

Government of India
Ministry of Labour and Employment
O/o Chief Controller of Accounts
Principal Accounts Office
Sharam Shakti Bhawan, Rafi Marg
New Delhi – 110001

No. CCA-LAB/6-90/2020-21/4212

Dated: 01/07/2020

Notice for engagement of Consultants

O/o Chief Controller of Accounts, Ministry of Labour and Employment intends to engage consultants for Internal Audit of the schemes of Ministry.

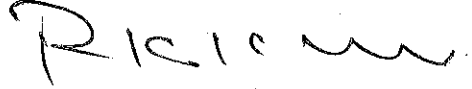
Applications are invited from Retired Officers from audit, accounts and financial services in central government, Retired Officers at the level of AAOs and above level officers, Retired Officers from Budget and Finance Division of Central Ministries, Retired Officers from autonomous bodies who have handled the work of accounting and auditing and Retired Officers at the level of Section Officers and above from programme division of ministries who have handled schemes in the Civil Ministries may apply for aforementioned engagement. Prospective candidates need to apply with credentials and their application will be screened before interview.

1. **Period of engagement:** The consultants recommended for engagement by selection committee will be engaged initially for a period of 6 months after approval of competent authority. The engagement may be extended further for a period of six months on the basis of their performance. However, their period of engagement as consultant can be curtailed at any time without assigning any reason. No consultants shall be engaged beyond the age of 65 years.
2. **Scope of engagement:** The consultants shall be responsible for conducting of audit of various auditee units of Ministry of Labour and Employment, preparation of audit reports, preparation of annual review of audit, forwarding of audit reports to the concerned authorities and their follow up action, vetting of ATSRs and any other works assigned by the competent authority. Audit of various units will be taken up as per approved annual plan.
3. **Last date of application:** The application having necessary particulars like Date of birth, Date of retirement from Govt. Service, relevant experience with name of the Ministries worked and details of schemes handled & copy of PPO must reach to this office latest by 31/07/2020. Incomplete or those applications received after the prescribed date shall be summarily rejected.
4. **Chief Controller of Accounts, Ministry of Labour and Employment** reserves right to accept or reject the any applications without assigning any reasons.

5. **Terms and conditions of engagement** are attached herewith as annexure 'A'. For any further clarification /query, Sh. Rajeev Kumar Khurana, Sr. AO (Admn) may be contacted at Phone No. 23718010.

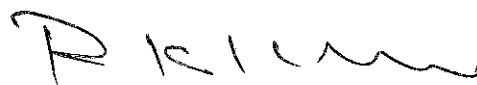
Interested and eligible retired Govt. Officers may submit their application at the following address by Regd. Post /E-mail:

The Senior Accounts Officer (Admn)
O/o Chief Controller of Accounts,
Ministry of Labour and Employment,
Room No. 518-B, Sharam Shakti Bhawan,
Rafi Marg, New Delhi – 110001
Email: pao-mol@nic.in


(Rajeev Kumar Khurana)
Sr. Accounts Officer (Admn)

TERMS AND CONDITIONS

1. The services of the consultants will be hired by O/o Chief Controller of Accounts for undertaking the work of internal audit for various schemes being administered by Ministry of Labour and Employment.
2. Audit of various units of the Ministry of Labour and Employment will be taken up as per approved annual plan. The consultants shall be responsible for preparation of audit reports, preparation of annual review of audit, forwarding of audit reports to the concerned authorities and their follow up action, vetting of ATSRs and any other work assigned by the competent authority.
3. The services shall be for a period of one year from the date of deployment.
4. The consultants recommended for engagement by selection committee will be engaged initially for a period of 6 months after approval of competent authority. The engagement may be extended further for a period of six months on the basis of their performance. However, their period of engagement as consultant can be curtailed at any time without assigning any reason. No consultants shall be engaged beyond the age of 65 years.
5. The emoluments shall be (last pay drawn – Pension + DA as admissible) to officers AAOs /AOs /Sr. AO. For other consultants it will be decided as per GFR.
6. While on tour, the consultants will be entitled for TA/DA at the rates which they would have been eligible at the time of retirement or level of equivalence.
7. The consultants will be entitled for one day paid casual leave in a calendar month. For any other absence, pro rata reduction in fee will be imposed.
8. After the expiry of tenure, the consultants so engaged shall have no claim/right for future employment in Govt. service. Moreover, their period of engagement as consultant can be curtailed at any time without assigning any reason.


(Rajeev Kumar Khurana)
Sr. Accounts Officer (Admn)