

**REMINDER-I**

F.No. A-31011/03/2023-CLS.I

Government of India  
Ministry of Labour & Employment

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Shram Shakti Bhawan, Rafi Marg  
New Delhi, dated 29<sup>th</sup> February, 2024

**OFFICE MEMORANDUM**

**Subject:** Completion of pending APARs of JTS Officers of CLS – reg.

The undersigned is directed to refer to this Ministry's OM of even No. dated 18.12.2023 vide which the concerned organizations were requested to forward the pending APARs of JTS grade Officers of CLS to this Ministry within a week. However, APARs of most of the JTS officers are still pending in the Ministry.

2. The concerned departments/ organizations/ establishments are once again requested to forward the APARs for the deficient period, completed in all respect (including Disclosure Certificate), in respect of the CLS officers (mentioned in the list) to this Ministry **latest by 10.03.2024**. If in any case the APARs could not be initiated due to any valid reasons, 'No initiation Certificate' may be furnished.

3. As per DoP&T's extant rules, the timeline for completion of APARs upto 2021-22 has already been elapsed on 31.12.2022. Therefore, 'No Report Certificate' wherever required and applicable as per the extant rules may be issued and submitted to the Ministry within the aforesaid time line.

4. The concerned officers are also requested to follow up the matter with their department/ organization/ establishment to ensure that completed APARs/ NRC/ NIC are sent to the Ministry within the stipulated time.

Enclosure: As above

(Dhananjay Sharma)

Under Secretary to the Govt. of India

Tele: 011-23711582

To,

- 1) O/o CLC(C), Shramev Jayate Bhawan, G-4, Sector 10, Dwarka New Delhi

- contd.



- 2) O/o DGLW, Ministry of Labour & Employment, Jaisalmer House New Delhi
- 3) LWC(C), Integrated HQ of Ministry of Defence (Army), Ministry of Defence, Adjutant General's Branch/ MP-4(Civ)(c), Wing- II<sup>nd</sup>, Block-3, R. K. Puram, New Delhi. 110066
- 4) LWC(C), Integrated HQ of Ministry of Defence (Navy), Talkatora Stadium Annexe, New Delhi-110001
- 5) The Deputy Director, Directorate of Ordnance (Coordination & Services), Defence Office Complex, K G Marg, New Delhi
- 6) The General Manager, Government Opium & Alkaloid Factory, Gazipur, Uttar Pradesh
- 7) The General Manager, Government Opium & Alkaloid Factory, Neemuch, Madhya Pradesh
- 8) Adm-I section, Ministry of Labour & Employment (MS), New Delhi
- 9) The Concerned Officers
- 10) NIC – for uploading on Ministry's website

(J. Ramasamy, Sharma)  
Under Secretary to the Govt. of India  
Telf: 011-23711582

## List of JTS officers,whose APARs are pending

Sl. No.	Name of the officer (Shri/ Smt./ Ms.)	Designation & present place of posting	Pending ACR/ APAR period	Post & Organization where posted during the said period
1.	Manoj Kumar Dixit	ALC(C) Sahdol	2020-21	ALWC(C) GCF Jabalpur
			2021-22 14.01.2022-31.03.2022	ALC(C) Sahdol
2.	Vinay Kumar Jaiswal	ALC(C) Nagpur	2020-21	AWC (C) Nagpur
3.	Sachin J Shelar	ALWC(C) NAD Karanja, Mumbai	2020-21	ALC(C) Nagpur
			2021-22	
4.	Raghvendra Kumar Kuraria	ALC(C) Dhanbad	2021-22 01.04.2021-11.01.2022	ALWC(C) OF Khamaria
			2021-22 12.01.2022-31.03.2022	ALC(C) Dhanbad
5.	J. Saravanan	AWC(C) Canannore	2020-21	ALWC(C) HAPP Tiruchirapally
			2021-22 12.01.2022-31.03.2022	AWC(C) Canannore
6.	Hariprasad Chaurasiya	ALC (C) Jabalpur	2021-22 01.04.2021-17.07.2021	ALWC(C) Govt Opium & Alkaloid Factory M.P
7.	Randeep	ALC (C) Dehradun	2020-21 08.01.21-31.03.2021	ALWC(C) AD Bharatpur
8.	Sanjay Kumar	ALC (C) Kolkata	2020-21 01.04.2020-03.09.2020 Without,Disclosure Certificate	ALWC(C) 510 Army Base Workshop, Meerut Cantt
			2020-21 04.09.2020-31.03.2021 Without,Disclosure Certificate	
9.	Smita S. Kamble	ALWC(C) NAD Trombay, Mumbai	2018-19 01.04.2018-20.08.2018	ALWC(C) OF Chanda
			2018-19 22.08.2018-31.03.2019 Without NRC	
			2019-20	

			2020-21	ALWC(C) NAD Trombay, Mumbai
			2021-22 01.04.2021-11.01.2022	
			2021-22 12.01.2022-31.03.2022	
10.	Swapnil Singh Thakur	AD MOLE New Delhi	2021-22 01.04.2021-30.09.2021 Without NRC	ALWC(C) OF Khamaria
			2021-22 01.10.2021-11.01.2022	
			2021-22 12.01.2022-31.03.2022	AD MOLE New Delhi
11.	Ajeet Kumar	ALC(C) Cochin	2021-22 01.04.2021-19.10.2021	ALWC(C) Govt Opium & Alkaloid Factory Gazipur
12.	Ashwani Yadav	ALC(C) Gulbarga	2018-19 Without NRC	ALWC(C) Gun & Shell Factory Cossipore
			2020-21 04.11.20-31.03.21 Without NRC	
			2021-22 01.04.2021-11.01.2022	
13.	Pramod Kumar Barua	ALWC COD Agra	2020-21 01.04.20-24.05.20	ALWC(C) RF Ishapore
			2020-21 25.05.20-31.03.21 Without NRC	
			2021-22 01.04.2021-30.09.2021 Without NRC	
			2021-22 01.10.2021-11.01.2022	
			2021-22 12.01.2022-31.03.2022	ALWC COD Agra