



कर्मचारी राज्य बीमा निगम

Employees' State Insurance Corporation

मुख्यालय, पंचदीप भवन, सी.आई.जी.मार्ग, नई दिल्ली - 110002

Headquarters, Panchdeep Bhawan, C. I. G. Marg, New Delhi - 110002

Website - [www.esic.nic.in](http://www.esic.nic.in)



**ENGAGEMENT OF RETIRED GOVERNMENT SERVANTS/ PUBLIC SECTOR OFFICERS AS FULL TIME IT CONSULTANT-INFRASTRUCTURE AND IT CONSULTANT- APPLICATIONS ON CONTRACTUAL BASIS IN ESI CORPORATION.**

Employees' State Insurance Corporation is a statutory body constituted under an Act of Parliament (ESI Act 1948) and works under the administrative control of Ministry of Labour and Employment, Government of India. ESI Corporation is looking for bright committed and energetic professional with rich experience for the engagement of **IT CONSULTANT- INFRASTRUCTURE AND IT CONSULTANT- APPLICATIONS ON CONTRACTUAL BASIS IN ESI CORPORATION**, initially for one year, extendable as per project requirement, for rendering technical advice on IT matters in connection with IT project "Panchdeep" at ESIC Hqrs, New Delhi or any ESIC linked field Office PAN India as per requirement.

ESI Corporation invites applications from retired government/public sector officers in the following categories for rendering technical advice on IT matter in connection with IT project 'Panchdeep'. The categories, requisite qualifications and experience are as under:

Post	No. of post	Qualification	Age Limit	Experience	Remuneration*	Conveyance
<b>IT Consultant-Infrastructure</b>	01	B.E./ B.Tech or Higher	Not exceeding 62 years	Retired employees of Central Govt. / State Govt./ PSU / Autonomous Body having considerable experience of not less than 03 years of IT Infrastructure Project at not below the Level 13 or equivalent, in reputed IT Organization(s).	Rs.75,000/-	Rs.5000/-
<b>IT Consultant-Applications</b>	01	B.E./ B.Tech or Higher	Not exceeding 62 years	Retired employees of Central Govt. / State Govt./ PSU / Autonomous Body having considerable experience of not less than 03 years of IT application Project at not below the Level 13 or equivalent, in reputed IT Organization(s).	Rs.75,000/-	Rs.5000/-

*\*The total monthly remuneration and Pension drawn by the Consultant shall not be more than the Last Pay drawn by him calculated at the current rate of Dearness Allowance. For PSU candidates Last Total Pay drawn will be taken into comparison for arriving at equivalent pay with respective levels.*

**Note: -He/She should have effective communication and interpersonal skills with a strong flair for in-depth examination relating to Policy Matters / Administration /Finance/ any other requisite field.**

**NATIONALITY/CITIZENSHIP:**

A candidate must be either:

- (a) a citizen of India, or
- (b) a subject of Nepal, or
- (c) a subject of Bhutan, or
- (d) a Tibetan refugee who came over to India, before the 1st January, 1962 with the intention of permanently settling in India, or
- (e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African Countries of Kenya, Uganda, the United Republic of Tanzania (Formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India.

Provided that a candidate belonging to categories (b), (c), (d) and (e) above shall be a person in whose favor a certificate of eligibility has been issued by the Government of India.

**AMOUNT OF APPLICATION FEE: -**

S. No.	Candidate Category	Fee Amount
01	SC/ST/PWD, Female Candidates & Ex Servicemen	Nil
02	All other categories	Rs. 250/-

A demand draft of Rs.250/- (as applicable) drawn in favor of "ESI Fund Account No. I" from any scheduled bank payable at Delhi.

**Note: -**

1. Fee once paid will not be refunded under any circumstances.
2. Only Demand Draft drawn on any schedule bank valid for three months will be accepted.
3. Application fee paid by any other mode will not be accepted.
4. The Demand Draft must be issued after the issuing date of this advertisement.

**JOB PROFILE: -**

<b>IT Consultant - Infrastructure</b>	<ol style="list-style-type: none"> <li>1. To be overall in charge of DC and DRC and of overall IT infrastructure related matters.</li> <li>2. To assist ESIC in all technical aspects related to IT infrastructure, also during transition phase.</li> <li>3. All matters related to IT Infra &amp; Middleware in DC, DR. Software licenses, etc.</li> <li>4. Will be required to perform any other work/duties as assigned by the Competent Authority in ESIC.</li> </ol>
<b>IT Consultant - Applications</b>	<ol style="list-style-type: none"> <li>1. To be in charge of complete application/application management functions including source code management, stack selection, re compilation and testing, both performance and function including handling the deployment on DC/DR.</li> <li>2. To assist ESIC in all technical aspects related to application &amp; also during transition phase.</li> <li>3. Rearchitecting and reengineering of application.</li> <li>4. Will be required to perform any other work/duties as assigned by the Competent Authority in ESIC.</li> </ol>

## **TERMS OF CONTRACT: -**

For an initial period of one year, extendable annually as per the requirement, subject to satisfactory performance up to a period of 2 years or 65 years of age, whichever is earlier. The contractual engagement will commence from the date of resumption/joining of duty as mentioned in the agreement/non-disclosure undertaking entered into between the **ESIC** and selected candidate.

## **ESIC'S DECISION FINAL:**

The decision of the ESIC in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection of candidates will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

## **MODE OF SELECTION: -**

Selection will be made through Interview.

- (i) **SHORTLISTING CRITERIA:** In case of large number of applications is received, ESIC reserved the right to shortlist the candidate in a rational ratio.
- (ii) **FINAL SELECTION:** Final Selection will be purely on the basis of performance of the candidate in interview before the Selection Board.

## **The other terms and conditions for engagement of consultant(s) are as under:**

1. The engagement of the Consultant(s) shall be purely on contractual basis.
2. The appointment of Consultants would be on full-time basis and they would not be permitted to take up any other assignment during the period of Consultancy in the ESIC.
3. Mere submission of application does not confer any right on the candidate to interviewed.
4. The person shall be well acquainted with the functioning of Central Govt. Ministries/Department. Persons retired from the Central Government having experience of relevant field shall be given preference.
5. Initially the contract period would be for a period of 12 months, which may be extended or curtailed. The total period of engagement of Consultant(s) shall not exceed 3 years or 65 years of age, whichever is earlier.
6. Income Tax or any other tax, whichever are applicable will be deducted as per the prevailing rules at source before effecting the payment for which ESIC will issue TDS certificates.
7. The Consultant(s) shall be eligible for 8 days leave in a calendar year. This leave will not be carried forward in any case and the attendance will be linked to the Bio-metric Attendance System (BAS) and monitored regularly or while processing the remuneration for the previous month.
8. The person(s) shall be required to sign a non-disclosure undertaking.
9. ESIC may terminate the services of the consultant(s) in case he is unable to achieve the assigned works within the time frame, the work assigned to him is not satisfactory to the Department and found lacking in honesty and integrity or in case of long absentee/leave without proper intimation. Termination shall be affected by written notice served on the consultant(s) and shall take effect in 15 days of delivery of such notice.
10. ESIC shall also reserve the right to terminate the service of Consultant any time without giving any notice and also without assigning any reason.
11. All terms and conditions will be governed by Ministry of Labour & Employment guidelines of OM A-12034/11/2018-Admn. I dated 30-11-2018.
12. The Competent authority shall reserve the right to relax one or all terms & conditions and cut off criteria in respect of Age & Allowance, Remuneration etc. at his discretion, in deserving case.
13. Before applying, the candidate should ensure that he/she fulfills the eligibility criteria other norms mentioned in the advertisement.
14. Application should be submitted in the prescribed form only, it should be filled up in block/capital letter in the candidate's own handwriting.
15. Incomplete applications without the certified copies of marks sheets/ certificate educational qualification, experience and photographs will be summarily rejected.
16. Candidature is liable to be rejected at any stage of recruitment/ selection process or after joining, if any information provided by the candidate is not found in conformity with the

eligibility criteria notified or if ESIC comes across any evidence/ knowledge that the qualification, experience and any other particulars indicated in the application / other forms/formats are not recognized / false / misleading and / or amounts to suppression of information particular which should have been brought to the notice of ESIC.

17. No TA/DA will be paid to the candidates for attending the interview.

**HOW TO APPLY: -**

Duly filled and signed application form in the Performa appended below along with self-attested copies of certificates are to be sent in a cover super scribed "APPLICATION FOR THE POST OF \_\_\_\_\_ IN ESIC by registered post/ speed post to **Deputy Medical Commissioner (ICT), ESIC, Panchdeep Bhawan, CIG Marg, New Delhi - 110002** by the closing date i.e. **10/06/2021**.

**Last date of receipt of application is 10/06/2021.** (Last date for receipt of application from candidates residing in, Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangri Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep will be **17/06/2021**).

The following testimonials should be attached with the application form: -

- a. One copy of recent self-attested passport size photograph firmly pasted on application form.
- b. Self-attested copies of certificates and testimonials in support of proof Birth), Educational qualification, Experience certificates etc.
- c. Demand draft as application fee, wherever applicable.

**DISQUALIFICATION: -**

No person,

a) Who has entered into or contracted a marriage with a person having spouse living or

b) Who, having a spouse living, has entered into or contracted a marriage with any person shall be eligible for the appointment to the said post.

Provided that the Director General of the Employees State Insurance Corporation may if satisfied that such marriage is permissible under the personal law applicable to such person and to the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of these regulations.

**CRUCIAL DATE: -**

The crucial date for determining eligibility with regard to qualification including and age limit etc. shall be the closing date 10-06-2021.

**Dated: - 10/05/2021**

**Deputy Medical Commissioner (ICT)**

**Application for the post of IT Consultant (Infrastructure)/ IT Consultant  
(Applications) in Employees' State Insurance Corporation**

Recent Passport  
Size Photograph

1.	Full Name (in Block Letters)	
2.	Father's/Husband's Name	
3.	Date of Birth	
4.	Contact Details	Mobile No./Tel No.
		Email ID
5.	Address for Communication	
		PIN: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
6.	Date of Joining of Government Service	
7.	Age as on Date	
8.	Whether SC/ST/OBC	
9.	Whether Physically handicapped	
10.	Date of retirement and the post from which retired (enclose copy of retirement order)	
11.	Name of the Ministry/Department from which retired	
12.	Last pay drawn (Please enclose copy)	
13.	Education/Technical Qualification (Please enclose copy of Certificate/Mark Sheet)	
14.	P.P.O. No. (Please enclose copy)	
15.	Details of Computer Knowledge	
16.	Brief particulars of Experience of the last 10 years (assignment-wise) (A separate sheet may be annexed)	

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect/incomplete or ineligibility being detected at any time before or after selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of Employees' State Insurance Corporation. I have read this circular and ready to accept all the terms and conditions for engagement of Consultants.

Place:  
Date:

Signature