

**MOST IMMEDIATE**  
**COVID-19 ISSUE**

F.No.D-15020/04/2020-Adm.II  
Government of India  
Ministry of Labour & Employment  
Adm.II Section

Shram Shakti Bhawan,  
New Delhi – 110 001  
Date:17.06.2020

**OFFICE MEMORANDUM**

Subject: - Sanitization and fumigation of offices of Shram Shakti Bhawan –  
Regarding.

With the approval of the competent authority, it has been decided to sanitize and fumigate the office space under Ministry of Labour & Employment frequently. However, it is observed that at the time of sanitization in the morning/evening, rooms having secret locks are found closed and thus could not be sanitized on that date.

2. Occupants of all such rooms are, therefore, requested to keep their rooms open till sanitization is over or hand over the keys to their office staff or Shri Balwan Singh, MMO to carry out the sanitization on the specified dates. In the month of June, 2020, tentative dates for sanitization is 18, 20, 22, 24, 26, 28 and 30<sup>th</sup> June.

  
17/06/2020  
[S R DATTA]

Under Secretary to the Govt. of India

To

Officers having rooms with secret locks  
in the Ministry of Labour & Employment,  
Shram Shakti Bhawan, New Delhi.

Copy to

- i. Shri Balwan Singh, MMO, Ministry of Labour & Employment, Shram Shakti Bhawan, New Delhi.
- ii. Media Cell for uploading the above OM in the website of the Ministry.