

No.Z-11025/1/2020-Adm.I  
Government of India/Bharat Sarkar  
Ministry of Labour & Employment/Shram Aur Rozgar Mantralaya  
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New Delhi, Dated 01 February, 2021

OFFICE MEMORANDUM

Sub.: - Formation of Panel of Assistant Supervisors/Invigilators for the conduct of the Union Public Service Commission's Examinations at Delhi Centre.

Union Public Service Commission vide their letter No.F.1/3/2021-EIA(CS)(053) dated 22<sup>nd</sup> Jan., 2021 (copy enclosed) has intimated that the Commission will hold the Civil Services (Preliminary) Examination, 2021 on 27.06.2021 at 72 Centres including Delhi. For this purpose large number of Assistant Supervisors / Investigators will be required.

2. It is, therefore, requested to all the interested Officers/Officials in the level of Under Secretary, Section Officer and group 'B' Non-gazetted officers and equivalent grade may submit their application in the enclosed proforma to Adm. I Section **latest by 17<sup>th</sup> February, 2021.**

3. Office of CLC(C)/DGE/PAO are requested to send the name of the officers working under them directly to UPSC.

Encl: As above.



(Nirmal Kumar Bhagat)  
Under Secretary to the Govt. of India  
Tele.: 23766903

To

1. Office of CLC(C)/DGE/PAO (MS).
2. Notice Board.
3. NIC with a request to uploaded on the website of this Ministry.

UPSC WELCOMES FAX & E-MAIL

BY SPEED POST

F.NO.1/3/2021-EIA (CS) (053 )  
**Union Public Service Commission**  
Dholpur House, Shahjahan Road,  
New Delhi-110069

(12)

To

The Secretary to the Govt. of India,  
Ministry of Labour and Employment,  
Shram Shakti Bhawan, Rafi Marg,  
New Delhi-110001.

[Kind Attention: Joint Secretary(Admn.)]

Devishek  
24/1  
US(NKB)  
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29/1

22 JAN 2021

**Subject: Formation of Panel of Assistant Supervisors/Invigilators for the conduct of the Union Public Service Commission's Examinations's at Delhi Centre.**

Sir/Madam,

I am directed to state that the Commission will hold the CIVIL SERVICES (PRELIMINARY) EXAMINATION, 2021 on 27-06-2021 at 72 Centres including Delhi. For the examination to be held at Delhi sub-centres, services of a large number of Assistant Supervisors/Invigilators (over 4000) will be required. It has, therefore, been decided to prepare a panel of such officers who can be deputed as Assistant Supervisors/Invigilators for the ensuing examination. The aforesaid panel of officers will also be used for other examinations of the Commission during the year 2021-2022. The officers of the rank of Under Secretary or equivalent are eligible for inclusion in the panel of Assistant Supervisors. The Section Officers or officers of equivalent rank and group 'B' Non-gazetted officers will be considered for appointment as Invigilators. The Officers so appointed will be required to attend a briefing meeting for about an hour at the allotted venue (School where the examination will be held) on Saturday, 26th June, 2021 i.e. the day of arrangements.

2. For the Civil Services (Preliminary) Examination, each Assistant Supervisor and Invigilator will be paid remuneration of Rs. 1800/- (Rs. 1200/- for 27.06.2021 and Rs. 600/- for attending briefing meeting) and Rs. 1500/- (Rs. 1000/- for 27.06.2021 and Rs. 500/- for attending briefing meeting) respectively.

3. I am, accordingly requesting you to forward lists of gazetted and non gazetted Group-B officers, including lady officers, working in your Ministry/Department and Attached/Subordinate offices, whose services can be spared for examination at Delhi/New Delhi. As the matter is urgent, I request that the particulars of maximum officers for empanelment as Assistant Supervisors/Invigilators indicating their status may kindly be sent in the enclosed proforma to the undersigned latest by 19th February, 2021

Yours Faithfully



(S S RAWAT )

Under Secretary

Union Public Service Commission

Tele No.23382627 Fax:23387840

Email:EAUPSC@GMAIL.COM

**Encl: As Stated above.**

Mobile Phones & Such IT Gadgets are banned in the Campus of UPSC Examination Halls.

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PROFORMA

(Ministry Code: \_\_\_\_\_)

S. No	Name & Designation of the officer with pay	Group 'A' or 'B'	Whether Gazetted/ Non Gazetted	Complete office address with Telephone No.	Residential Address	Mobile Number	E-mail address

16/2/08