



सत्यमेव जयते

GOVERNMENT OF INDIA
MINISTRY OF LABOUR & EMPLOYMENT
CENTRAL GOVERNMENT INDUSTRIAL TRIBUNAL CUM LABOUR COURT
38/377, A-2, KARITHALA LANE, KARSHAKA ROAD
ERNAKULAM, COCHIN -682 016

No.CGIT.LC/EKM/A(1)/2019/752

Dated: 30.05.2019

C I R C U L A R

Sub: Filling up of one post of Personal Assistant on Transfer on Deputation basis in the Central Government Industrial Tribunal-cum-Labour Court, Ernakulam - reg.

It is proposed to fill up one post of Personal Assistant on deputation basis in Central Govt. Industrial Tribunal-cum-Labour Court, Ernakulam, initially for a period of three years, on the following terms and conditions:-

1. Personal Assistant
 - i) One post of Personal Assistant in LEVEL 6 in the PAY MATRIX of 7th CPC the [(Rs.9300-34800 with Grade pay Rs.4200/- PB-II (pre-revised)],
 - ii) As per the existing Recruitment Rules, the post may be filled up on deputation basis from the candidates:
 - a) Holding analogous post on regular basis; or
 - b) With 10 years regular service in the Stenographer Grade in the pay band-1, Rs.5,200-20,200/- with grade pay of Rs.2,400/- (pre-revised), (**LEVEL 4 in the PAY MATRIX of 7th CPC**) and;
 - iii) Deputation (duty) Allowance shall be as per the guidelines issued by the DOPT No.2/22(B)/2008-Estt.(Pay II) dated 23rd September 2008.
2. The candidate selected will have the option to draw pay as mentioned above (as per 7th CPC) or draw pay in the current post plus Deputation Allowance.
3. Being differentials in basic pay, the selected candidate will get enhanced emoluments as per Pay Rules.
4. The period of deputation will ordinarily not exceed three years.

...2/-

5. It is requested that the applications of interested, eligible and suitable candidates who can be spared for appointment may please be sent (in duplicate), after duly certifying the details given by the candidate in the Bio-Data in the enclosed proforma along with their complete up to date ACRs (attested photo copies of last five years) and Vigilance Clearance Certificate may be sent so as to reach the undersigned on the following address, on or before 01.07.2019 AN.

Presiding Officer
Central Government Industrial Tribunal-cum-Labour Court,
38/377, A2, Karithala Lane,
Karshaka Road, Ernakulam,
Kochi - 682 016.

(V.VIJAYA KUMAR)
Presiding Officer
Head of Office/Department

To

1. All Ministries/ Departments of the Govt. of India.
2. All CGIT-cum-Labour Courts.
3. All attached/ Subordinate offices of the Ministry of Labour & Employment.
4. The Under Secretary to the Govt. of India, CLS-II, Min. of Labour & Employment, New Delhi,
5. The Principal Secretary, Govt. of Kerala, Kerala Govt. Secretariat, Statue Junction, Thiruvananthapuram-695 001, with a request to circulate amongst the State Govt. offices in Kerala.



Annexure

1.	Name (in capital letters)	
2.	Post held at present	
3.	Whether Permanent/Temporary	
4.	Date of Birth	
5.	Present Pay	
6.	Present Pay Band & Grade Pay	
7.	Educational Qualification	
8.	Special Qualification, if any	
9.	Date of appointment to the present post	
10.	Whether belong to SC/ST	
11.	Experience	
12.	Brief service particulars	

Signature of the applicant with date

This is to certify that the above information furnished by
_____ is true and correct.

Signature of forwarding authority
with name, designation,
address and date