



Joint Secretary
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श्रम एवं रोजगार मंत्रालय
भारत सरकार
श्रम शक्ति भवन, रफी मार्ग,
नई दिल्ली-110119
MINISTRY OF LABOUR & EMPLOYMENT
GOVERNMENT OF INDIA
SHRAM SHAKTI BHAWAN, RAFI MARG,
NEW DELHI-110119

DO No. S-27025/36/2012-CL

Dated 10th April, 2013

Dear Collector

Kindly refer to my letter of even number dated 13th March, 2013 with regard to implementation of Direct Benefit Transfer (DBT) in your district. I would like to inform that your district has been included in the second phase of DBT roll-out from 1st July, 2013. Hence, it is requested that immediate action may be initiated for preparation of digitized database, opening of bank accounts of the beneficiaries, enrolment of beneficiaries for generation of Aadhar numbers, digitized database seeded with Aadhar numbers, bank accounts to be seeded with Aadhar numbers.

2. The National Child Labour Project (NCLP) Scheme is being run in your district for rehabilitation of child labour. The scheme is being run by the Project Society under your chairmanship. Under the scheme, besides other components, there is a provision of stipend of Rs.150/- per child per month, which is deposited in the bank/post office account and given to the child. Government of India has decided that the stipend amount given to the beneficiaries under NCLP Scheme to be covered under the Aadhar enabled Direct Benefit transfer Scheme. The above Aadhar based benefit transfer of stipend for children under NCLP has become effective from 1.1.2013. In this regard, I would request you to kindly take the following action:

- i) Please get the database of all children enrolled in NCLP schools prepared. The Aadhar numbers of the beneficiaries may be indicated. A soft copy of the same should be prepared.
- ii) The Aadhar seeded data of the beneficiaries may be obtained from the NCLP schools within one week through NCLP teachers in the enclosed proforma and the soft copy of the data in excel format be sent to the District UID Authority for verification.
- iii) After verification, it may be sent to the source bank.
- iv) The bank should not stop payment of any beneficiary due to non-availability/mismatch of Aadhar data with the bank data.
- v) In case the account of the beneficiary is with the Post Office, the same may continue for the time being.
- vi) In future whenever a child is enrolled, please ensure that his Aadhar number and bank account is taken on record for disbursement of stipend.

3. As far as payment of stipend is concerned, Ministry would directly release the amount of stipend to the beneficiary. The NCLP Society will prepare the digitized list of

beneficiaries as per Annexure. (The same can also be downloaded from the website <http://dbtapp.gov.in>).

The procedural requirement for uploading of information for payment of stipend under Direct Benefit Transfer Scheme would be as follows :

- (i)The digitized data would be prepared by the Project Society at the District level.
- (ii)The Project Director or his/her nominee will serve as the contributor.
- (iii)The District Magistrate/Chairperson of NCLP Project Society or person authorized by him/her will serve as verifier.
- (iv)Any single person cannot assume the role of both Contributor and Verifier
- (v) The Project Society will contact the district Information Officer (DIO) for creation of user ID and Password for Contributor and user ID, Password and digital signature certificate (DSC) for the verifier.
- (vi) On obtaining the user ID and Password the contributor will download the Excel data sheet format from <http://dbtapp.gov.in> .
- (vii)The contributor will fill the datasheet, upload it and forward to the verifier.
- (viii)The District Magistrate or his authorized person on satisfaction with the contents of the sheet received from contributor will verify the same and would append his signatures digitally and forward the same to the Ministry in the CPSMS portal.

4. The format has to be filled for the payment of stipend for period from 1.4.2013 to 30.09.2013 towards first installment and from 01.10.2013 to 31.03.2014 towards second installment. The updated information with regard to your respective District should also be sent regularly on weekly basis by Wednesday in order to upload the same in the Planning Commission portal.

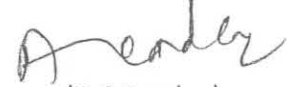
5. In order to demonstrate and familiarize the system of implementation of this scheme, it has been decided to hold a training session/workshop for Project Directors on **16,17 and 25th of April,2013** from **11.00A.M** in the **Main Committee Room, Ministry of Labour & Employment, 1st Floor, Shram Shakti Bhawan, Rafi Marg, New Delhi-110001**. It is requested

that the Project Directors from your respective districts may be present to familiarize with the implementation of the DBT scheme.

Regards

Encl: As above

Yours sincerely,



(A.C. Pandey)

Joint Secretary

To

District Collectors/Magistrates

(As per List attached – 27 Districts)