

## **Economic and Statistical Analysis Unit (ESA Unit)**

### **Items of Work**

### **Other Information**

**(a) Economic Studies:**

1. To identify areas for research/filling of data gaps in labour related issues.
2. To undertake/organise economic studies and statistical analysis relating to labour matters.
3. Data Banks and Management Information System for the Main Ministry.

**Section Name:** Economic & Statistical Analysis Unit

**Room No.:** 602

**Telephone No.:** Auto  
23001412 : 2412  
2411

**Officers in Channel:**

Shri Mohd. Iqbal Khan – Section Officer  
Smt. Kamini Verma – Economic Officer  
Smt. Bina Rani Vij – Under Secretary  
Shri U.D.N. Sidhwani – Deputy Secretary  
Shri S.K. Srivastav – Joint Secretary  
[Secretary](#)

**Visit also at :** [www.labour.gov.in](http://www.labour.gov.in)

<http://labourbureau.nic.in/schemes.html>

<http://www.labour.gov.in/cbwe/welcome.html>

<http://www.vvgnli.org/>

**(b) Workers` Education:**

4. Implementation of Workers Education Programme.
5. Administration of the Headquarters and Regional Centres of the Central Board for Workers` Education.
6. Grants-in-aid to the Central Board for Workers` Education and to the trade unions/ institutions for conducting Workers Education programme.
7. Meeting of the Central Board for Workers` Education, its Committees, Sub-Committees set up under the Board.
8. Recruitment to the post of Director/Additional Director of the Central Board for Workers` Education.
9. Facilities for Release of Time Wages, time off concessions etc. to workers and educational tours of Workers, Teachers and Workers undergoing training at the Regional and Sub-Regional Centres and for joining training courses abroad.
10. Technical Assistance Programmes for Industrial, Mines and Plantation Workers.
11. Functional Adult Literacy Programmes for Industrial, Mines and Plantation Workers.
12. Rural Workers` Education Programmes.
13. Residual work of Indian Institute of Labour Studies.
14. Programme in the small scale and unorganised sector.
15. Foreign assignments of Group `A` and Group `B` officers of the Board.
16. Reconstitution of Central Board for Workers` Education.
17. Vigilance cases in respect of Group `A` and Group `B` Officers in respect of which the Government of India is the appointing authority.

**(c) V.V. Giri National Labour Institute (NLI):**

18. All administrative matters and other related issues in respect of the National Labour Institute.
19. Foreign assignment of the Officers of the National Labour Institute.
20. Grants-in-aid to the National Labour Institute.
21. Matter relating to building of the Campus of the NLI.
22. Processing of matters in the light of decisions taken in the General Council and Executive Council in which action is required to be taken by Government.
23. Reconstitution of the General Council and Executive Council of the National Labour Institute.

**(d) Labour Bureau:**

25. Advice on Data, Research and Technical matters in the Ministry.

- 26. Establishment Matters relating to Labour Bureau.**
- 27. Publications of Labour Bureau.**
- 28. Plan and Non-Plan Schemes of the Labour Bureau.**
- 29. Consumer Price Index for Industrial/Agricultural Workers.**
- 30. Matters relating to IES/ISS Officers of the Labour Bureau.**
- 31. Matters relating to the `Collection of Statistics Act` and other related statistical matters.**
- 32. Continuance and creation of posts for all schemes of the Labour Bureau (Plan and Non-Plan).**
- 33. Audit Objections/Court cases.**
- 34. Accommodation of Labour Bureau.**
- 35. Sanctions for purchase of Stationery/Uniform.**
- 36. R.E. and B.E. of Labour Bureau.**

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