

## Vigilance Section (Vig. Section)

### Items of Work

1. **Disciplinary cases of officers borne on the CSS/ CSSS/ CSCS Cadres of the Ministry of Labour & Employment, Technical Staff working in Main Sectt., Officers of Rajbhasha Niti Anubhag, LDRC and Group D staff posted in the Main Sectt.**
2. **Appeal/Review Cases of above Officers in which the President or any other authority is the appellate/reviewing authority.**
3. **Court cases pertaining to disciplinary cases arising out of (1) and (2) above.**
4. **Investigation of all complaints received from Anti-Corruption Cell in Prime Minister's Office including complaints against the officers working in EPFO, ESIC and CBWE.**
5. **Investigation of complaints received from CVC and other sources against the officers posted in the Ministry and its attached and subordinate offices (complaints against the officers working in EPFO, ESIC and CBWE are investigated by the concerned CVO).**
6. **Forwarding of vigilance cases of attached/subordinate offices to the Central Vigilance Commission for 1st stage and 2nd stage advice on behalf of the Chief Vigilance Officer.**
7. **Annual statements of immovable property and acquisition and disposal of movable/immovable property in respect of officers belonging to All**

### Other Information

**Section Name:** Vigilance Section

**Room No.:** 315-A

**Telephone No.:**      **Auto**  
23473329      :      2329

#### *Officers in Channel:*

Shri Suresh Lakra – Section Officer  
Shri Saurabh Omar – Under Secretary  
Shri S Venkata Ramana – Deputy Secretary  
Shri Shashank Goel –  
[Additional Secretary/CVO](#)

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**India Services, other Central Group 'A' Services and Central Sectt. Services in the Ministry (Main Sectt. Only).**

- 8. Report on requisition and acquisition of moveable properties.**
- 9. Preventive Vigilance.**
- 10. Finalization of list of officers of doubtful integrity.**
- 11. Departmental Security.**
- 12. Interpretation of CSS (Conduct) Rules, 1964 and CCS (CCA) Rules, 1965.**
- 13. Material for Annual Reports of the Central Vigilance Commission and CBI.**
- 14. Programme of work for vigilance and anti-corruption.**
- 15. Implementation of Action Plan on Anti-Corruption Measures chalked out by the Department of Personnel and Training.**
- 16. Quarterly statement of vigilance complaints and vigilance cases etc. and progress of their disposal – consolidation and transmission thereof to the Central Vigilance Commission.**
- 17. Annual Vigilance Inspection Programmes of attached and subordinate offices.**
- 18. Coordination of Vigilance work of all attached and subordinate offices excepting EPFO/ESIC/CBWE.**
- 19. Issuance of vigilance clearance certificate in respect of all officers mentioned at (1) above and officers on deputation to this Ministry.**