

No.D-19015/01/2021-Adm.II
Government of India
Ministry of Labour & Employment

Shram Shakti Bhawan, New Delhi,
Dated the 05 . May, 2021.

E-TENDER NOTICE

Subject: Supply of one CISCO Webex Room Kit Plus with PTZ12 Camera and 3 Microphones, cables and accessories with 5 years support for Video Conferencing in Main Committee Room, Ministry of Labour & Employment, Shram Shakti Bhawan, New Delhi.

E-TENDER DATE SHEET

PUBLISHED DATE	05.05.2021
BID DOCUMENT DOWNLOAD/SALE START DATE	05.05.2021
BID SUBMISSION START DATE	05.05.2021
BID DOCUMENT DOWNLOAD/SALE END DATE	25.05.2021
BID SUBMISSION END DATE	25.05.2021
EMD SUBMISSION DATE	25.05.2021
BID OPENING DATE	27.05.2021

Online e-tenders are invited by the Ministry of Labour and Employment (Main Secretariat) under single system bid for Supply of one CISCO Webex Room Kit Plus with PTZ12 Camera and 3 Microphones, cables and accessories with 5 years support as per **Annexure-I**.

2. The tender documents can be downloaded from the websites of <http://eprocure.gov.in/eprocure/app> from 05.05.2021 to 25.05.2021 (upto 3.00 P.M.).

3. The interested bidders may submit the tenders online at <http://eprocure.gov.in/eprocure/app> in single bid system in the prescribed proforma. Tenders are to be submitted **online only** through e-Procurement Portal <http://eprocure.gov.in/eprocure/app>. All the documents in support of eligibility criteria etc. are to be scanned and uploaded along with the Tender documents. Tenders sent by any other mode or incomplete tenders will not be accepted. No tender documents will be accepted after the expiry of stipulated date and time for the purpose under any circumstances whatsoever.


5/5/2021

4. The terms and conditions, undertaking, details of Items/Quantity/Unit price likely to be submitted, are at **Annexure –I & II.**

5. The bid will be opened online by Bid Evaluation Committee in the Ministry of Labour and Employment on **27.05.2021 at 04.00 P.M.** in Room No. 518, Shram Shakti Bhawan, Rafi Marg, New Delhi. Selection of the agency (L-1) will be based on the recommendation of the Bid Evaluation Committee.

6. A Bid Security Declaration in terms of Ministry of Finance, Department of Expenditure's OM No.F.9/4/2020-PPD, dated 12th November, 2020 may be furnished by the bidder.

7. During the Warranty period it will be the responsibility of the Company to keep the equipment in perfect working order. During the warranty period, the product repairing work will have to be carried out at the location of the equipment except in the exceptional circumstances where the equipment or any component may be required to be taken out for repairs in workshop. In such cases the standby arrangement shall have to be made by the company and in no way the working of Video Conferencing shall be held up for want of any standby arrangements.

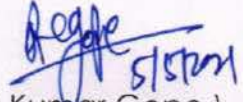
8. The firms are required to furnish the following information/documents **strictly** in same order:

S.No.	Item	Details
1.	Firm should be registered in Delhi/NCR.	
2.	Copy of Certificate of registration/incorporation of the agency/Names of Office bearers of agency/ details of other firms under the same Management etc.	
3.	Copy of Income Tax/Service Tax filing for the last three years.	
4.	The firm should be the authorised OEM partners.	
5.	Certificate clarifying that firm or its subsidiary or promoters has not been black listed by any of the government agency and no such case is undergoing/pending upon the firm/promoters	
6.	GSTN Registration No.	

Handwritten signature and date
5/5/21

9. The Ministry of Labour & Employment reserves the right to select or reject any or all quotations without assigning any reasons whatsoever.

Yours faithfully,



(Rajesh Kumar Gope)

Section Officer

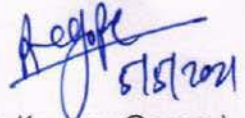
Tel.No. 23473201

To

1. All Ministries/Departments for circulation among their contract holders.
2. Director, NIC, Shram Shakti Bhawan with the request to place the aforesaid Notice on the website of the Ministry for wider publicity.
3. CPP Portal.
4. Notice Boards.
5. Hindi Section for Hindi version.

Copy to:

1. Reception Officer, Ministry of Labour and Employment, Shram Shakti Bhawan, New Delhi.
2. Asstt. Commandant, CISF, Shram Shakti Bhawan.



(Rajesh Kumar Gope)

Section Officer

Tel.No. 23473201

Annexure -I

Sl.No.	Items	Quantity	Price in Rs. (including GST)
1.	One CISCO Webex Room Kit Plus with PTZ12 Camera and 3 Microphones, cables and accessories with 5 years support for Video Conferencing	01(One)	

GST rate may be indicated separately.

R. Raju
15/01/2021

TERMS AND CONDITIONS

1. The firm/company shall **depute well qualified service engineers** with appropriate qualifications for attending the routine preventive maintenance, besides attending of complaints during the warranty period.
2. Order shall cover each and every part including plastic body and parts, replacement of any part necessary for keeping the system active and free from any defects/disturbance, any unscheduled call for corrective and/or preventive maintenance services, taking appropriate measures/steps in time to set right the malfunctioning of the VC system. The replacement of all spares including plastic parts and body is included during the warranty period. The replacement of all defective parts with good quality and branded parts will be done by the firm/company without any extra charge. Used/repaired parts of any other brand from any other source are not acceptable.
3. In case of need to replace any item/component, the firm/company shall provide original make genuine parts/components of similar or higher configurations.
4. The firm/company shall produce the Cash Memo's/Certificate/Document in proof of providing genuine components to replace the faulty ones; on demand.
5. The firm/company shall ensure to abide by the copy right Act, Intellectually Property rights and their laws as may be applicable for providing any replacements for any malfunctioning of the components/items/software and violation of any legal requirement by the firm/company in this regard shall lead to blacklisting of the firm/Company. Besides, ensuring compliance to all legal requirements will be the responsibility of the firm/company, failure to do so would lead to consequences aforesaid.
6. The firm/company will ensure uptime in respect of the VC System. Any complaints lodged regarding the non functioning of the system should be attended within 24 hours period.
7. In case of failure of the firm to rectify any of the defects within 7 days, Ministry of Labour & Employment may get the same rectified at the cost and risk of the firm/company.
8. If the firm/company repeatedly fails to rectify the faults for a period exceeding 7 days, apart from the repairs at their cost and risk as ibid, Ministry of Labour & Employment may initiate to blacklist the firm/company.

Handwritten signature and date:
Rajeev
5/15/2011

9. The firm/company shall, in no case, replace any item/component of inferior quality and if found doing so, the company may be blacklisted.
10. The firm/company should provide a dedicated number to the Ministry so that complaints can be lodged with the company in case it is required.
11. In all matters of dispute relating to this contract, the decision of this Office will be final and binding upon the firm/Company.
12. While submitting the quotation, the bidder is deemed to have read, understood and accepted all the terms and conditions stated in this document and no change, whatsoever desired, will be entertained by this Ministry.
13. The firm/company shall be liable to make good the loss (es), if any, that may be suffered by the Ministry due to negligence of the engineer's omissions/commissions.
14. The Ministry will have the right to call upon any information pertaining to the work at any point of time and the firm/company will be bound to provide the information on receipt of the request of the Ministry in this regard.
15. The Ministry will make payment after the work is executed and bill is furnished by the firm/company after the satisfaction of the Ministry with respect to the work carried out and the system is working properly.
16. In case more than one bidder quotes the same rates, resulting in a tie, the lowest bidder will be decided on the basis of draw of lots.
17. Financial Bids of those bidders, who fulfills the eligibility criteria, will be examined by a Bid Evaluation Committee. On the basis of lowest bid, quoted by the bidder, appropriate recommendations will be made by the Bid Evaluation Committee. Competent Authority has full right to accept or reject any of the bid without assigning any reasons.
18. Disputes, if any shall be settled within the jurisdiction of Delhi.

PAYMENT TERMS

The payment will be made in full after the complete and proper installation and satisfactory working of the VC System.

*Regd
5/10/2024*

CHECK LIST

One CISCO Webex Room Kit Plus with PTZ12 Camera and 3 Microphones, cables and accessories with 5 years support for Video Conferencing

Sl.No.	Name of the document	Yes/No	Page Nos. of the documents/copies of the documents		Remarks
			From	To	
1.	Bid Security Declaration				
2.	Firm should be registered in Delhi/NCR.				
3.	Copy of Certificate of registration/incorporation of the agency/Names of Office bearers of agency/ details of other firms under the same Management etc.				
4.	Copy of Income Tax/Service Tax filing for the last three years.				
5.	The firm should be the authorised OEM partner.				
6.	Certificate clarifying that firm or its subsidiary or promoters has not been black listed by any of the government agency and no such case is undergoing/pending upon the firm/promoters				
7.	GSTN Registration No.				

Recd
5/5/2021