

No. A-12025/1/2007-ESA(LB)
Government of India

**Ministry of Labour and
Employment
ESA Section**

Shram Shakti Bhavan, Rafi Marg
New Delhi -110001

Sub:- Filling up the post of Assistant Director (Ex-cadre) in the office of the Director General, Labour Bureau, Chandigarh.

Applications in the prescribed proforma (in duplicate) are invited from eligible Officers for appointment on transfer on deputation basis to four posts of Assistant Director (ex-cadre) carrying the pre-revised Scale of Pay of Rs. 15600-39100 (PB-3) Grade Pay of Rs. 5400 in the office of Director General, Labour Bureau Chandigarh/Shimla, an attached office of the Ministry of Labour and Employment. Officers under the Central Government holding analogous posts on regular basis in parent cadre or department or with 3/8 years regular service in the grade rendered after appointment thereto on a regular basis in pre-revised pay band-2 Rs. 9300-34800+ Grade Pay of Rs. 4600/- Pay Band-2, Rs. 9300-34800 + Grade Pay of Rs. 4200/- respectively in parent cadre or department, possessing the following educational qualification and experience are eligible for the post:-

(i) Bachelor's degree in Economics or Statistics from a recognized University or equivalent.

(ii) 3 year's experience in the collection or compilation of Economic and Statistical data and its analysis in a Government organization or institute.

1. The Armed Forces Personnel of the rank of Captain or Major or equivalent rank who are due to retire or to be transferred to reserve within a period of one year and having the qualifications and experience prescribed for deputationists shall also be considered. Such Officers, shall be given deputation terms up to the date on which they are due for release from the armed forces; thereafter they may be continued on re-employment (re-employment up to the age of superannuation with reference to the Civil posts).

2. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of the receipt of applications.

3. For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1st day of January, 2016 (date from which the revised pay structure based on the 7th Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended, based on the recommendations of the pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post (s) for which that grade pay or pay scale is the normal replacement grade without any up-gradation.

4. All Ministries/Departments of the Govt. of India are requested to circulate the vacancy amongst all their employees. Further, it is also requested that the application (in duplicate) in the prescribed proforma (Annexure) from the eligible and desirous officers who could be spared in the event of their selection may please be sent to the undersigned within 30 days from the date of publication of this advt along with documents listed below. While forwarding the application it may be verified and certified that the particulars furnished by the officers are correct and that no disciplinary case is either pending or contemplated against the officer.

Documents to be submitted with the applications :

(i) Copies of Annual Confidential Reports (ACRs) for the last five years (duly attested) by an officer not below the rank of Under Secretary.

(ii) Certificate to the effect that no vigilance/disciplinary proceedings are pending/ contemplated against the applicant.

(iii) Integrity Certificate.

(iv) Details of major/minor penalties imposed upon the applicants during last ten years.

5. Applications received after the last date and incomplete in any respect or those not accompanied by the information/documents mentioned above will not be considered.

6. Officers who apply for the post will not be permitted to withdraw their names later on.

(Navil Kapur)

Under Secretary to the Govt. of India

Tele : 23766936

Annexure

PROFORMA

1. Name : _____
2. Date of Birth : _____
3. Educational Qualifications: _____
4. Post held on regular basis: _____
5. Date of regular appointment to the post: _____
6. Present post held (Whether ad-hoc/regular/on deputation with date of appointment): _____
7. Scale of Pay: _____
8. Present Pay: _____

Paste here recent passport size photograph

9. Whether SC/ST: _____

10. Brief service particulars:

| Sl. No. | Name of post & Employer | From | To | Scale of Pay | Nature of Duties Performed | Regular/ad-hoc |
|---------|-------------------------|------|----|--------------|----------------------------|----------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |

(Signature of applicant)

Certificate to be given by Head of Office of the applicant

1. Certified that the particulars furnished by the officers are correct.
2. Certified that no disciplinary case is pending or contemplated against the applicant and he is clear from vigilance angle.

(Head of Office)

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