

No.A-11025/01/2020-Admn.I  
Government of India / Bharat Sarkar  
Ministry of Labour / Shram Mantralaya

Shram Shakti Bhawan, Rafi Marg,  
New Delhi, Dated 17<sup>th</sup> May, 2022

**OFFICE MEMORANDUM**

Sub:- Requirement of Observers & Invigilators for Exam duty at IIT Delhi – reg.

The undersigned is directed to refer to IIT Delhi's E-mail letter dated 13<sup>th</sup> May, 2022 (copy enclosed) whereby it has been intimated that they are in process to conduct Written Test for Recruitment to the post of Junior Assistant during the month of June, 2022 on Saturday or Sunday at IIT Delhi Campus of about half day. For this purpose the Institute will require Observers & Invigilators.

2. It is, therefore, requested from all the interested Officers to submit their intimation in the prescribed proforma directly to Mr.Ramesh Thareja, Consultant (Rectt. Cell), Mobile No.9868281902, Office Phone No.011-26591488, E-mail- e2recruit@admin.iitd.ac.in latest by 25.05.2022.

Encl: As above.

  
(S.R. Datta)

Under Secretary to the Government of India  
Tele: 23766903

To,

1. All the Officers of Ministry of Labour & Employment, New Delhi.
2. Notice Board.
3. NIC with a request to upload on the website of this Ministry.

**Fwd: Regarding requirement of Observers & Invigilators for Exam duty at IIT Delhi.****From :** S V Ramana <sv.ramana@nic.in>

Fri, May 13, 2022 03:01 PM

**Subject :** Fwd: Regarding requirement of Observers & Invigilators for Exam duty at IIT Delhi.**To :** Avanish Kumar Singh <adm1@nic.in>, Supriya Ranjan Datta <sr.datta@nic.in>*regards,*

S.V.Ramana  
Deputy Secretary  
Ministry of Labour & Employment  
Tel.: 011 - 2371 1354

**From:** "Recruitment Cell Staff" <Recruitment.Cell.Staff@admin.iitd.ac.in>**To:** e2recruit@admin.iitd.ac.in**Sent:** Friday, May 13, 2022 12:31:44 PM**Subject:** Regarding requirement of Observers & Invigilators for Exam duty at IIT Delhi.

Respected Sir/Madam,

IIT Delhi is in process to conduct the Written Test for Recruitment to the post of Junior Assistant during the month of June'2022 on a Saturday or Sunday at IIT Delhi Campus of about half day.

The Institute will require Observers & Invigilators for the purpose. The names of interested Officers may be intimated to the Institute in the following format:

Name	Designation	Mobile Number	E-mail Id	Communication Address
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For the said duty & responsibility, the Observers will be paid an amount of honorarium of Rs.4,000/- and Invigilators will be paid Rs.1,500/-. The Observers should be at the level of Under Secretary or above and Invigilators should be at the level of Section Officer or above.

**You are requested to kindly give a wider publicity to these requirements.** Interested Officers may also provide their willingness directly to Mr. Ramesh Thareja, Consultant (Rectt. Cell), Mobile Number- 9868281902, Office Phone Number- 011-26591488, Email- [e2recruit@admin.iitd.ac.in](mailto:e2recruit@admin.iitd.ac.in) , latest by 25.05.2022.

Thanking you &amp; With regards,

(Dr. Deepika Bhaskar)

कुलसचिव / Registrar

भारतीय प्रौद्योगिकी संस्थान दिल्ली

Indian Institute of Technology Delhi