (GePG) is a portal which enables the successful delivery of payment services from Pay & Accounts Offices for online payment transactions. The portal is developed by the Office of CGA and has got STQC certification from Department of Information & Technology. The GePG serves as middleware between COMPACT application at PAOs and the Core Banking Solutions (CBS) of the banks/RBI and facilitates automating the manual registration process, e-payment advice, and e-scrolls communications.

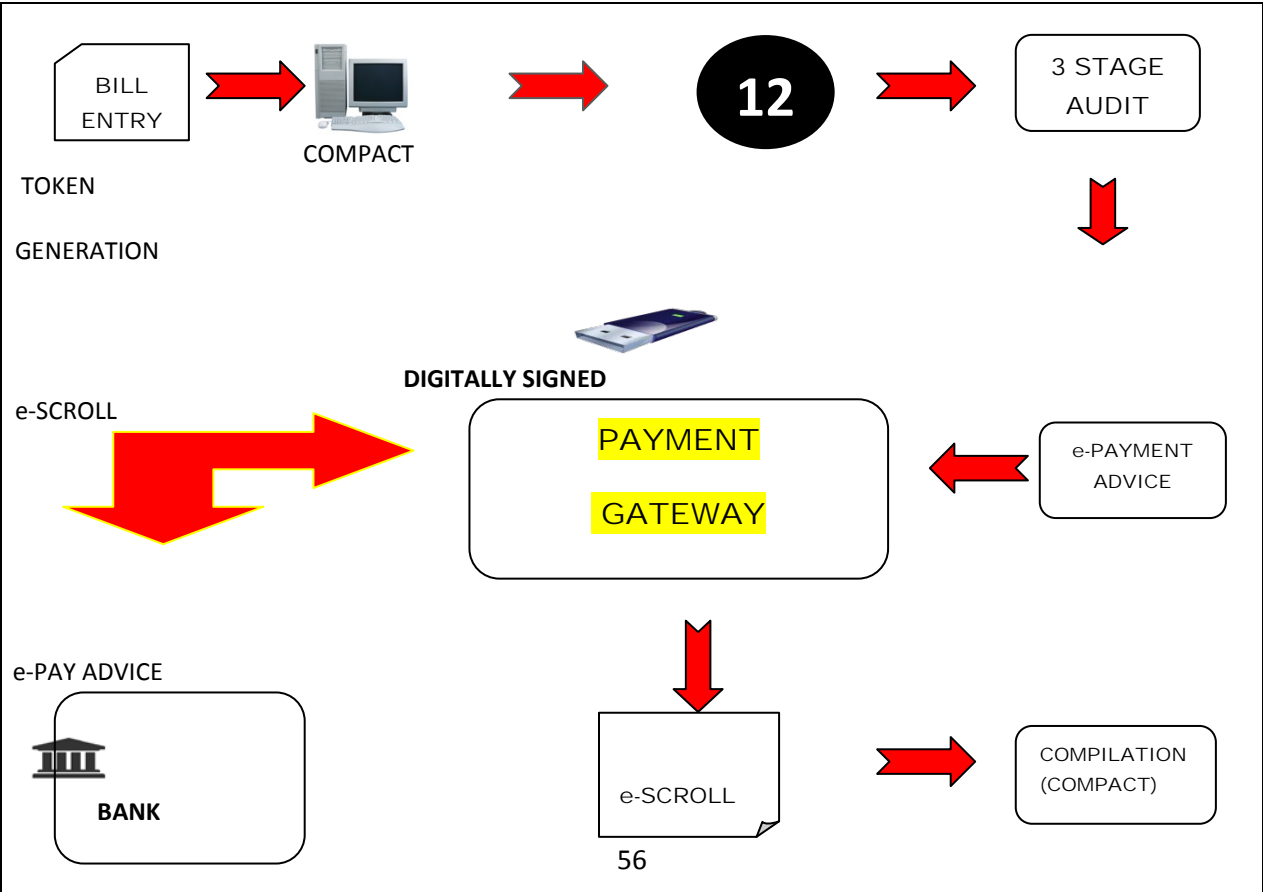
Highlights of e-Payment and GePG System

High Security Standards and System Logs of Transactions.

The PAO's applications have the following security requirements in place for effective e-payments.

- 128 Bit PKI encryption.
 - Integrity of Information: Hash Algorithm (SHA1): security standard are designed to ensure confidently of data, authenticity of data and integrity of data being conveyed on the internet by PAOs to the bank.
 - Non – repudiation –Key generation/Digital Signature based on 128 Bit PKI Infrastructure (as recommended by RBI)
- Digitally signed e-payment Authorization along with Itemized tracking of each e-payment authorization and automated reconciliation.

Process Flow of e-payment System



Registration of Digital signatures:- The Pay & Accounts Officer obtains digital signature from the NIC Certifying Authority. The digital signatures obtained from the NIC Certifying Authority are stored in a USB Token called i-Key. The PAO registers the digital signatures with GePG portal through the Principal Accounts Office of the concerned Ministry/Department. The concerned banks download the PAOs digital signatures from the GePG portal. Digital signatures of the authorized signatory of the concerned banks are also uploaded on GePG portal for authentication of e-payment scrolls provided to PAOs by the banks.

Submission of Bill:- The Drawing and Disbursing Officers (DDOs) submit bills for e-payment along with mandate form and details of payee viz. IFSC Code of Bank Branch, A/C Number, Name, Address, etc., to the Pay & Accounts Officer (PAO). A token number is generated from COMPACT and communicated to DDO.

Bill Processing: - The bills are processed in the Pay & Accounts office in COMPACT System.

Digital Signatures:- Once the bill is passed by the PAO, it is digitally signed the secure i-Key and e-payment authorization is generated by the system.

Uploading authorization on GePG: - The e-payment authorization file (e-advice) is uploaded on the GePG in a secure environment. Concerned banks download the e-advice from GePG and after necessary verification of digital signature etc, the bank would credit the beneficiaries account using CBS/NEFT/RTGS as applicable.

E-Scrolls: - digitally signed electronic scroll is generated and uploaded by the bank on GePG for all successful e-payments. E-Scrolls are downloaded by the PAOs and incorporated in the COMPACT system for reconciliation and other MIS purposes.

Advantages of e-Payment

- Saving in time and effort due to online fund transfer using digitally signed unique e-authorization ID.
- Secure mode of Payment.
- Transparency in Payment procedure.
- Elimination of physical cheques and their manual processing.
- Elimination of constraints of manual deposit of cheque by payee into his bank account.
- Enhancement of overall payment processing efficiency.
- Online auto-reconciliation of payments.
- Efficient compilation of accounts.
- Complete audit trail of transactions at all level.

PUBLIC FINANCIAL MANAGEMENT SYSTEM (PFMS)

Public financial management system (PFMS) initially started as a Plan Scheme named CPSMS of the erstwhile planning commission in 2008-09 as a pilot in four states of Madhya Pradesh, Bihar, Punjab and Mizoram for four Flagship schemes e.g MGNREGS, NRHM, SSA and PMGSY. After the initial phase of establishing a network across Ministries/Departments, it has been decided to undertake National roll-out of CPSMS, (PFMS) to link the financial networks of Central, State Governments and the agencies of State Governments. The scheme was included in 12th Plan initiatives of erstwhile Planning Commission and Ministry of Finance. Presently PFMS is the scheme of Department of Expenditure, Ministry of Finance and being implemented by O/o Controller General of Accounts across the country.

2. As per MoF, DoE, OM No. 66(29) PF-II/2016 dated 15/07/2016, Hon'ble Prime Minister has emphasized the need for improved financial management in implementation of Central Plan Schemes so as to facilitate Just-in-Time releases and monitor the usage of funds including information on its ultimate utilization. The Public Financial Management System (PFMS) is administered by the O/o controller General of Accounts in the Department of Expenditure which is an end-to-end solution for processing payments, tracking, monitoring, accounting, reconciliation and reporting. It provides the scheme managers a unified platform for tracking releases and monitoring their last mile utilization.

3. In order to abide by the directions to implement just-in-time releases and monitor the end usage of funds, it has been decided by Ministry of Finance to universalise the use of PFMS to cover all transactions/payments under the Central Sector Schemes. The complete monitoring of these schemes require mandatory registration of all Implementing Agencies (IAs) on PFMS and mandatory use of Expenditure, Advances & Transfer (EAT) module of the PFMS by all IAs. The Implementation plan covers the complete universe of Central Sector Schemes, which inter-alia requires the following steps to be taken by each Ministry/Department:-

- (a) All central schemes have to be mapped configured and brought on the PFMS platform.
- (b) All Implementing Agencies (IAs) receiving and utilizing funds needs to be mandatorily registered on PFMS

- (c) Usage of PFMS modules has to be made mandatory for all registered agencies for making payments, advances and transfers
- (d) All departmental Agencies incurring expenditure in respect of Central Sector Schemes must register and compulsorily use the PFMS Modules
- (e) All Grantee Institutions have to adopt PFMS modules for making Payments/Transfers/Advance from Grants received from the Central Govt. This will enable generation of on-line Utilization Certificates for claiming funds from the Central Government
- (f) Ministries have to take an action for integrating their respective systems/applications with the PFMS

4. The Central Project Monitoring unit (CPMU) of PFMS (Shivaji Stadium, New Delhi) assists the Central ministries/Departments in registration of implementing Agencies for the Central Sector Schemes. Thereafter, Ministries are required to deploy/allocate their own resource persons to support Departmental Agencies as well as Grantee Institutions. The full roll-out of PFMS requires fresh assessment of resources, including hardware, software, connectivity and technical resources to facilitate implementation at all levels of hierarchy.

5. It is the duty of Chief Controller of Accounts (CCAs)/Controller of Accounts(CAs) to draw up an Action Plan to facilitate full roll out of PFMS in their respective Ministries in consultation with the Secretary/Financial Advisor of the Ministry concerned.

Modules to implement the Mandate

Modules developed/under developed by PFMS for stakeholders as per the Union Cabinet and mandate are as under:-

I. Fund Flow Monitoring

- (a) Agency registration
- (b) Expenditure management and fund utilization through PFMS EAT module
- (c) Accounting Module for registered agencies
- (d) Treasury Interface

- (e) PFMS-PRI fund flow and utilization interface
- (f) Mechanism for State Government towards fund tracking for State schemes
- (g) Monitoring of Externally Aided Project (EAP)

II. Direct Benefit Transfer (DBT) modules

Direct Benefit Transfer (DBT) transferring subsidies directly to the people through their bank/Post office account is Direct Benefit Transfer. It aims to timely transfer of benefit to the citizen by bringing efficiency, effectiveness, transparency and accountability in the Government system. There are three types of Payments of DBT beneficiaries.

- (a) PAO to beneficiaries
- (b) Agency to beneficiaries
- (c) State treasuries to beneficiaries

III. Interfaces for Banking

- (a) CBS (Core Banking Solutions)
- (b) India Post
- (c) RBI (Reserve Bank of India)
- (d) NABARD & Cooperative Banks

Modules to implement Enhances mandate

- I. PAO computerization-Online payments, receipts and accounting of Govt. of India
 - (a) Programme Division module
 - (b) DDO module
 - (c) PAO module
 - (d) Pension module
 - (e) GPF & HR module
 - (f) Receipts including GSTN
 - (g) Annual Financial Statements
 - (h) Cash Flow Management
 - (i) Interface with non-civil ministries

Other Departmental Initiatives

To leverage the capabilities of PFMS, several other departments have approached PFMS for developing utilities for their departmental need as follows:-

- I. Interface of MHA (Foreigners Division) Monitoring of Agencies receiving fund under FCRA
- II. CBDT PAN Validation
- III. GSTN bank account validation

Implementation Strategy

An Action Plan has been prepared and approved by Ministry of Finance for phased implementation of Public Financial Management System (PFMS).

Improved Financial Management through:

- Just in Time (JIT) release of funds
- Monitoring of use of funds including ultimate utilization

Strategy:

- Universal roll-out of PFMS which inter alia includes
- Mandatory registration of all Implementing Agencies (IA) on PFMS and
- Mandatory use of Expenditure Advance & Transfer (EAT) Module of PFMS by all IAs

I. Implementation Strategy for Central Sector (CS) schemes/transaction

Activities to be completed

- Mandatory registration and use of EAT module by IAs
- Mapping of all relevant information of Schemes
- Uploading of budget of each scheme on PFMS
- Identify implementation hierarchy of each scheme
- Integration of System interface of specific schemes with PFMS e.g. NREGASoft, AwasSoft
- Deployment and training of trainers.

II. **Implementation Strategy for Central Assistant to State Plan (CASP)**

Activities to be undertaken by states

- State Treasury Integration with PFMS
- Registration of all SIAs on PFMS (1st level and below)
- Mapping of state schemes with corresponding central schemes
- Configuration of State Schemes on PFMS
 - Configuring State Schemes Components
 - Identify and configure hierarchy of each state scheme
- Integration of PFSM with schemes specific software application
- Deployment and training of trainers
- Continuous support for implementation

At present, all 07 (Seven) Pay & Accounts Offices of M/o Labour & Employment are functioning successfully on PFMS All Payments are routed through PFMS and e-payments being directly credited to the beneficiary's accounts.

I. **CDDO Module of PFMS:**

Ministry of Finance had decided to universalize the use of PFMS to cover all transactions/payments of the Central Government. Accordingly, Office of CGA has extended the functionality of making e-payment through digital signature to the cheque drawing & disbursing officers (CDDOs) through CDDO module of PFMS CDDO Module has been implemented in all CDDOs of M/o L&E.

FAQs on CDDO Module are available at website link <http://cga.nic.in/Page/FAQs.aspx> and for better knowledge of this module; training videos are also available on You Tube Channel "INGAF Online".

II. **Employees Information System (EIS) Module:**

This is part of PFMS system and has the complete employee's information to generation of salary bill. This generates the salary bill and the necessary schedules for GPF, Income Tax, and Interest bearing advances like HBA, MCA and OMCA etc.

The Dearness Allowance is automatically updated and so is the annual increment. EIS Module has been implemented in all DDOs of this Ministry.

FAQs on EIS are available at website link <http://cga.nic.in//Page/FAQs.aspx> and for better knowledge of this module, training videos are also available on YouTube Channel "INGAF Online".

III. **EAT module of PFMS:**

The objective of Expenditure, Advance and transfer (EAT) module of Public Financial Management System (PFMS) is to help Program implementing Agencies (PIAs) in filling of expenditure, transferring funds, advances and its settlement. The process of feeding the day to day transactions as recorded in the cash book of the PIA on the PFMS portal is called expenditure filling. EAT Module of PFMS has been implemented in all Grantee Institutions of M/o L&E.

User Manual and Frequently Asked Questions (FAQs) on Expenditure, Advance Transfer (EAT) module of PFMS are available at "http://PFMSnic.in/static/NewLayoutCommonContent.aspx?RequestPagenam=Static/UM_BooksAndManuals.aspx?mi=e4IEam2nwFo=". For better knowledge of this module, training videos are also available on YouTube Channel "INGAF Online".

IV. **Non Tax Receipt Portal (NTRP):**

- The objective of Non-Tax Receipt Portal (NTRP) is to provide a one-stop window to Citizens/Corporate/Other users for making online payment of Non-Tax Revenue payable to Government of India (GoI). The annual collection of Non Tax Receipts of Government of India is over Rs.3 (three) lakh Crores.

- Non-Tax Revenue of Government of India comprise of a large bouquet of receipts, collected by individual departments/ministries. Primarily these receipts come from Dividends, Interest receipts, Spectrum charges, RTI application fee, purchase of forms/magazines by students and many other such payments by citizens/corporate/other users.
- The online electronic payment in a completely secured It environment, will help common users/citizen from the hassle of going to banks for making drafts and then to Government offices to deposit the instrument for availing the services. It also helps avoidable delays in the remittance of these instruments into Government account as well as eliminates undesirable practices in the delayed deposit of these instruments into bank accounts.
- NTRP shall facilities instant payment in a transparent environment using online payment technologies such as Internet Banking Credit/Debit Cards.

FAQs on NTRP are available at website link <http://cga.nic.in//Page/FAQs.aspx> and better knowledge of this module, training videos are also available on YouTube Cannel “INGAF Online”.

V. BHAVISHYA(Pension Sanction & Payment Tracking System):

Bhavishya(Pension Sanction & Payment Tracking System) is an initiative of Department of Pension & Pensioner’s Welfare with a vision of ensuring active and dignified life for pensioners. The goal is to ensure payment of all retirement dues and delivery of Pension Payment Order(PPO) to retiring employees on the day of retirement itself. Towards this goal, the department has launched an online Pension Sanction & Payment Tracking System Called ‘ Bhavishya’. The System provides for on-line tracking of pension sanction and payment process by the individual as well as the administrative authorities. The system captures the pensioners personal and service particulars. The forms for processing of pension can be submitted online. It keeps retiring employees informed of the progress of pension sanction process through SMS/E-mail. The System obviates delays in payment by ensuring complete transparency.

FAQs on BHAVISHYA are available at www.bhavishya@nic.in.

VI. GPF Module

The Centralized GPF module is designed for the Central Government Employees for mapping of GPF Accounts with the unique Employee ID thereby facilitating online application for GPF advances and withdrawals with online access to the employee's current GPF balances. The module will streamline GPF accounting and transfer of balances.

FAQs and instruction for roll-out of GPF module is available at www.pfms.nic.in.

STEPS TO BE FOLLOWED BY CDDOS TO IMPLEMENT E-PAYMENT FUNCTIONALITY

Pre-requisites to implement e-Payment functionality

e-Payment Account: An e-Payment account is to be opened with e-FPB to make e-Payment Account CDDOs are requested to contact their PAO. For cheque payment existing bank account will do. After opening of e-Payment of account in e-FPB on behalf of CDDOs, PAO has to enter it in PFMS (**Master->Add Bank Account**) which will be approved by bank automatically within a day or two. When e-Payment account is approved by bank a request is to be sent by PAO or activation of CDDOS at aswani.naresh.ind@gmail.com confirming that e-Payment Account has been approved and there is no LOP pending at any level for said CDDO/CDDOs.

Digital Signature:- Two Digital Signatures of Type-II are to be procured by DDO, one for First Signatory (usually DDO Admin) and one for Second Signatory (usually DDO Checker)

Enrollment of Digital Signatures: (Master->DSC Management->Enrol DSC)

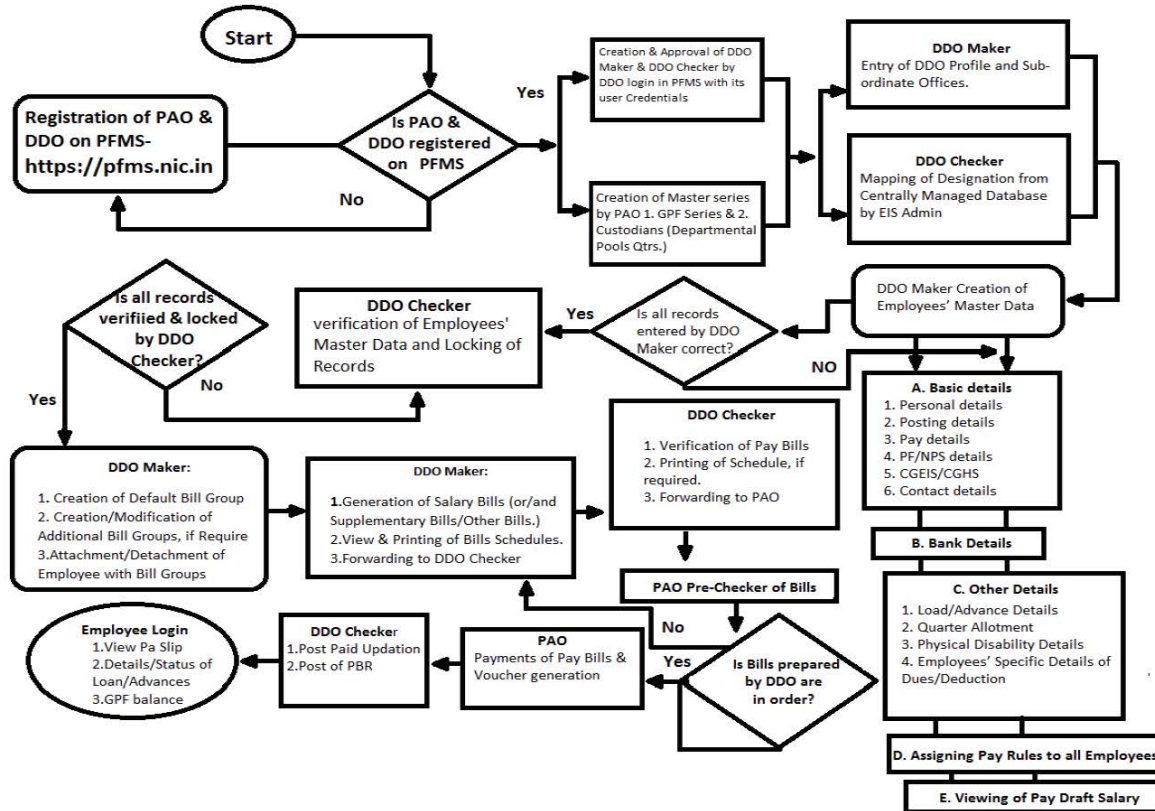
Digital Signatures of DDO will be enrolled by DDO login ID and Digital Signatures of DDO Checker will be enrolled by DDO Checker login ID. DSCs enrolled by DDO and DDO Checker will be approved by PAO (**Masters->DSC Management->Approve DSC**). After approval of DSCs from PAO, DDO has to configure First Signatory and Second Signatory (**Bank->Signature Configuration**) and it will be approved by PAO.

	<ul style="list-style-type: none"> • Create Users for Programme Division (PD) form home page using Register Sanction ID Generation User and get it approved by already created DDO (Users->Manage Users). • Create Users for Makers and Checker (Users->Ministry Users Registration) after logging in from DDO Admin and approve it (Users->Manage Users). Maker can be multiple but Checker will be one.
PD	PAO/DDO Mapping (Users->User Mapping)
	Creation and Mapping of Vendors (Master->Vendors->Add New)
DDO Maker	Creation of LOC (Budget->LOC->Create LOC)
	Generation of Proposal (Budget->LOC->Generate Proposal)
DDO Checker	Generation of Proposal (Budget->LOC->Generate Proposal)
DDO	Generation of Proposal and forwarding to Pr.AO (In case of M/o UD)/PAO (Other than M/o UD) (Budget->LOC->Generate Proposal)
PD	Creation and approval of Sanction (Sanctions->Create & approve)
DDO Maker	<ul style="list-style-type: none"> • Receiving of Sanction (Sanction->Receive) • Generation of Bill (Sanction->Generate Bill) • Passing of Bill (Sanction->Pass Bill) (While passing route is to be decided whether it will go to DDO Checker or PAO. If payment is to be made by CDDO, click '<u>Pass to DDO Checker</u>' and if payment is to be made by PAO click '<u>Pass to PAO for Payment Flow</u>').
DDO Checker	Passing of Bill (Sanction->Pass Bills)
DDO	<p>Passing of Bill (Sanction->Pass Bills)</p> <ul style="list-style-type: none"> • In Case of e-Payment:- it will show in Sanction->Digitally Sign Pay File. A Batch can be generated for single or multiple bills here for digital signature. '<u>Return Sanction to PD</u>' option can also be used here to return the sanction back to PD. After generation of batch go to Sanction->Digitally Sign Batch and sign the batch. '<u>Delete Batch</u>' option can also be used here to delete the batch in which case all the bills involved in that batch

will be available again at **Sanction->Digitally Sign Pay File** level for batch generation.

- **In case of Cheque:-** It will go to DDO Maker for Cheque Printing (**Sanctions->Cheque Printing**). After allotting cheque numbers click 'Update Printing Status'. When DDO Maker is finished with Cheque Printing it will come to DDO Admin for Issuing of cheque (**Sanctions->Issue Printing**). If cheque is not issued in system expenditure will not be booked and will not be booked and will not participate in monthly account.

Over all Process Flow for Employee Information System (EIS) on PFMS Portal



IMPORTANT TELEPHONE NUMBERS

O/o CHIEF CONTROLLER OF ACCOUNTS, MINISTRY OF LABOUR & EMPLOYMENT.

Sl. No.	Name & Designation	Office Address	Telephone No. & Mobile No.
1.	Shri Binod Kumar Chief Controller of Accounts	Room No. 614, 6 th floor, 'A' Wing, Shram Shakti Bhawan, New Delhi- 110001	011-23717867, 9810438305
2.	Shri Saurabh Kumar PA to CCA	Room No.610, 6 th floor, 'A' Wing, Shram Shakti Bhawan, New Delhi- 110001	011-23717867, 9711529765
3.	Shri R. D. Chouhan Controller of Accounts	Room No. 312, 3 rd Floor, Shram Shakti Bhawan, New Delhi- 110001	011-23717867, 9650565972
4.	Shri Priyank Satti PA to CA	Room No.610, 6 th floor, 'A' Wing, Shram Shakti Bhawan, New Delhi- 110001	011-23717867, 8860135800
5.	Deputy Controller of Accounts (Vacant)		
6.	Shri Pawan Kumar Sr. AO(Admn.)	Room No. 520, 5 th floor, Shram Shakti Bhawan, New Delhi-110001	011-23718010 9958886611
7.	Shri S.M. Das Sr. Accounts Officer, IAW	Room No. 527 , 5 th floor, Shram Shakti Bhawan, New Delhi	011-23714366 9968475276
8	Shri Punit Kumar Prabhu Accounts officer, Pr.AO(A/Cs)	Room No. 526 , 5 th floor, Shram Shakti Bhawan, New Delhi	011-23766127 9810694968
9	Shri Mahesh Kumar AAO, Pr. AO(Admn.)	Room No. 518,5 th Floor, Shram Shakti Bhawan, Rafi Marg, New Delhi	011-23718010 9711684975
10.	Shri Rajeev Ranjan AAO, Internal Audit Wing	Room No. 527, 5 th Floor, Shram Shakti Bhawan, Rafi Marg, New Delhi	011-23714366 9711635420
11.	Ms. Vanita Choudhary AAO, Internal Audit Wing	Room No. 527, 5 th Floor, Shram Shakti Bhawan, Rafi Marg, New Delhi	011-23714366 8588838120
12.	Smt. Reena Sharma AAO, (A/Cs)	Room No. 526 , 5 th floor, Shram Shakti Bhawan, Delhi	011-23766127 9717546477

PAY & ACCOUNTS OFFICE (MAIN SECRETARIAT), NEW DELHI

Sl. No.	Name	Office Address	Telephone No. & Mobile No.
1.	Smt. Sunita Sarkar, Sr. AO	Room No. 522 , 5 th floor, Shram Shakti Bhawan, New Delhi	011-23359852 9968251680
2.	Shri Manoj Kumar Sao, AAO	Room No. 522 , 5 th floor, Shram Shakti Bhawan, New Delhi	011-23359852 9871640384
3.	Smt. Smriti Kalra, AAO	Room No. 522 , 5 th floor, Shram Shakti Bhawan, New Delhi	011-23359852 9871872224

PAY & ACCOUNTS OFFICE (DGE), NEW DELHI

Sl. No.	Name	Office Address	Telephone No. & Mobile No.
1.	Shri G.D. Gaur, Sr. AO	Room No. 512 , 5 th floor, Shram Shakti Bhawan, New Delhi	011-23355748 9654767892
2.	Shri Sunil Kumar, AAO	Room No. 514 , 5 th floor, Shram Shakti Bhawan, New Delhi	011-23355748 9911960666
3.	Shri Amber Lal Kureel, AAO	Room No. 514 , 5 th floor, Shram Shakti Bhawan, New Delhi	011-23355748 9968266541

PAY & ACCOUNTS OFFICE (CLC), NEW DELHI

Sl. No.	Name	Office Address	Telephone No. & Mobile No.
1.	Smt. Parveen Sethi, AO	Room No. 615, 6 th Floor, Shram Shakti Bhawan, Rafi Marg, New Delhi	011-23731528 9711144516
2.	Shri. Mahavir Singh Yadav, AAO	Room No. 615, 6 th Floor, Shram Shakti Bhawan, Rafi Marg, New Delhi	011-23731528 8955010462
3.	Smt. Anupa Sharma, AAO	Room No. 615, 6 th Floor, Shram Shakti Bhawan, Rafi Marg, New Delhi	011-23731528 9811664229

PAY & ACCOUNTS OFFICE (DGFASLI), Mumbai

Sl. No.	Name	Office Address	Telephone No. & Mobile No.
1.	Smt. Rohini A. Satpute, Sr.AO	C.L.I, Building, SION, Mumbai-400022.	011-24075106 9757110706
2.	Shri G.H. Meshram, AAO	C.L.I, Building, SION, Mumbai-400022.	011-24075106 9869606584

PAY & ACCOUNTS OFFICE (DGE-II), Chennai

Sl. No.	Name	Office Address	Telephone No. & Mobile No.
1.	Ms. M. Ahila, AO	Pay & Account Office, CTI Campus, Guindy, Chennai-600032.	044-22501896 7708956817
2.	Shri V.H.S. Varaprasad, AAO	Pay & Account Office, CTI Campus, Guindy, Chennai-600032.	044-22501896 9490043025

PAY & ACCOUNTS OFFICE (LB), Chandigarh

Sl. No.	Name	Office Address	Telephone No. & Mobile No.
1.	Smt. Anjana Pathak, AO	Pay & Accounts Office, SCO-28-31, Sector-17A, Chandigarh.	0172-2703767 9818634935
2.	Shri Shambhu Nath, AAO	Pay & Accounts Office, SCO-28-31, Sector-17A, Chandigarh.	0172-2703767 8284015734

PAY & ACCOUNTS OFFICE (DGMS), Dhanbad

Sl. No.	Name	Office Address	Telephone No. & Mobile No.
1.	Shri Santosh Kumar, AO	Pay & Accounts Office, D.G.M.S. Building, Dhanbad-826001	0326-2226055 7739685579
2.	Shri Binod Kumar, AAO	Pay & Accounts Office, D.G.M.S. Building, Dhanbad-826001	0326-2226055 9546812607



MINISTRY OF LABOUR AND EMPLOYMENT

श्रम एवं रोजगार मंत्रालय

भारत सरकार (Government of India)

Prepared & Designed by:
PRINCIPAL ACCOUNTS OFFICE
MINISTRY OF LABOUR & EMPLOYMENT
Website: <https://labour.gov.in/chief-controller-of-accounts>