

Planning Unit (Plg. Unit)

Items of Work

- 1. Formulation of Five Year Plan.**
- 2. Formulation of Annual Plans (Central and State).**
- 3. Formulation of Annual Action Plan of the Ministry of Labour & Employment.**
- 4. Formulation of Labour policy in the Five Year Plans/ Annual Plans.**
- 5. Monitoring of the Physical and Financial Progress of Plan Schemes and Annual Action Plan of the Ministry and attending all liaison work with the Planning Commission.**
- 6. Attending meetings in the Ministry as well as in the Planning Commission relating to formulation of Five Year Plans & Annual Plans.**
- 7. Formulation of Tribal Sub-Plan (TSP) and Component Sub-Plan (CSP).**
- 8. Formulation of Science & Technology Plan.**
- 9. Formulation of Women Component Plan.**
- 10. Preparation of material for Annual Report related to Plan Programmes. Parliament Questions and other Parliamentary Matters relating to above issues. Monthly/Quarterly returns to IWSU & Coordination Section.**
- 11. Coordination of material related with 20-point programme.**

Other Information

Section Name: Planning Unit

Room No.: 617

Telephone No.: Auto
23001456 : 2456

Officers in Channel:

Shri Vinod Kumar – Assistant
Director
Smt. Bhawna– Deputy Director
Shri A.V. Singh – Director
Dr. Harcharan Singh – DDG
Dr. Ashok Sahu – Economic
Adviser

Shri R.C. Ray – Labour &
Employment Adviser

[Secretary](#)

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www.labour.gov.in

[http://labour.nic.in
/plgunit/welcome.html](http://labour.nic.in/plgunit/welcome.html)

- 12. Supply of material for Parliamentary Standing Committee on Labour regarding Plan Schemes.**
- 13. Work related to Information Technology Scheme.**
- 14. Processing & Monitoring of Research Projects under Grant-in-Aid Scheme.**
- 15. Computerization of data.**
- 16. Inspection of the offices of NGOs/VOs as and when required.**
- 17. Liaison with the B&A Section for Plan BE and RE.**
- 18. Correspondence with Ministry of Urban Development for Progress of Civil Works.**
- 19. Submission of Progress Report of Plan Schemes of the Ministry to P.M.O./Cabinet Sectt.**
- 20. Other Miscellaneous Work.**

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