



Govt. of India
Ministry of Labour and Employment
Central Govt. Industrial Tribunal
cum-Labour Court-I, Delhi

Room No.207, 2nd Floor,
Rouse Avenue Court Complex,
Deen Dayal Upadhyay Marg,
I.T.O., New Delhi-110002.
Ph: 23235689
Date: 15.09.2022

VACANCY CIRCULAR No. 2

Sub: Filling up of the posts of Personal Assistant and U.D.C on deputation basis in the CGIT-cum-Labour Court No. I, Delhi.

Application are invited from eligible candidates for filling up of the posts of Personal Assistant and U.D.C transfer on deputation basis, initially for a period of 3 years, are invited from eligible candidates:

Name of the post	scale of pay	Eligibility
Personal Assistant	Pay level-6 (35400-112400/-)	The officers of Central Government: (a) (i) holding Analogous post on regular basis and (b) possessing the qualifications and experience prescribed for direct recruits i.e (i) 10 plus 2 from a recognized Board. (ii) Skill test norms dictation 10 minutes @ 100 w.p.m transcription: 40 Minutes (Eng.) 55 Minutes (Hindi) on computer.
U.D.C	Level- 5 Grade Pay Rs.2400	Persons holding analogous post On regular basis or LDC's who have put in not less than 8 years of regular in the grade.

The terms of deputation will be governed by the usual terms and conditions applicable to such deputation to the Government of India.

Application in the prescribed proforma (Annexure-I) of eligible and willing candidates along with their photo state copies of ACRs dossiers (dully attested) and Vigilance Clearance may be forwarded to the under signed latest by 14th October, 2022.

Sd/-
(Justice Vikas Kunvar Srivastava (Retd.)
Presiding Officer

File No. Z-25025/08/2021-CLS-II(e) (Computer No. 130019)
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Copy to:

(1) All attached/subordinate offices of the Ministry of Labour, (2) DGE & T, Ministry of Labour, New Delhi, (3) Office of the CLC (C) New Delhi, (4) All Section/Desks/ Units/ Division in the Ministry of Labour, New Delhi. (5) Notice Board. (6) All Central Govt. Offices. (7) CLS-II Section with request to process of publication of this circular in the website.

Sd/
(Justice Vikas Kunvar Srivastava (Retd.)
Presiding Officer