

No.D-19016/2/2020-Adm.II
Government of India/Bharat Sarkar
Ministry of Labour & Employment/Shram aur Rozgar Mantralaya

Shram Shakti Bhawan, New Delhi,
Dated the 13th August, 2020

E-TENDER NOTICE

SUBJECT: Comprehensive AMC for Sound System of Conference Room in the Ministry of Labour & Employment, New Delhi for one year.

E-TENDER DATE SHEET

PUBLISHED DATE	13.08.2020
BID DOCUMENT DOWNLOAD/SALE START DATE	13.08.2020
BID SUBMISSION START DATE	13.08.2020
BID DOCUMENT DOWNLOAD/SALE END DATE	03.09.2020
BID SUBMISSION END DATE	03.09.2020 UPTO 3:00 PM
EMD SUBMISSION DATE	03.09.2020 UPTO 3:00
BID OPENING DATE	04.09.2020 AT 4:00 PM

Online e-tenders are invited by the Ministry of Labour and Employment (Main Secretariat) under single Bid system for Comprehensive Annual Maintenance Contract for Sound System of Conference Room in the Ministry of Labour & Employment, New Delhi for one year as per the list enclosed at **Annexure-I**.

2. Earnest Money Deposit of Rs.7,500/- (Rupees Seven thousand five hundred only) should be submitted in sealed envelope separately in the form of account payee Demand Draft Bank Draft/Fixed Deposit Receipt/Banker's Cheque/Bank Guarantee from any Commercial Banks in favour of "**Pay and Accounts Officer (MS), Ministry of Labour and Employment, New Delhi**".

3. The tender documents can be downloaded from the websites of <http://eprocure.gov.in/eprocure/app> from 13.08.2020 to 03.09.2020 (upto 3.00 P.M.).

4. The interested bidders may submit the tenders online at <http://eprocure.gov.in/eprocure/app> in single bid system in the prescribed proforma in all respects alongwith **Earnest Money Deposit (EMD) of Rs.7,500/- (Rupees Seven thousand five hundred only) refundable (without interest) to be submitted offline in the Ministry and to be dropped in the Tender Box on 03.09.2020** between 9:30 A.M. to 3:00 PM. It is also clarified that the quotations received without earnest money will be summarily rejected. All the documents in support of eligibility criteria etc. are to be

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scanned and uploaded along with the Tender documents. Tenders sent by any other mode or incomplete tenders will not be accepted. No tender documents will be accepted after the expiry of stipulated date and time for the purpose under any circumstances whatsoever.

5. The bids will be opened online by Tender Evaluation Committee in the Ministry of Labour and Employment on 04.09.2020 at 4:00 PM in Room No.518, Shram Shakti Bhawan, Rafi Marg, New Delhi. Bidder or their authorized representatives can also be present at the time of opening of bids. Only one representative on behalf of one tenderer shall be allowed to be present on the occasion. However, participation of representative in the occasion of bid opening is not mandatory.

6. The contract shall be on **comprehensive maintenance service basis and no extra charges for any general wear and tear of spare parts etc. in normal usage of equipment shall be paid by the Ministry of Labour & Employment.** During the contract period, it will be responsibility of the firm to keep the equipment in perfect working order.

7. The complaint has to be attended on same day. The repair works will have to be carried out at the location of the equipment installed except in exceptional circumstances where the equipment or any component may be required to be taken out for repairs in workshop. The defective equipment should be repaired/replaced within two working days, failing which penalty of Rs.500/- per day subject to a maximum of Rs.5,000/- shall be applicable and shall be deducted from the AMC charges.

8. The payment towards Comprehensive Annual Maintenance Contract shall be made in four installments, each at the end of three months/each quarter on providing satisfactory services.

9. The firms are required to furnish the following:-

S.No.	Item
i.	Name of the firm
ii.	Copy of Certificate of registration/incorporation of the agency/Names of Office bearers of agency/ details of other firms under the same Management etc.
iii.	Copy of GST Number.
iv.	Copy of Income Tax/Service Tax filing for the last three years.
v.	Copy of the ISO certification
vi.	Testimonials from at least 1-2 Govt./Semi-Govt./Public Sector Organisations/Banks regarding their satisfactory performance of similar contract for two years.
vii.	Registration with ESIC/EPFO.

viii.	Document showing minimum turn-over of Rs. 50.00 lakh per annum from maintenance contracts.
ix.	Certificate clarifying that firm or its subsidiary or promoters has not been black listed by any of the government agency and no such case is undergoing/pending upon the firm/promoters
x.	Telephone number, Mobile No. e-mail ID of the agency should be mentioned on the covering letter with quotation
xi	Copy of EMD

10. The firm is required to furnish signed copy of this notice in token of having accepted the terms and conditions of the CAMC along with their bid.

11. The Ministry of Labour and Employment reserves the right to select or reject any or all quotations without assigning any reasons whatsoever.

12. The successful tenderers will have to furnish a Performance Security Deposit (PSD) of 10% of the Annual Contract Value in the form of Account Payee Demand Draft/Fixed Deposit Receipt or Bank guarantee from any commercial Bank duly pledged in the name of the **"Pay and Accounts Officer (MS), Ministry of Labour and Employment, New Delhi"**. The security money is returnable on successful completion of the contract period. The security amount will be forfeited in case the services of the contractor are unsatisfactory or in case of violation of the terms and conditions of the contract.

13. The agency shall depute well experience service engineers with appropriate qualifications for attending the routine preventive maintenance, besides attending of complaints. Frequent change of engineers will not be allowed, in normal circumstances.

14. CAMC shall cover each and every part including plastic body and parts, replacement of any part necessary for keeping the Sound System active and free from any defects/disturbance, any unscheduled call for corrective and/or preventive maintenance services, taking appropriate measures/steps in time to set right the malfunctioning of the Sound System. The replacement of all spares including plastic parts and body is included in the CAMC. The replacement of all defective parts with good quality and branded parts will be done by the service provider without any extra charge.

15. In case of need to replace any item/component, the agency shall provide original make genuine parts/components of similar or higher configurations.


16. In all matters of dispute relating to this contract, the decision of this Office will be final and binding upon the CAMC firm.



17. The firm shall not assign or sublet the work or any part of it to any other person or party without first obtaining permission in writing of the Ministry, which it will be at liberty to refuse if it thinks fit.

18. The contract will be valid for a period of 12 months, w.e.f. the award of contract. However, the contract may be extended further by the ministry on same rates, terms and conditions on the basis of satisfactory services. The grant of extension will be at the sole discretion of the Ministry considering satisfactory preventive and corrective services and response time of the firm.

Yours faithfully,


13/08/2020
(S.R. Datta)

Under Secretary to the Govt. of India
Tel.No. 23473201

To

1. All Ministries/Departments for circulation among their contract holders.
2. Director, NIC, Shram Shakti Bhawan with the request to place the aforesaid Notice on the website of the Ministry for wider publicity.
3. CPP Portal.
4. Notice Boards.
5. Hindi Section for Hindi version.

Copy to:

1. Reception Officer, Ministry of Labour and Employment, Shram Shakti Bhawan, New Delhi.
2. Asstt. Commandant, CISF, Shram Shakti Bhawan.

Details of Sound System installed in Main Conference Room of Ministry of Labour and Employment at Shram Shakti Bhawan

Sl.No.	Item	Quantity
1	Q 44 Professional Power Amplifier	2 (Two)
2	Bosch Plena Mixer Amplifier	1 (One)
3	Bosch DCN-CCU 210045-E7	1 (One)
4	Bosch Plena Feedback Suppressor	1 (One)
5	Yamaha Mixing Console MG 102-C	1 (One)
6	Panasonic Recorder DMR EH 59	1 (One)
7	RE2 EV clear scan Wireless Receiver	2 (Two)
8	Belt pack transmitter with collar mike	1 (One)
9	Bosch table mike (NL-4827HG-10)	33 (Thirty three)
10	Wall mount speakers	8 (Eight)
11	Power supply with Rack	1 (one)
12	Complete wiring of the system	--

Format for submission of quotation

Item	Total rates in Rs. (exclusive of taxes)
Complete sound system (Detailed above)	

*Taxes extra, as applicable from time to time.

(Signature of Authorized Signature)
Name in full and Seal