

# MEMORANDUM OF UNDERSTANDING

Between

GOVERNMENT OF INDIA

MINISTRY OF LABOUR & EMPLOYMENT

And

V.V. GIRI NATIONAL LABOUR INSTITUTE, NOIDA

## I. PARTIES


This document elaborates an understanding between V. V. Giri National Labour Institute (VVGNI) (**hereinafter referred as 'the Institute'**) and Government of India (GOI), Ministry of Labour & Employment (**hereinafter referred as 'the Ministry'**) for implementation of the Labour Training/Education Programme of the Institute. The Institute is an autonomous organization under the administrative control of the Ministry of Labour & Employment. The Institute is located at NOIDA, Uttar Pradesh.

## II. PURPOSE

As per the Rule 229 (xi) of General Financial Rules 2017, an autonomous organization with a budgetary support of more than Rupees five crores per annum, is required to enter into a Memorandum of understanding (**hereinafter referred as 'MOU'**) with Administrative Ministry or Department, spelling out clearly the output, along-with commensurate input requirements. The output target, given in measurable units of performance, should form the basis of budgetary support extended to these organizations.

## III. OBJECTIVES FOR WHICH THE INSTITUTE IS ESTABLISHED

- To undertake, aid, promote and coordinate research on its own or in collaboration with other agencies, both national and international;
- To undertake and assist in organizing training, education programmes, seminars and workshops;

  
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महानिदेशक / Director General  
वी. वी. गिरि राष्ट्रीय श्रम संस्थान  
V.V. Giri National Labour Institute  
सेक्टर-24, नोएडा / Sector-24, Noida

KALPANA RAJSINGHOT  
Joint Secretary  
Ministry of Labour & Employment  
Govt. of India  
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कल्पना राजसिंहोत  
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- To establish wings for (i) Training, Education and orientation; (ii) Research, including action research; (iii) Consultancy; and (iv) Publication and other such activities as may be necessary for achieving the objectives of the society;
- To analyze specific problems encountered in the planning and implementation of labour and allied programmes and to suggest remedial measures;
- To prepare, print and publish papers, periodicals and books;
- To establish and maintain library and information services;
- To collaborate with other institutions and agencies in India and abroad which have similar objectives; and
- To offer fellowships, prizes and stipends.

#### IV. OUTPUT TARGETS FOR THE FINANCIAL YEAR 2021-22 FOR LABOUR EDUCATION PROGRAMME

##### (A) CORE ACTIVITIES COMPONENT UNDER GRANTS-IN-AID:-

S. No.	Component	Physical Targets	Grants in Aid (Rs. in crore)
1.	To undertake, aid, promote and coordinate training, education & research programmes including SCSP/TSP, North-East Projects/Programmes, Publications, Information Technology, Campus Services, Administrative Activities and Networking/ collaborations both national and international, conduct seminars/workshops etc.	105 core Training Programmes; 15 Research/ Projects; and 15 workshops/ seminars/study visits, 30 publications including for North Eastern Regions  To participate in training programmes/ seminars/ workshops in the labour and relevant field for the enhancement of knowledge.  Focus will be given on training in Labour Codes and new modes of training like online videos, course material, interactive sessions etc.	7.35

  
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2.	Up-gradation and Automation of Library and Information System	Approximately 100 books and 175 journals in the field of labour will be purchased and will function as a Resource Centre for data/information on Labour at the National and Regional Level in the meaningful and constructive manner.  More emphasis on procurement of e-journal such as Jstor shall be given. The Library would also purchase the database on NSSO & Gazette of India as and when required.	0.10
3	Up-gradation of Infrastructure	Expansion of VVGNI ongoing Physical Infrastructure like, upgradation of Electrical sub-station, overhead and underground water tanks, Green campus, Sports cum Yoga facilities, Auditorium etc.  The above works are planned and already have the approval of EC& GC.	1.00
4.	Establishment Expenses	Payment of salaries, allowances etc.	6.55
<b>TOTAL</b>			<b>15.00</b>

#### (B) ACHIEVEMENT FOR THE FINANCIAL YEAR 2020-21 FOR LABOUR EDUCATION PROGRAMME

The Institute had achieved the targeted Labour Education Programmes as per signed MoU for 2020-21.

The achievements include 154 training programmes (138 planned programmes & 16 paid programmes), 16 workshops/ seminars/ study visits, 21 research projects/ case studies, 40 publications etc.



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## V. INPUT REQUIREMENTS

At present, the Institute has sanctioned staff strength of 83 employees. Out of these the currencies of some posts have expired and action is on hand to revive some of the expired posts. The faculty members of the Institute are responsible for conducting the various training programmes, Workshops, Seminars and Research/ Projects.

## VI. GRANTS- IN- AID FOR FINANCIAL YEAR 2021-22 (AS PER APPROVED B.E. 2021-22)

(Rs. in Lakhs)

Component	Approved Budget Estimate (BE) 2021-22
Grant-in aid General	745.00
Grants-in-aid for creation of capital assets	100.00
Grant-in-aid salaries	655.00
Total	1500.00 (Rs. 15 Crore)

Note: The expenditure shall be booked on beneficiary basis as per existing Guidelines.

VII. The Government of India vide Ministry of Finance, Department of Expenditure's O.M. F. No. 7(2)/E.Coord/2020 dated 04.09.2020 and O.M. No. 7(1)E.Coord/2020 dated 10.06.2021 has issued instructions on the subject "Expenditure Management – Further Economy Measures" and "Curtailling avoidable expenditure: 20% reduction in controllable expenditure" respectively. Accordingly, appropriate economy measures need be put in place to rationalize the expenditure of VVGNI.



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## VIII. AUTONOMY TO AUTONOMOUS ORGANIZATION

- (1) Autonomous bodies, which are fully or partly funded by the Government of India, like VVGNLI, shall restrict the Powers of the Governing Bodies (here Council) of such organizations, in matters of creation of post(s), adoption and revision of pay and allowances of their regular staff and major establishment expenditure. This requires prior approval of Government of India in consultation with Ministry of Finance Department of Expenditure.
- (2) Except the matters enumerated hereinbefore, the VVGNLI enjoys autonomy in other matters and the Institute is competent to take decision in accordance with Memorandum of Associations and Rules & Regulation / Bye-Laws of VVGNLI. Where the Memorandum of Associations and Rules & Regulation / Bye-Laws of VVGNLI are silent on any subject, the Institute may follow the relevant Rules and Regulations of the Government of India.
- (3) As per Rule 229 (iv) of General Financial Rules, all autonomous organizations, new or already in existence should be encouraged to maximize generation of internal resources and eventually attain self-sufficiency.
- (4) As per Rule 229 (vi) of General Financial Rules, Governing Body of the Institute shall review user charges/sources of internal revenue generation at least once a year. The main sources of revenue are training hall charges, hostel charges, paid programme fee, consultancy, etc.
- (5) As per Rule 235 of General Financial Rules, the Institute required to maintained subsidiary accounts of the government grants. These audited statements of accounts should be required to be furnished after utilization of Grant-in-aid or whenever called for.
- (6) As per Rule 236 (2) of General Financial Rules, the accounts of the Institute are being audited by the Comptroller and Auditor General of India under section 14 of the C&AG Act. 1971.

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(7) Autonomous Bodies require prior approval from Government of India before signing of any understanding/MoU with any other party abroad including similar organizations.

#### IX. PERIOD OF AGREEMENT

This MOU will be effective when signed by both parties, upto the end of the financial year 2021-22, i.e. upto 31.3.2022. This MOU may be amended at any time by the mutual written consent of the Partie(s), if there is a variation in the output targets during the Financial Year.

#### X. EXTENSION OF MOU

This MOU can be extended by agreement of both the Partie(s) by mutual understanding/consent.

IN WITNESS where of the Partie(s) hereto have caused this MOU to be signed on the \_\_\_\_\_, Between the Institute and the Ministry at New Delhi.

SIGNED FOR AND ON BEHALF OF  
V. V. GIRI NATIONAL LABOUR  
INSTITUTE, NOIDA.



(By Dr. H. Srinivas,  
Director General VVGNI)

महानिदेशक / Director General

वी. वी. गिरि राष्ट्रीय श्रम संस्थान

V.V. Giri National Labour Institute

DATE: सेक्टर-24, नौएडा / Sector-24, Noida

VENUE:

SIGNED FOR AND ON BEHALF OF THE  
GOVERNMENT OF INDIA, MINISTRY OF  
LABOUR & EMPLOYMENT, NEW DELHI.



(By Ms. Kalpana Rajsinghot,  
Joint Secretary  
Ministry of Labour & Employment)

DATE:

VENUE:

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