

No.-11014/2/2013-Hindi
Government of India
Ministry of Labour & Employment
Directorate General of Employment

Shram Shakti Bhavan, New Delhi

Dated 19th July, 2016

Circular

Subject: Engaging qualified, eligible and experienced person as Hindi translator/Consultant (Hindi) temporarily on contract basis in DGE

It has been decided to engage a qualified, eligible and experienced person as Hindi translator/Consultant (Hindi) on contract basis to fill up the vacant posts of a translator in this Directorate General for six months or until regular candidate joins the duty, whichever is earlier, for which a consolidated remuneration of Rs.24,000/- per month will be paid to the selected person. This engagement will be completely temporary and the selected person will not be entitled to get regular appointment in the Directorate General. Selection of suitable candidate will be made on the basis of a written examination relating to translation. Details of the terms and conditions are mentioned in Annexure "A".

2. Services of the translator/consultant engaged on contract basis will automatically be deemed over when the regular translator joins this office on the vacant posts. If there is delay in the regular translator joining this office, the period of contract may be extended also provided the competent authority approves so.

3. The willing candidates may make their applications available within one month of issuance of this circular to Deputy Director (OL), Directorate General of Employment & Training, Room No.335, C Wing, Shram Shakti Bhavan, New Delhi – 110001.


19/07/16
(M.S.Kalia)

Deputy Secretary to the Government of India

Copy to:

1. All officers/Sections of Dte. General of Employment
2. All Subordinate offices of DGE
3. All Officers/Sections of M/O Labour & Employment
4. All Attached and Subordinate Offices of M/O Labour & Employment
5. NIC (Please arrange to upload this circular to the website of M/o Labour & Employment)
6. Shri Aquib Javed, SSO-I, Dte. General of Employment, Jamnagar House, New Delhi (Please arrange to upload this circular to the NCS portal for wide publicity)
7. Deptt. of Official Language , New Delhi
8. Notice Board

Terms and conditions

- (1) **Period of Engagement:** Engagement as Hindi Translator/Consultant (Hindi) will be for a period of six month in the first instance or till regular translator becomes available, whichever is earlier. The engagement will, however, be liable to be terminated at any time without assigning any reasons therefor.
- (2) **Eligibility: Person fulfilling the condition relating to educational qualification and experience.**
- (3) **Educational Qualification:**
Master's degree of a recognized University in Hindi or English with English or Hindi as a compulsory or elective subject or as a medium of examination at the degree level.
or
Master's degree of a recognized University in any subject other than Hindi or English, with Hindi or English medium and English or Hindi respectively as a compulsory or elective subject or as a medium of examination at the degree level.
or
Master's degree of a recognized University in any subject other than Hindi or English, with Hindi and English respectively as a compulsory or elective subjects of either or the two as medium of examination and the other as a compulsory or elective subject at degree level.
- (4) **Experience:** Recognized diploma or certificate course in translation from Hindi to English or vice-versa or two years' experience of translation work form Hindi to English and vice-versa in central Government or state Government offices, including Government of India undertaking.
- (5) **Remuneration:** A consolidated remuneration of Rs. 24,000/- will be paid as a full time consultant.
- (6) The selected person will not be eligible for some other allowance (such as Travelling Allowance, Dearness Allowance/House Rent Allowance etc.).
- (7) The Selected person will be eligible for 8 days' leave in a calendar year on prorata basis.
- (8) The selected person will be expected to appropriately co-operate in the implementation of Official Language Hindi in addition to translation form English to Hindi and vice-versa.
- (9) The applicants will have to apply in the form attached as Annexure "B".

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APPLICATION FOR THE POST OF HINDI TRANSLATOR/CONSULTANT (HINDI)
ON CONTRACT BASIS

Please paste
your recent
photo

1. Made of recruitment : On contract basis
2. Name of the Candidate (in Block letters) : _____
3. Father's/Husband's Name : _____
4. Date of Birth (in Christian era) : _____
5. Permanent Address (with PIN code) : _____

6. Address for Correspondence (with PIN code) : _____

7. E-mail address, Phone Numbers : _____
8. Mobile no. : _____

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