1		Name, address and Telephone No. (if any) of the Employer	:	National Career Service Centres for Differently Abled, Directorate General of Employment, Ministry of Labour and Employment
2		Name, designation & telephone No. (if any) of the indenting officers	:	Sh. Vikram Singh Negi Under Secretary to the Govt. of India 011-23473351
3		Nature of vacancy	:	Transfer on Deputation (including short term contract)
i	(a)	Designation of the post(s) to be filled	:	Psychologist (Group 'B' Gazetted)
	(b)	Description of duties		Psychologist is the overall in-charge of workshop and responsible for Assessment of residual capabilities of persons with disabilities (PWDs) including the following functions: • Coordination with Foreman, Vocational Instructors, administration and Head of Office to deliver the services pertaining to workshops like evaluation and training including psychological evaluation. • Assistance to Head of Office in conducting awareness camps and job fairs in the vicinity of the Centre. • Counselling of PwDs and their parents/guardians. • Responsibility for training under Community Based Vocational Training program and finalization of vocational plan of each and every PwD in case conferences. • Supervision and guidance of technical staff to get better results.

(c)	Qualification required	:	
(i)	Essential		Applications invited 'Through Proper Channel' from: Officers of the Central / State Governments / Union Territories / Autonomous Organizations: a) i. holding analogous posts on regular basis; OR ii. with three years regular service in posts in the scale of Rs.1640-2900 or equivalent i.e. Level 6 of Pay Matrix, (Grade Pay Rs.4200/-in Pay Band-2 of Rs.9300 to 34800- VI th CPC); OR iii. with eight years regular service in posts in the scale of Rs.1400-2300/2600 or equivalent i.e. Level 5 of Pay Matrix, (Grade Pay Rs.2800/- in Pay Band-1 of Rs. 5200 to 20200- VI th CPC); AND b) possessing the educational qualifications and experience prescribed as under: i. Master's Degree in Psychology of a recognized University or equivalent ii. Three years' experience in the application of a psychological technique or counselling, guidance rehabilitation/ training/teaching of handicapped persons.
(ii)	Desirable		Post Graduate Diploma in Guidance Psychology or Diploma in Medical and Social Psychology.
(d)	Age limits, if any	:	Not exceeding fifty-six years as on the closing date of receipt of applications.
(e)	Whether women are eligible	1:	Yes

4		Number of posts to be filled duration wise	n-			
		Duration			Number of	Posts
	(a)	Permanent		:	-	
	(b)	Temporary		:	-	
	(i)	Less than 3 months		:	-	
	(ii)	Between 3 months & one year		:	-	
	(iii)	Likely to be continued beyond one	year	:	05	
5		Whether there is any obligation or of persons such as Schedule cas Handicapped & Other Backward C so, the number of vacancies to be fi	ste, Sc lasses	hed per	lule Tribes, sons in filling	Ex-Servicemen, Physically g up of the vacancies and, if
		CATEGORIES	NON	-PI	RIORITY	PRIORITY
		(a) Schedule Caste			-	-
		(b) Schedule Tribe			-	
		(c) Ex-Servicemen			2.70	
-		(d) Physically Handicapped				
		(e) Other Backward Classes			75. The second s	
		(f) Others	-			-
		(i) Others			-	_
6		Pay and allowances		:	Level 7 o	f Pay Matrix (Rs.44900
		and district in which it is situated)			Mumbai (M	ladhya Pradesh) laharashtra) chal Pradesh)
8		Probable date by which the vacancy be filled	will	:	Immediate	
9		Particulars regarding interview / tes applicants	t of	:	Will be info	ormed at later stage
	(a)	Date of interview / test		:		-
	(b)	Time of interview / test		:		_
	(c)	Place of interview / test		:		-
	(d)	Name, designation, address and		:	Sh. Vikram	Singh Negi,
		Telephone number (if any) of the ofto whom applicants should report	fficer		Under Secre EE-II Section Employment Employment	etary to the Govt. of India, on, Directorate General of at, Ministry of Labour and at, Shram Shakti Bhawan, New Delhi-110001.
10		Any other relevant information		:	"Through the emplo post is to	ons must be submitted on Proper Channel" from yer of the candidates as the be filled through Transfection (including short term

ii. Eligibility may be determined with reference to the last date prescribed for receipt of nominations in the concerned administrative Ministry/ Department.
iii. The applications/CV not accompanied by supporting certificates/ documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of candidates for the selection.
iv. The period of deputation including period of deputation in another excadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years.

Dated:

1	Name, address and Telephone No. (if any) of the Employer	:	National Career Service Centres for Differently Abled, Directorate General of Employment, Ministry of Labour and Employment
2	Name, designation & telephone No. (if any) of the indenting officers	:	Sh. Vikram Singh Negi Under Secretary to the Govt. of India 011-23473351
3	Nature of vacancy	1:	Deputation
(a)	Designation of the post(s) to be filled	:	Office Superintendent (Group 'B' Non Gazetted)
(b)	Description of duties	٠	 Supervision, distribution of work, planning and day-to-day functioning of establishment section of the Centre. Monitoring the work assigned to UDC, LDC, LDC-cum-Cashier and other Group 'D' officials like Peon etc. Preparing material for disciplinary proceedings Supervision of preparation of various bills such as pay bills, arrears bills of ADA, LTC, medical reimbursement and other personal claims of the officers and staff. Assisting the Head of the Centre in running the Centre in accordance with the rules & regulations in terms of recruitment of the staff, regularization, promotion, deputation, sanctions of various advances, leave transfers etc. Keeping a record of all the matter like transactions with the Hqrs. Other field offices such as RRECs, Parliament Questions, Correspondence with various recruitment agencies such as employment exchanges, Central Employment Exchanges, SSC etc.

	(c)	Qualification required		:		
	(i)	Essential		:	Channel' from Upper Division years' serving after appoint basis in the attached atta	s invited 'Through Proper om: sion Clerk with at least 05 ice in the grade rendered atment thereto on a regular e Ministry of Labour, its and subordinate offices, General of Employment or byment Service.
	(ii)	Desirable			-	
	(d)	Age limits, if any		:		ng fifty-six years as on the of receipt of applications.
	(e)	Whether women are eligible		:	Yes	
4		Number of posts to be filled duration wise	n-			
		Duration			Number of	Posts
	(a)	Permanent		:	-	
	(b)	Temporary		:	_	
	(i)	Less than 3 months		:	-	
	(ii)	Between 3 months & one year		:	-	
	(iii)	Likely to be continued beyond one	year	:	12	
5		Whether there is any obligation or of persons such as Schedule cas Handicapped & Other Backward C so, the number of vacancies to be find the CATEGORIES	ste, Sc lasses illed by	hed per su	lule Tribes, l sons in filling	Ex-Servicemen, Physically up of the vacancies and, if
		(a) Schedule Caste	NON	-r r	CIOKITI	PRIORITY
		(b) Schedule Tribe			-	-
		(c) Ex-Servicemen			-	-
		(d) Physically Handicapped			-	-
		(e) Other Backward Classes			-	-
		(f) Others				-
		(1) Others			-	-
6		Pay and allowances		:	Level 6 of 112400)	Pay Matrix (Rs.35400-
7		Place of work (Name of the town / and district in which it is situated)	village	:	As per Anne [All India Li	exure-I Attached
8		Probable date by which the vacancy be filled	will	:	Immediately	Total Control

9		Particulars regarding interview / test of applicants	:	Will be informed at later stage
	(a)	Date of interview / test	:	-
	(b)	Time of interview / test	:	J -
	(c)	Place of interview / test	:	-
	(d)	Name, designation, address and Telephone number (if any) of the officer to whom applicants should report	:	As per Annexure-I Attached
10		Any other relevant information	:	 i. Applications must be submitted "Through Proper Channel" from the employer of the candidates as the post is to be filled through deputation. ii. Eligibility may be determined with reference to the last date prescribed for receipt of nominations in the concerned administrative Ministry/ Department.
				iii. The applications/CV not accompanied by supporting certificates/ documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of candidates for the selection.
				iv. The period of deputation including period of deputation in another excadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years.

Dated:

1	Name, address and Telephone No. (if any) of the Employer	:	National Career Service Centres for Differently Abled, Directorate General of Employment, Ministry of Labour and Employment
2	Name, designation & telephone No. (if any) of the indenting officers	:	Sh. Vikram Singh Negi Under Secretary to the Govt. of India 011-23473351
3	Nature of vacancy	:	Deputation-cum-Absorption
(a)	Designation of the post(s) to be filled	:	Career Assistant (Group 'C', Non-Gazetted)
(b)	Description of duties		 Receive and establish rapport with the clients approaching the Centre Register entries, assess eligibility and provide general guidance. Collect socio-economic information, appraise the disabled and guardians about the facilities available for them. Visit industries and other organizations to compile information on jobs and opportunities available for the rehabilitation of the disabled. Maintain correspondence with medical experts, NGOs, social organizations and others for the speedy rehabilitation of the PwDs. Prepare and send periodical progress reports of registration, evaluation, training and rehabilitation as prescribed. Take up publicity work, attend camps and prepare publicity material for dissemination of information. Help in organizing Sports, cultural and other activities to assimilate the disabled in the community.

	(c)	Qualification required	1:		
	(i)	Essential		Channel' from Employees Career Serva Abled or Conference of Government regular basis AND Possessing qualification Master's Describing Sociology, I	of any other National rice Centre for Differently entral Government or State tholding analogous post on the educational
	(ii)	Desirable		social work,	working experience in vocational guidance, job a disability sector.
	(d)	Age limits, if any	:	Not exceedi	ng fifty-six years as on the of receipt of applications.
	(e)	Whether women are eligible	:	Yes	
4		Number of posts to be filled duration wise	-		
		Duration		Number of	Posts
	(a)	Permanent	<u>:</u>	-	
	(b)	Temporary	:	-	
	(i)	Less than 3 months	:	-	
		Between 3 months & one year	:	-	
	(iii)	Likely to be continued beyond one ye	ear :	16	
5			e, Sched asses per led by su	lule Tribes, l sons in filling	Ex-Servicemen, Physically up of the vacancies and, if
		(a) Schedule Caste		-	=
		(b) Schedule Tribe		-	_
		(c) Ex-Servicemen		=	-
		(d) Physically Handicapped		-	-
		(e) Other Backward Classes		Ē.	-
		(f) Others		-	-
6		Pay and allowances	:	Level 5 of 92300)	Pay Matrix (Rs. 29200-
7		Place of work (Name of the town / vi and district in which it is situated)	illage :	As per Anne [All India Li	exure-I Attached iability]

8		Probable date by which the vacancy will be filled	:	Immediately
9		Particulars regarding interview / test of applicants	:	Will be informed at later stage
((a)	Date of interview / test	:	-
((b)	Time of interview / test	:	-
((c)	Place of interview / test	:	-
	(d)	Name, designation, address and Telephone number (if any) of the officer to whom applicants should report	:	As per Annexure-I Attached
10		Any other relevant information		i. Applications must be submitted "Through Proper Channel" from the employer of the candidates as the post is to be filled through Deputation-cum-Absorption. ii. Eligibility may be determined with reference to the last date prescribed for receipt of nominations in the concerned administrative Ministry/ Department. iii. The applications/CV not accompanied by supporting certificates/ documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of candidates for the selection. iv. The period of deputation including period of deputation in another ex- cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years.

Dated:

1		Name, address and Telephone No. (if any) of the Employer	:	National Career Service Centres for Differently Abled, Directorate General of Employment, Ministry of Labour and Employment
2		Name, designation & telephone No. (if any) of the indenting officers	:	Sh. Vikram Singh Negi Under Secretary to the Govt. of India 011-23473351
3		Nature of vacancy	:	Deputation-cum-Absorption
	(a)	Designation of the post(s) to be filled	:	Stenographer (Group 'C', Non- Gazetted)
	(b)	Description of duties	;	Taking dictation from the officers of the center and transcription of dictation.
				 Function as Personal Assistant to the Head of Office and maintain liaison with other officers and organizations and maintain such records as necessary
				Maintain & keeping of confidential records like matters relating to Departmental Promotions Committees/ Selection Committees, Departmental Actions, ACRs, representations, verifications of character and antecedents etc.
				• Preparing typed copies of various documents, cutting of stencils and other similar work required to run the office and the evaluation/rehabilitation work of the center.
				 Assist in typing out material for rehabilitation and evaluation work initiated by the Rehabilitation Officer/Psychologist.
				Assisting the Head of Office in preparing monthly / quarterly return require by the Headquarters

	(c)	Qualification required		:		
	(i)	Essential		:	Channel' from Employees Career Servabled or Comment of Control of	of any other National vice Centre for Differently entral Government or State t holding analogous post on
	(ii)	Desirable			-	
	(d)	Age limits, if any		:		ng fifty-six years as on the of receipt of applications.
	(e)	Whether women are eligible		:	Yes	
4		Number of posts to be filled duration wise	1-			
		Duration			Number of Posts	
	(a)	Permanent		:	-	
	(b)	Temporary	:			
	(i)	Less than 3 months			-	
	(ii)	Between 3 months & one year		:	-	
	(iii)	Likely to be continued beyond one y	ear	:	08	
5		Whether there is any obligation or a of persons such as Schedule cast Handicapped & Other Backward Claso, the number of vacancies to be fill CATEGORIES	e, Schasses judges led by	hed pers	lule Tribes, sons in filling ch categories	Ex-Servicemen, Physically up of the vacancies and, if of persons: <u>N/A</u>
		(a) Schedule Caste	NON	-rr	RIORITY	PRIORITY
	-	(b) Schedule Tribe				-
		(c) Ex-Servicemen				•
		(d) Physically Handicapped				-
		(e) Other Backward Classes			-	
		(e) Other Backward Classes (f) Others			2097	-
		(e) Other Backward Classes (f) Others			-	-
6				:	Level 4 of P 81100)	ay Matrix (Rs.25500-
		(f) Others	illage	:	81100)	exure-I Attached
6 7 8		(f) Others Pay and allowances Place of work (Name of the town / vi	will	: :	As per Anne	exure-I Attached ability]

	(a)	Date of interview / test	1:	-
	(b)	Time of interview / test	1:	-
	(c)	Place of interview / test	:	-
	(d)	Name, designation, address and Telephone number (if any) of the officer to whom applicants should report	:	As per Annexure-I Attached
10		Any other relevant information	•	i. Applications must be submitted "Through Proper Channel" from the employer of the candidates as the post is to be filled through Deputation-cum-Absorption. ii. Eligibility may be determined with reference to the last date prescribed for receipt of nominations in the concerned administrative Ministry/ Department. iii. The applications/CV not accompanied by supporting certificates/ documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of candidates for the selection. iv. The period of deputation including period of deputation in another ex- cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years.

Dated:

1		Name, address and Telephone No. (if any) of the Employer	:	National Career Service Centres for Differently Abled, Directorate General of Employment, Ministry of Labour and Employment
2		Name, designation & telephone No. (if any) of the indenting officers	:	Sh. Vikram Singh Negi Under Secretary to the Govt. of India 011-23473351
3		Nature of vacancy	:	Deputation-cum-Absorption
	(a)	Designation of the post(s) to be filled	:	Upper Division Clerk (Group 'C', Non-Gazetted)
	(b)	Description of duties		• Maintenance of service records of all the Group 'B', 'C' and 'D' staff including their leave account etc.
				 Carrying out day-to-day work of office such as forwarding of leave applications, applications for advance, pay bills and various other claims of the officials.
				 Maintaining service books, leave account, preparing periodical reports, Opening and maintenance of office files as per norms.
				 Purchase of office equipment, stationery, liveries and other related material.
				 Sending out quotations for the tools & equipment and raw material required for the workshop.
				• Preparation of comparative statements of the quotations received, for material required for the Office and submission to the Purchase Committee.

(c) Qualification required	:	
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	(i)	Essential			Channel' free Employees or State Govian i. holding regulation of the Clerk Matri	of the Central Government vernment:	
	(ii)	Desirable			-		
		And limite if any			N		
	(d)	Age limits, if any		:		ing fifty-six years as on the e of receipt of applications.	
	(e)	Whether women are eligible		:	Yes		
4		Number of posts to be filled duration wise	n-				
		Duration			Number of Posts		
	(a)	Permanent		:	-		
	(b)	Temporary			-		
	(i)	Less than 3 months		: :	-		
	(ii)	Between 3 months & one year			-		
	(iii)	Likely to be continued beyond one	year	:	07		
5		Whether there is any obligation or of persons such as Schedule cas Handicapped & Other Backward C so, the number of vacancies to be fi	ste, Schlasses partial	hed per su	lule Tribes, sons in filling	Ex-Servicemen, Physically g up of the vacancies and, if	
		(a) Schedule Caste			? ``	-	
		(b) Schedule Tribe			-	-	
		(c) Ex-Servicemen		14		-	
		(d) Physically Handicapped			-	-	
		(e) Other Backward Classes			12	-	
		(f) Others			-	-	
6		Pay and allowances		:	Level 4 of I 81100)	Pay Matrix (Rs.25500-	
7		Place of work (Name of the town / and district in which it is situated)		:		exure-I Attached Liability]	
8		Probable date by which the vacancy be filled	will	:	Immediatel	у	

9		Particulars regarding interview / test of applicants	:	Will be informed at later stage
	(a)	Date of interview / test	:	-
	(b)	Time of interview / test	:	-
	(c)	Place of interview / test	:	-
	(d)	Name, designation, address and	:	As per Annexure-I Attached
		Telephone number (if any) of the officer		1
		to whom applicants should report		
10		Any other relevant information	:	 i. Applications must be submitted "Through Proper Channel" from the employer of the candidates as the post is to be filled through Deputation-cum-Absorption. ii. Eligibility may be determined with reference to the last date prescribed for receipt of nominations in the concerned administrative Ministry/ Department.
				iii. The applications/CV not accompanied by supporting certificates/ documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of candidates for the selection.
				iv. The period of deputation including period of deputation in another excadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years.

Dated:

Annexure-I

S.No	National Career Service Centre for Differently Abled*		No. of vaca	uncies		Applications to be addressed to
		Office Superintendent	Career Assistant	Stenographer	<u>UDC</u>	
1.	NCSC for DA, Agartala Phone No 0381-2325632 Email- vrcagartala@nic.in	1	-	-	-	Head of Office, National Career Service Centre for Differently Abled, Abhoynagar, Agartala, Tripura West-799005
2.	NCSC for DA, Ahmedabad Phone No079-22811629 Email- ncscdaahmedabad@gmail.com	1	1	-	-	Head of Office, National Career Service Centre for Differently Abled, I. T. I. Campus, Near Galaxy Cinema Under Bridge, Kubernagar, Ahmedabad-382340
3.	NCSC for DA, Bangalore Phone No.:- 080-28392907 Email- dydirvrch.blr-dget@gov.in	-	1	-	-	Head of Office, National Career Service Centre for Differently Abled, No. A-417, 1st Cross, B Main Road, Behind Peenya Police Station, Peenya 1st Stage, Bengaluru-560058.
4.	NCSC for DA, Bhubaneswar Phone No.:- 0674-2352317 Email- vrchbbsr@gmail.com, vrchbbsr.od@gov.in	-	1		1	Head of Office National Career Service Centre for Differently Abled, Plot No. 1, 2, 5 and 6, Gandamunda, P.O Khandagiri, Bhubaneswar, Odisha -751030
5.	NCSC for DA, Chennai Phone No.:- 044-22501534 Email- vrcchennai.tn@nic.in	=:<	1	1	-	Head of Office, National Career Service Centre for Differently Abled, NSTI Campus, Guindy, Chennai - 600032
6.	NCSC for DA, Delhi Phone No 011-22372704 Email- vrcdelhi92@gmail.com	1	1	-	-	Head of Office, National Career Service Centre for Differently Abled, Karkardooma, Delhi: 110092
7.	NCSC for DA, Dimapur Email-ncscda.dimapur@gmail.com	1	-	-	-	Head of Office, National Career Service Centre for Differently Abled, Dimapur, District Employment Office, Assistant Labour Commissioner Building, Purana Bazaar, Jorapukhuri, Dimapur- 797115, Nagaland
8.	NCSC for DA, Guwahati Phone No.:- 0361296453 Email- vrcguwahati@gmail.com	1	1	-	2	Head of Office, National Career Service Centre for Differently Abled, Kamrup, Guwahati, Assam- 781016
9.	NCSC for DA, Hyderabad Phone No.:- 040-27427381 Email ID- vrchyd.ap@nic.in, ncscdahyd68@gmail.com	-	1	-	=	Head of Office, National Career Service Centre for Differently Abled, NSTI campus, Vidyanagar, Hyderabad, Telangana - 500007.
10.	NCSC for DA, Jabalpur Phone No.:- 0761-2405581 Email ID- vrcjabalpur@rediffmail.com	1	1	-	1	Head of Office, National Career Service Centre for Differently Abled, Napier Town, Dana Godam, Jabalpur, Madhya Pradesh- 482001

	Total	12	16	8	7	
۵1.	Phone No0265-2782857 Email vrchw@rediffmail.com		1	-	1	Head of Office, National Career Service Centre for Differently Abled, Samaj Suraksha Sankul, Nizampura Road, Pensionpura, Vadodara-390002
21.	Thiruvananthapuram Phone No 0471-2531175 Email- vrctvm@nic.in NCSC for DA, Vadodara				1	Abled, Nalanchira P.O., Thiruvananthapuram-695 015
20.	Email- ncsc-una-hp@gov.in NCSC for DA,	1	-	-	1	(Himachal Pradesh)-174303 Head of Office, National Career Service Centre for Differently
19.	NCSC for DA, Una Phone No 01975-227157	-	1	-	-	Head of Office, National Career Service Centre for Differently Abled, Una, Mohalla Bagh Matajee, Ward No.07, Una
18.	NCSC for DA, Srinagar Phone No 0194-2952632 Email-vrcsrinagar@gmail.com	1	-	1	-	Head of Office, National Career Service Centre for Differently Abled, Kashmir Government Polytechnic Campus, Gogjibagh, Jawaher Nagar, Srinagar, Jammu & Kashmir (UT) 190008
17.	NCSC for DA, Ranchi Phone No 0651 - 2952025 Email ranchivrc@gmail.com	-	1 ·		1	National Career Service Centre for Differently Abled, I.T.I Campus, Hehal, Ranchi, Jharkhand - 834005
16.	NCSC for DA, Patna Phone No 0612-2250213 Emailpatnavrc@gmail.com	1	1	1	-	Head of Office, National Career Service Centre for Differently Abled, A -84, Gandhi Vihar, Police Colony, Anisabad, Patna- 800002
15.	NCSC for DA, Mumbai Phone No 022-24052707 Email- vrc.mumbai@yahoo.com	-	-	1	-	National Career Service Centre for Differently Abled, NSTI Campus, V N Purav Marg, Chunabhatti-Sion, Mumbai-400022
14.	NCSC for DA, Ludhiana Phone No 0161-2490883 Email- vrcldh@yahoo.com	-	1	1	-	Head of Office, National Career Service Centre for Differently Abled, NSTI Campus, Gill Road, Ludhiana- 141003
13.	NCSC for DA, Kolkata Phone No.:- 03323576489 Email- vrchkol.wb@gmail.com	1	1	1	1	Head of Office, National Career Service Centre for Differently Abled, Block - EN/81, Sector - 5, Salt Lake City, Kolkata - 700091
12.	NCSC for DA, Kanpur Phone No 0512-2296005 Email-vrch.kanpur@gmail.com	1	1	1	1	Head of Office, National Career Service Centre for Differently Abled, N.S.T.I Campus, Udyog Nagar, Kanpur. PIN -208022
11.	NCSC for DA, Jaipur Phone No.:- 0141-2652232 Email ID- vrc-jaip-rj@nic.in	1	1	1	-	Head of Office, National Career Service Centre for Differently Abled, 4-Sector-23, Surya Path, Jawahar Nagar, Jaipur-302004

^{*} The post carries All India Liability.