

FY: .....  
Installment: 1<sup>st</sup> (April-September)  
District/State : ...../  
Special Training Centres: .....  
Date: .....

**Letter to Intent**

From:

.....(Name of Society)  
District: ....., State: .....  
Tel:  
Email-id:

To:

Child Labour Division  
Ministry of Labour and Employment,  
Rafi Marg, Shram Shakti Bhawan  
New Delhi-110001

Dear Sir,

It is to inform that Project Society: .....,  
District: ....., State: ..... intends to run .....  
National Child Labour Project(NCLP) Special Training Centers(STCs) for the Financial year  
.....

2. Project Society: .....has  
submitted/ uploaded Quarterly Progress Report (QPR) upto March, .....

3. In view of above, the **first installment** for the Month of April–September of FY  
..... be released to the District Project Society :  
.....

Yours faithfully

(Project Director)

Project Society: .....  
District: .....  
Date: .....