

**No.A.31011/04/2022-CLS.I**  
**Government of India**  
**Ministry of Labour & Employment**  
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Shram Shakti Bhawan, New Delhi  
 New Delhi, dated 04<sup>th</sup> November'2022

**OFFICE MEMORANDUM**

**Subject:- Pending APARs of Junior Time Scale (JTS) Officers who are under consideration for promotion to Senior Time Scale (STS) – reg.**

The undersigned is directed to refer to this Ministry's OM of even No. dated 28.10.2022 regarding pendency of APARs of the following JTS officers, who are under zone of consideration for promotion to STS grade of CLS:-

Sl. No	Name (Sh., Ms., Mrs)	Designation & Present place of posting	Period of APAR Pending	Place of posting during the pending APAR period	Remarks
1.	Prabhu Lal Meena	ALWC(C), OD, Alipore, Kolkata	2018-19	ALWC(C), 506 Army Base Workshop, Jabalpur	
2.	S.S. Sharma	The then ALWC(C), COD, Agra	2018-19	ALWC(C), COD, Agra	Retd. w.e.f 31.05.2021
3.	E.D. Sobha	The then ALWC(C), OD, Avadi	01-04.2018-04.12.2018	ALC(C), Chennai	Retd. w.e.f 30.09.2021
4.	Manoj Kumar Dixit	ALC(C), Shahdol	2014-15 to 2018-19	Only photo copies of NICs for the years 2014-15 to 2018-19 have been received. Original NICs for the aforesaid period are pending.	
5.	Sanjay Madhusudan Shelke	RLC(C), Bhopal	2018-19	ALWC(C), ND, Mumbai	
6.	Sanjay Kumar Murlidhar Nikam	ALWC(C), Naval Dockyard, Mumbai	(i) 01.04.2013 – 31.08.2013 (ii) 01.09.2013-31.03.2014 (iii) 01.04.2014 – 31.08.2014 (iv) 01.09.2014 – 31.03.2015	(i) Photocopy of APAR for the period 01.04.2013 – 31.08.2013, during the tenure of LEO, has been received. Original has not been received yet. (ii) APAR for the period 01.09.2013-31.03.2014 during the tenure of LEO, has not been received yet. (iii) APAR for the period 01.04.2014 – 31.08.2014, during the tenure of LEO is pending. (iv) Disclosure certificate in r/o APAR for 01.09.2014 – 31.03.2015 is pending.	

Sl. No.	Name (Sh.,Ms.,Mrs)	Designation & Present place of posting	Period of APAR Pending	Place of posting during the pending APAR period	Remarks
7.	Leemon Thomas	ALWC(C), NPOL, Kochi	(i) 2014-15 (ii) 2015-16  (iii) 01.04.2016-14.06.2016	(i) APARs for the year 2014-15 & 01.04.2016-14.06.2016 are pending during the tenure of LEO. (ii) Photocopy for APAR-2015-16 has been received.	
8.	Bijan Chand Kashyap	ALC(C), Hazaribagh	2014-15 & 2015-16	APARs are pending during the tenure of LEO.	

2. All the concerned organizations/officers were requested to forward the APARs including Disclosure Certificate for the deficient period in respect of the above mentioned CLS Officers to this Ministry by 03.11.2022 without delay, however, the same are still awaited. DPC for promotion of JTS officers to STS grade is to be held very soon. Therefore, it is once again requested to forward the aforesaid pending APARs including Disclosure Certificate to the Ministry by 09.11.2022.

3. As per DoPT's extant Rules, timelines for completion of APARs upto 2018-19 have already been elapsed as on 31.12.2019. Therefore, NRC certificate, wherever required & applicable as per the extant Rules may be issued and submitted to the Ministry within the aforesaid time limit.

4. The concerned officers are also requested to follow up the matter with their organizations to ensure that their pending APARs/NRC for the said period be sent to the Ministry before and by the requested date i.e. 09.11.2022. Further, if a photocopy the APAR is available, the same may duly be got attested from the concerned establishment/office and submitted to the Ministry immediately.

5. It is further informed that in case the APAR of a candidate is not received in the Ministry by 09.11.2022, it would not be possible to give them extended timelines for submitting the APAR(s) and name of such candidates will be listed in the zone of consideration and placed before DPC with the remarks "Incomplete APARs".



(Dhananjay Sharma)

Under Secretary to the Govt. of India

To

1. CLC(C), HQ, New Delhi
2. LWC(C), DGQA, 'G' Block, Ministry of Defence, ND-110011
3. LWC(C), Naval HQs, Ministry of Defence, 'A' Block, ND-11
4. LWC(C), MGO's Branch, Ministry of Defence(Army), Wing-IIInd, Block-3, R.K. Puram, ND

Copy to:-

All the concerned JTS officers